



**Notice of Intent (NOI) for Storm Water  
Discharges from Small Municipal Separate  
Storm Sewer Systems (MS4) under the TPDES  
Phase II MS4 General Permit (TXR040000)**

**TCEQ Office Use Only**  
Permit No.:  
RN:  
CN:



**Did you know you can pay on line? Go to <https://www6.tceq.state.tx.us/epay/>  
Select Fee Type: GENERAL PERMIT MS4 PHASE II STORM WATER DISCHARGE NOI APPLICATION**

**Application Fee:** You must pay the \$100 Application Fee to TCEQ for the application to be considered complete.  
How did you pay this fee?

<input checked="" type="checkbox"/> Mailed:	Check/Money Order No.:	Name Printed on Check: Travis County
<input type="checkbox"/> EPAY:	Voucher No.:	Is the Payment Voucher copy attached? <input type="checkbox"/> Yes

**IMPORTANT:**

- Use the attached **INSTRUCTIONS** when completing this form.
- After completing this form, use the attached **CUSTOMER CHECKLIST** to make certain all items are complete and accurate.
- Missing, illegible, or inaccurate items may delay final acknowledgment or coverage under the general permit.

**One (1) copy of the NOI and SWMP with the completed SWMP Cover Sheet MUST be submitted with the original NOI and SWMP.**

Is the copy attached?  Yes

**A. OPERATOR (applicant)**

1. If the applicant is currently a customer with TCEQ, what is the Customer Number (CN) issued to this entity?  
CN 602875510

2. What is the full Legal Name of the applicant?  
Travis County Transportation and Natural Resources (TNR) Department  
*(The exact legal name must be provided.)*

3. What is the applicant's mailing address as recognized by the US Postal Service?

Address: P.O. Box 1748		Suite No./Bldg. No./Mail Code:
City: Austin	State: Tx	ZIP Code: 78767

Country Mailing Information (if outside USA). Country Code: Postal Code:

4. Phone No.: ( 512 ) 854-9383	Extension:
5. Fax No.: ( 512 ) 854-4697	E-mail Address: co.travis.tx.us

6. Indicate the type of Customer:  
 Federal Government       State Government       County Government  
 City Government       Other Government

7. Number of Employees:  0-20;  21-100;  101-250;  251-500; or  501 or higher

**B. BILLING ADDRESS**

The Operator is responsible for paying the annual fee. The annual fee will be assessed to permits **active on September 1 of each year**. TCEQ will send a bill to the address provided in this section. The Operator is responsible for terminating the permit when it is no longer needed.

Is the billing address same as the Operator Address?  Yes, go to **Section C**.  No, fill out **Section B**

1. Billing Mailing Address:		Suite No./Bldg. No./Mail Code:
City:	State:	ZIP Code:
2. Country Mailing Information (if outside USA).		Country Code: Postal Code:
3. Billing Contact (Attn or C/O):		
4. Phone No.: ( ) )		Extension:
5. Fax No.: ( ) )		E-mail Address:

**C. REGULATED ENTITY (RE) INFORMATION**

1. Has the TCEQ issued a Regulated Entity Reference Number (RN) for the regulated MS4 ?

Yes. What is the RN? RN

No - TCEQ will assign the RN number after the NOI is submitted.

2. Name that is used to identify the small MS4 (Regulated Entity).

(Example: City of XXX MS4) Travis County MS4

3. Provide a brief description of the regulated MS4 boundaries:

(Example: Area within the City of XXXX limits that is located within the xxx (e.g. Dallas) urbanized area.)

All unincorporated area within Travis County (all area outside corporate city limits)

4. a. What is the county where the largest residential population exists within the regulated MS4 boundaries?

Travisb. Is the MS4 located within additional counties?  Yes  No

If yes, what county(s)?

5. What is the latitude and longitude of the approximate center of the regulated portion of the small MS4?

Latitude: 30 degrees 18' 51.92 NLongitude: 97 degrees 51'17.96" W

6. What is the mailing address for the regulated entity?

Is the RE mailing address the same as the Operator?  Yes, go to Section F.  No, provide the address.

Street Number:

Street Name:

City:

State:

ZIP Code:

**D. GENERAL CHARACTERISTICS**1. I certify that any portion of the regulated MS4 is **not** located on Indian Country Lands.  Yes  No

If No, you must obtain authorization through EPA, Region VI.

2. What is the Standard Industrial Classification (SIC) code (see instructions for common codes): 91113. Has TCEQ "designated" the small MS4 as needing coverage under this general permit?  Yes  No

If "No" and no portion of the Small MS4 is located within an Urbanized Area as determined by the 2000 Decennial Census by the U.S. Bureau of Census requiring a NOI be submitted, the operator is not eligible for coverage under this general permit through the NOI.

