



BMP MAINTENANCE PERMIT APPLICATION

APPLICATION # (TRAVIS COUNTY DEVELOPMENT PERMIT#): _____

APPLICATION TYPE: _____ NEW _____ RENEWAL _____ CHANGE IN OWNERSHIP/ OPERATION

APPLICANT NAME: _____

RELATIONSHIP TO PROPERTY OWNER: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: DAYTIME: () _____ EMAIL: _____

PROPERTY OWNER'S NAME: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: DAYTIME: () _____ EMAIL: _____

PROJECT/ SITE NAME: _____

PROJECT/ SITE LOCATION/ ADDRESS: _____

NUMBER AND TYPES OF PERMANENT BMPs ON SITE: _____

BMP MAINTENANCE PLAN SUBMITTED: YES/ NO

CERTIFICATION

I (we), the undersigned, do hereby certify to the best of our knowledge this application is correct, complete, and complies with applicable sections of the Travis County Code. By submitting this BMP Maintenance Permit Application, the applicant and/ or owner is authorizing Travis County to enter the site to obtain information required for review of this permit application, and to inspect BMPs located within the property.

Applicant

Date

Property Owner

Date

BMP MAINTENANCE PERMIT APPLICATION

Submittal Checklist

1. BMP MAINTENANCE PERMIT APPLICATION FORM

- a. The BMP Maintenance Permit Application Form is required to be filled out and submitted during the development permit application process for new sites to be constructed. However, the BMP Maintenance Permit itself does not have to be secured by the property owner until the final inspection acceptance of the BMP by the County after construction completion. Submitting the BMP Maintenance Permit Application Form with the development permit application simplifies the process of project final inspection since this step has already been completed.
- b. The BMP Maintenance Permit Application Form is also required for existing sites with BMP Maintenance Permits, for any changes in when Permits are renewed and when site ownership changes.

2. BMP MAINTENANCE PLAN

- a. The BMP Maintenance Plan is also required to be turned in as part of the project development permit application along with the BMP Maintenance Permit Application (1., above). Any final changes to the BMP Maintenance Plan may be requested by the County before the final inspection approval of the BMP by the County and the subsequent issuance of the BMP Maintenance Permit.

3. APPLICATION FEE

- a. Note: There is no application fee at this time. Fees will be required when a fee is set by the Commissioners Court.

4. ENGINEER'S CONCURRENCE LETTER

- a. The Engineer's Concurrence Letter is required to be turned in by the project design engineer at the completion of project construction to request the final inspection approval under a County development permit, including any BMPs constructed as part of the project. The Engineer's Concurrence Letter certifies the design engineer has inspected the site and the BMPs, and they have been built in conformance with the approved construction plans.