

Driveway Permit Technical Standards

- Driveways must be located no closer to the corner of intersecting rights of way than 60 percent of the parcel frontage or 50 feet whichever is less.
- A maximum of two (2) driveway approaches are allowed per street per property. The distance between driveways must be 100 feet center to center on non-curb and gutter streets and 35 feet inside edge to inside edge on curb and gutter streets.
- Driveway approaches may be paved with a hard surface such as concrete or asphalt.
- The angle of approach shall be approximately 90 degrees.
- Driveways shall be a minimum of 12' and a maximum of 25' wide at the R.O.W line not including the radius.
- Ditch line grading and installation of driveways must insure positive drainage for entire length of property.
- Grade on all driveway approaches shall not exceed 15% unless otherwise approved by Travis County representatives.
- The Line-of-Sight (L.O.S.) requirement on a typical 35 MPH roadway is 250'.
- Install erosion/sediment controls for construction activities when required/requested by Travis County.

Driveway Permit Submittal:

Driveway Permit Application Form

A fully completed Driveway Permit Application Form must be turned in to the Travis County TNR Permit Center along with a Site Plan with the information described below.

Site Plan

A site plan showing property lines, proposed and/or existing improvements, guardrails, mailboxes, curb inlets, proposed driveway(s), nearby intersecting streets and distance of driveway(s) from lot corners. If access is obtained by way of another property, include a copy of the access/roadway easement that allows this access. Applicant accepts responsibility/liability for damages to any/all properties associated with the installation.

Rural Driveway Approach Inspection Requirements

A field assessment on rural driveway Straight Tie-in, Dip, or Culvert-style approaches will be done upon permit application to ensure the design meets the roadside conditions. After permit approval, a pre-pour inspection is required on Straight Tie-in, Dip, or Culvert-style approaches to ensure construction will meet standards before final completion.

Physical identification of property must be made within 48 hours after Driveway Permit Application submitted such as street marking or address board, which is preferred so it can double as a place to post permits and notices.

The posted driveway permit after issuance must be readily visible to meet permit requirements.

Driveway Inspection Requests:

Contact Travis County TNR @ 854-4215 for questions and/or concerns on your driveway approach.

For pre-pour inspection requests for Rural Straight Tie-in, Dip, or Culvert-style driveways, please call: 854-4438.

Failure to contact Travis County TNR for a required pre-pour inspection, or failure to construct the driveway approach to the approved County permit and standards may result in a notice to remove and replace.

After construction to County standards it is the responsibility of the property owner to maintain the structural and functional integrity of the driveway approach.



Travis County Residential Driveway Permit

Brochure

A Travis County Driveway in Right-of-Way (R.O.W) Permit is required for constructing a driveway approach onto a Travis County roadway. The driveway approach is the portion of the driveway between the property line and the road pavement within the County R.O.W.

Travis County requires permit application and review, and field inspection of rural design driveway permits, to ensure county standards for proper drainage, construction, and safety are followed, to reduce R.O.W erosion and maintenance, and maintain traffic safety.

This Brochure describes requirements for residential driveways, including:

- Types of Driveway Approaches allowed
- Driveway Technical Standards
- Driveway Permit Submittal Requirements
- Driveway Permit Inspection Requirements
- Non-Residential/Commercial driveways are reviewed and permitted in the Site Development Permit process.
- Driveway approaches for City-annexed streets, State highways, and privately maintained streets DO NOT require a County permit.

To submit a Travis County Driveway in R.O.W Permit Application and for more information on how to obtain a Permit, contact the Travis County Transportation and Natural Resource Department's Development Permit Office at 512-854-4215 or visit the Permits Counter at:

Executive Office Building
411 W 13th Street - 8th floor Austin, TX 78701
Office Hours: 8:30AM to 4:00PM weekdays

Driveway Approaches on Rural Roads

Driveway Approach design for rural roads with roadside drainage must match individual roadside conditions. Three basic types of rural approach designs are allowed: Straight Tie –in, Dip-Style, and Culvert-Style.



Straight Tie-in Driveway – used when there is no roadside ditch section.



Dip Style Driveway – used when the roadside ditch is less than 12” deep.



Culvert Style Driveway – used when roadside ditch is 12” or deeper.

Key standards for Culvert Style Driveways:

- Corrugated Metal Pipe (CMP) is the only culvert pipe material permitted for use in the R.O.W.
- Culvert pipe must be at least 18” diameter, or a 15” high x 21” wide oval pipe (Design 2), placed at the proper grade to ensure positive roadside drainage.
- Culvert style driveways must include concrete safety end treatments to protect the culvert pipe and to ensure traffic safety (below).



Concrete Safety End Treatment

Driveway Approaches on Curb-and-Gutter Roads

Driveway Approaches for urban roads with curb and gutter drainage are required to meet one basic design standard.



Key standards for Curb-and-Gutter Driveways:

- ADA (Americans with Disabilities Act) requirements for sidewalk cross section must be complied with. That is, grade of driveway may not exceed 2% where the sidewalk crosses the driveway.
- If a curb inlet is present there must be (10) ten feet between the inlet opening and the edge of the driveway curb return.
- Municipal Extra Territorial Jurisdictions (ETJs) and Travis County typically follow the same design standards for Driveway Approaches on Curb and Gutter Streets.