4. Storm Water Management Program (SWMP)

a. I certify that the SWMP submitted with this Notice of Intent has been developed according to the provisions of this general permit TXR040000.  Yes  Nob. I certify that the SWMP Cover Sheet is completed and attached to the front of the SWMP.  Yes  No

If No to question a. or b. the application is considered incomplete and may be returned.

b. Who is the person responsible for implementing or coordinating implementation of the SWMP?

(Note: All contact information requested below is required.)

Name: Dave FowlerTitle: Environmental Project ManagerCompany: Travis County TNRAddress: P.O. Box 1748

Suite No./Bldg. No./Mail Code:

City: AustinState: TxZIP Code: 78767Phone No.: ( 512 ) 854-7590

Extension:

Fax No.: ( 512 ) 854-4626E-mail Address: dave.fowler@co.travis.tx.us

5. Seventh Minimum Control Measure (MCM) for Municipal Construction Activities

a. Is the Minimum Control Measure for authorization to discharge storm water from municipal construction activities included with the attached SWMP?  Yes  No

b. If you answered "Yes" to 5.a., what are the boundaries within which those activities will occur?

Within the boundaries of the entire Travis County MS4, outside of municipal corporate limits

Note: If the boundaries are located outside of the urbanized area, then the entire SWMP must also incorporate the additional areas.

c. Is the discharge or potential discharge from regulated construction activities within the Recharge Zone, Contributing Zone, or Contributing zone within the Transition zone of the Edwards Aquifer?  Yes  No

If the answer is "Yes", please note that a copy of the agency approved Plan required by the Edwards Aquifer Rule (30 TAC Chapter 213) must be either included or referenced in the construction storm water pollution prevention plan(s).

#### 6. Discharge Information

a. What is the name of the receiving water body(s) from the MS4?

Please refer to SWMP Page 8, Table A - List of Primary Receiving Waters in Unincorporated Travis County

b. What is the classified segment(s) that receives discharges, directly or indirectly, from the small MS4?

Please refer to SWMP Page 8, Table A - List of Primary Receiving Waters in Unincorporated Travis County

c. Are any of the surface water bodies receiving discharges from the small MS4 on the latest EPA-approved CWA § 303(d) list of impaired waters?  Yes  No

If Yes, what is the name of the impaired water body(s) receiving the discharges from the small MS4?

Please refer to SWMP Page 8, Table A - List of Primary Receiving Waters in Unincorporated Travis County

d. Is the discharge into any other MS4 prior to discharge into surface water in the state?  Yes  No

If Yes, what is the name of the MS4 Operator? Regulated MS4s: Austin, Cedar Park, Pflugerville, West Lake Hills

#### 7. Edwards Aquifer

Is the discharge or potential discharge from the MS4 within the Recharge Zone, Contributing Zone, or Contributing Zone within the Transition Zone of the Edwards Aquifer?  Yes  No

If the answer is Yes, please note that a copy of the agency approved Plan required by the Edwards Aquifer Rule (30 TAC Chapter 213) for activities also regulated under this general permit must be either included or referenced in the SWMP.

#### 8. Public Participation Process

The Office of Chief Clerk will send the operator or person responsible for publishing notice, the notice of the executive director's preliminary determination of the NOI and SWMP, for publishing in a newspaper of largest circulation in the county where the small MS4 is located. If multiple counties, notice must be published at least once in the newspaper of largest circulation in the county containing the largest resident population.

The applicant must file with the Chief Clerk a copy of an affidavit of the publication within 60 days of receiving the written instructions from the Office of Chief Clerk.

a. I will comply with the Public Participation requirements described in Part II.D.12 of the general permit.  Yes  No  
If No, coverage under this general permit is not obtainable.

b. Who is the person responsible for publishing notice of the executive director's preliminary determination on the NOI and SWMP? (Note: All contact information requested below is required.)

Name: Joseph P. Gieselman Title: Executive Manager Company: Travis County TNR

Address: P.O. Box 1748 Suite No./Bldg. No./Mail Code:

City: Austin State: Tx Zip Code: 78767

Phone No.: ( 512 ) 854-9383 Extension:

Fax No.: ( 512 ) 854-4697 E-mail Address: joe.gieselman@co.travis.tx.us

c. What is the name and location of the public location where copies of the NOI and SWMP, as well as the executive director's general permit and fact sheet, may be viewed?

Name of Public Place: Executive Office Building (EOB), Travis County TNR Offices

Address of Public Place: 411 West 13th Street, Suite 1100 (11th floor)  
Austin, Tx, 78701

County of Public Place: Travis

**E. CERTIFICATION**

Check "Yes" to the certifications below. Failure to indicate "Yes" to ALL items may result in denial of coverage under the general permit.

- I certify that I have obtained a copy and understand the terms and conditions of the general permit TXR040000.  Yes
- I certify that the small MS4 qualifies for coverage under the general permit TXR040000.  Yes
- I understand that a Notice of Termination (NOT) must be submitted when this authorization is no longer needed.  Yes
- I understand that permits active on September 1st of each year will be assessed an Annual Water Quality Fee.  Yes

**Operator Certification:**

I, Samuel T. Biscoe Travis County Judge  
Typed or printed name Title

certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I further certify that I am authorized under 30 Texas Administrative Code §305.44 to sign and submit this document, and can provide documentation in proof of such authorization upon request.

Signature: Samuel T. Biscoe Date: February 7, 2008  
(Use blue ink)

## Storm Water Management Program (SWMP) Cover Sheet

**Confirm Each Minimum Control Measure (MCM) Below is Included in the SWMP**

This cover sheet **MUST** be completed by indicating the page number where the requested item will be found in the SWMP. Provide the page number in the left column for each item.

This cover sheet **MUST** be attached to the front of the SWMP.

Operator Name on NOI: TRAVIS COUNTY TN R

**Page # (s)**    **MCM 1: Public Education and Outreach on Storm Water Quality Issues**

11-13	SWMP includes the following required elements: <ol style="list-style-type: none"> <li>1. Educational materials are distributed to the community, or equivalent public outreach is conducted.</li> <li>2. The following groups are included in the program, or the SWMP provides justification if the group is not included: residents, visitors, public service employees, businesses, commercial and industrial facilities, and construction site personnel.</li> <li>3. Outreach informs groups about impacts storm water can have on water quality, hazards associated with illegal discharges, and steps they can take to reduce pollutants in storm water runoff.</li> </ol>
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11-13	SWMP Lists Best Management Practices (BMPs) used to fulfill this MCM. Examples of possible BMPs include, but are not limited to, the following: <ul style="list-style-type: none"> <li>✓ Classroom Education</li> <li>✓ Use of media</li> <li>✓ Education/Outreach for Commercial Activities</li> <li>✓ Lawn and garden activities</li> <li>    Promotional giveaways</li> <li>✓ Water conservation practices for homeowners</li> <li>✓ Outreach programs tailored to specific communities and children</li> <li>✓ Storm water educational materials</li> <li>    Educational displays, pamphlets, booklets, and utility stuffers</li> <li>✓ Webpage</li> <li>✓ Storm drain stenciling</li> <li>✓ Speakers to community groups</li> <li>✓ Encouragement of proper lawn and garden care</li> <li>✓ Encouragement of low impact development</li> <li>✓ Support of pollution prevention for businesses</li> <li>    Encouragement of water conservation practices</li> <li>    Encouragement of pet waste management</li> <li>✓ Storm water hotlines</li> </ul>
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Page 13	SWMP includes measurable goals, and the method of measurement, for addressing storm water quality.
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<input checked="" type="checkbox"/>	SWMP has been fully implemented, or includes a schedule of implementation not to exceed five (5) years from permit issuance date.
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**Page # (s)**    **MCM 2: Public Involvement/Participation**

14 - 16	SWMP includes a program that complies with State and local public notice requirements.
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14-16	SWMP lists BMPs used to fulfill this MCM. Examples of possible BMPs may include the following: <ul style="list-style-type: none"> <li>✓ Stakeholder meetings</li> <li>✓ Community hotline</li> <li>    Coordination with school groups/scouting</li> <li>    Listserver</li> <li>    Stream cleanup and monitoring</li> <li>✓ Adopt-A-Stream programs</li> <li>✓ Incentives for businesses to participate, such as web links</li> </ul>
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	<ul style="list-style-type: none"> <li>✓ Volunteer monitoring</li> <li>Watershed Organization</li> <li>✓ Storm drain stenciling programs</li> <li>✓ Advisory/partner committees</li> <li>Mailing list development and use</li> <li>✓ Reforestation programs</li> <li>Wetland plantings</li> <li>✓ Coordinate volunteer programs</li> </ul>
Page 16	SWMP includes measurable goals, and the method of measurement, for addressing storm water quality.
yes	SWMP has been fully implemented, or includes a schedule of implementation not to exceed five (5) years from permit issuance date.
Page # (s)	<b>MCM 3: Illicit Discharge Detection and Elimination</b>
17-22	<p>SWMP includes the following required elements:</p> <ol style="list-style-type: none"> <li>1. Description of program that will be used to detect and eliminate illicit discharges</li> <li>2. Description of the manner and process to be used to effectively prohibit illicit discharges, including, at a minimum: <ol style="list-style-type: none"> <li>a. List of detection techniques</li> <li>b. Appropriate actions and enforcement procedures for removing the source of an illicit discharge</li> <li>c. To the extent allowable under state and local law, an ordinance or other regulatory mechanism is utilized to prohibit and eliminate illicit discharges</li> <li>d. Description of local controls and conditions established for common and incidental non-storm water discharges that the operator does not consider illicit</li> </ol> </li> <li>3. Map of outfalls included or described in schedule, with following information: <ol style="list-style-type: none"> <li>a. Locations of all outfalls</li> <li>b. Names and locations of waters of the U.S. receiving discharges from the MS4</li> <li>c. Source(s) of information used to develop and update map</li> </ol> </li> </ol>
17-22	<p>SWMP Lists BMPs used to fulfill this MCM. Examples of possible BMPs may include the following:</p> <ul style="list-style-type: none"> <li>✓ List of non-storm water discharges that will not be considered illicit</li> <li>✓ Procedures to address illegal dumping</li> <li>✓ Hazardous materials disposal opportunities</li> <li>Industrial / Business connections</li> <li>Addressing wastewater connections to MS4</li> <li>Addressing recreational sewage (boats/camping/etc.)</li> <li>✓ System inspections</li> <li>Dye testing</li> <li>✓ Recycling programs</li> <li>✓ Informing public/employees/businesses of hazards associated with illicit discharges</li> <li>✓ Identification of illicit discharges</li> <li>✓ Used oil collection centers</li> <li>✓ Public outreach and education programs regarding illicit discharges</li> <li>Publicize and facilitate public reporting</li> </ul>
Pages 21, 22	SWMP includes measurable goals, and the method of measurement, for addressing storm water quality.
Yes	SWMP has been fully implemented, or includes a schedule of implementation not to exceed five (5) years from permit issuance date.
Page # (s)	<b>MCM 4: Construction Site Storm Water Runoff Control</b>
23-25	<p>SWMP includes the following required elements listed below:</p> <ol style="list-style-type: none"> <li>1. Description of program that will be developed, implemented and enforced, to address storm water runoff from construction one acre and greater (including larger common plan)</li> <li>2. Ordinance or other regulatory mechanism to require erosion and sediment controls, to the extent allowable under state and local law <ol style="list-style-type: none"> <li>a. Ordinance/regulatory mechanism includes sanctions to ensure compliance, to the extent allowable under state and local law</li> <li>b. Program requires contractors to implement erosion and sediment control BMPs</li> </ol> </li> </ol>

	<p>c. Program requires contractors to control construction site waste</p> <ol style="list-style-type: none"> <li>3. Procedures for site plan review to consider water quality impacts</li> <li>4. Procedures for receipt and consideration of input from the public</li> <li>5. Procedures for site inspection and enforcement of control measures, to the extent allowable under state and local law</li> </ol>
24, 25	<p>SWMP lists BMPs used to fulfill this MCM. Examples may include:</p> <ul style="list-style-type: none"> <li>✓ Requirement to comply with TPDES CGP</li> <li>✓ Notification to discharger of responsibilities under TPDES CGP</li> <li>✓ Hire staff to review construction site plans</li> <li>✓ Provide a web page for public input on construction activities</li> <li>✓ Require overall construction site waste management</li> <li>✓ Perform site inspections and enforcement</li> <li>✓ Provide education and training for construction site operators</li> <li>✓ Notify dischargers of requirement to obtain TPDES permit coverage</li> <li>✓ Mechanism to prohibit discharges into MS4 where necessary</li> </ul>
Page 25	SWMP includes measurable goals, and the method of measurement, for addressing storm water quality.
	SWMP includes measurable goals, and the method of measurement, for addressing storm water quality.
yes	SWMP has been fully implemented, or includes a schedule of implementation not to exceed five (5) years from permit issuance date.
Page # (s)	<b>MCM 5: Post-Construction Storm Water Management in Areas of New Development and Redevelopment</b>
26-28	<p>SWMP includes the following required elements listed below:</p> <ol style="list-style-type: none"> <li>1. SWMP describes program that will be developed, implemented and enforced, to address storm water runoff from new development / redevelopment activities of one acre and greater (including larger common plan)</li> <li>2. Program ensures controls are in place to address runoff</li> <li>3. Strategies include structural and/or non-structural BMPs appropriate for the community</li> <li>4. Ordinance or other regulatory mechanism is in place or planned which will regulate discharges from new development and redevelopment projects</li> <li>5. Long term operation and maintenance of BMPs is addressed</li> </ol>
26-28	<p>SWMP lists BMPs used to fulfill this MCM. Examples may include:</p> <ul style="list-style-type: none"> <li>✓ Local ordinance in place or planned</li> <li>✓ Guidance document for developers to utilize</li> <li>✓ Specific BMPs established for particular watersheds</li> <li>✓ List of appropriate BMPs provided to operators</li> <li>✓ Elimination of curbs and gutters is encouraged</li> <li>✓ Zoning takes into account storm water issues</li> <li>✓ Incentives for use of permeable choices, such as porous pavement</li> <li>✓ Requirements for wet ponds or other BMPs for certain size sites</li> <li>✓ Xeriscaping</li> </ul>
Page 28	SWMP includes measurable goals, and the method of measurement, for addressing storm water quality.
yes	SWMP has been fully implemented, or includes a schedule of implementation not to exceed five (5) years from permit issuance date.
Page # (s)	<b>MCM 6: Pollution Prevention / Good Housekeeping Measures for Municipal Operations</b>
29-32	<p>SWMP includes the following required elements listed below:</p> <ol style="list-style-type: none"> <li>1. Operation and maintenance (O&amp;M) program in place or scheduled, to reduce/prevent pollution from municipal operations</li> <li>2. Housekeeping measures and BMPs that will reduce pollutants have been identified</li> <li>3. Training provided for employees involved in municipal operations subject to the housekeeping/BMP requirements</li> <li>4. Maintenance of structural BMPs (if applicable) is performed <ol style="list-style-type: none"> <li>a. SWMP lists maintenance schedules for structural BMPs (if applicable)</li> <li>b. SWMP lists long term inspection procedures to reduce floatables</li> </ol> </li> </ol>

	<p>5. Waste is removed from MS4 and properly disposed</p> <p>a. Procedures for waste disposal are included for dredge spoil, accumulated sediment, and floatables</p> <p>6. List of municipal operations subject to O&amp;M program or training program</p> <p>7. List of municipally owned industrial activities subject to TPDES industrial storm water regulations</p>
29-32	<p>SWMP lists BMPs used to fulfill this MCM. Examples may include:</p> <ul style="list-style-type: none"> <li>✓ BMPs which address fleet vehicle maintenance/washing</li> <li>✓ BMPs which address parking lot and street cleaning</li> <li>✓ Catch basin and storm drain system cleaning</li> <li>✓ Landscaping and lawn care (e.g. xeriscaping)</li> <li>✓ Waste materials management</li> <li>✓ Road salt application and storage practices</li> <li>✓ Used oil recycling</li> <li>✓ Pest management practices</li> <li>✓ Fire training facilities</li> <li>✓ BMPs which address roadway and bridge maintenance</li> <li>✓ Golf course maintenance/waste disposal</li> <li>✓ Disposal of cigarette butts</li> <li>✓ Park maintenance (e.g., providing trash bags)</li> </ul>
Page 32	SWMP includes measurable goals, and the method of measurement, for addressing storm water quality.
yes	SWMP has been fully implemented, or includes a schedule of implementation not to exceed five (5) years from permit issuance date.
Page # (s)	<p><b>Optional 7th MCM : Municipal Construction Activities (only available within the regulated area where the MS4 operator meets the definition of construction site operator)</b></p> <p>If this MCM is utilized applicable, SWMP must include the following information:</p>
34-35	Description of how construction activities will generally be conducted so as to take into consideration local conditions of weather, soils, and other site specific considerations
34	Description of the area that this MCM will address and where the MS4 operator's construction activities are covered (e.g. within the boundary of the urbanized area, the corporate boundary, a special district boundary, an extra territorial jurisdiction, or other similar jurisdictional boundary)
yes	If the area included in this MCM includes areas outside of the UA, then all MCMs will be implemented over those additional areas as well.
35	<p>Description provided for one of the following:</p> <ul style="list-style-type: none"> <li>▶ How contractor activities will be supervised or overseen to ensure that the SWP3 requirements are properly implemented at the construction site(s); or</li> <li>▶ How the MS4 operator will make certain that contractors have a separate authorization for storm water discharges if needed.</li> </ul>
34-35	General description of how a construction SWP3 will be developed for each construction site.