

## DISTRICT REGISTRATION FORM\*



When completed, mail to:  
**UTILITIES AND DISTRICTS SECTION, MC-152**  
**TEXAS COMMISSION ON ENVIRONMENTAL QUALITY**  
**P.O. BOX 13087**  
**AUSTIN TX 78711-3087**  
 or fax to: (512) 239-6190

Legal Name of District or Authority: Travis County Municipal Utility District No. 2  
 District's Mailing Address: c/o Armbrust & Brown, PLLC, 100 Congress Avenue, Suite 1300  
 City: Austin Zip: 78701  
 District's Telephone Number: (512) 435-2300

**A. BOARD MEMBERS:**

TITLE	FULL NAME OF DIRECTOR (First, M.I., Last)	FULL MAILING ADDRESS (According to U.S. Post Office Standards, www.usps.com)	TELEPHONE NUMBERS			TERM OF OFFICE		
			Business	E-Mail	Home	Elected (E) Appointed (A) Elected by Precinct (P)	Term Begins (mm/dd/yyyy)	Term Ends (mm/dd/yyyy)
President	Wilmer Roberts	13804 Tercel Trace, Manor, Texas 78653			(512) 272-8999	E	11/08/2016	11/03/2020
Vice President	Michael E. Moore	13800 Tercel Trace, Manor, Texas 78653	(214) 616-8895			A	02/07/2018	11/03/2020
Secretary	Debora C. Pickens	P.O. Box 16124, Austin, Texas 78761	(512) 476-8595			E	11/06/2018	11/08/2022
Assistant Secretary	Raymond C. Mura	11700 Pillion Place, Manor, Texas 78653	(512) 689-0667			E	11/06/2018	11/08/2022
Assistant Secretary	Tracy T. Johnson	11512 Owling Way, Manor, Texas 78653	(512) 799-3294			A	06/12/2019	11/08/2022

*(Note: List information for additional directors on back)*

**B. CONSULTANTS AND REPRESENTATIVES (as applicable):**

POSITION	FULL NAME OF INDIVIDUAL	NAME OF FIRM OR ORGANIZATION	FULL MAILING ADDRESS (According to U.S. Post Office Standards, www.usps.com)	TELEPHONE NUMBERS	
				Business	Fax
General Manager	Dennis Hendrix	Crossroads Utility Services LLC	2601 Forest Creek Drive, Round Rock, Texas 78665-1232	(512) 246-1400	(512) 246-1900
Operator	Dennis Hendrix	Crossroads Utility Services LLC	2601 Forest Creek Drive, Round Rock, Texas 78665-1232	(512) 246-1400	(512) 246-1900
Attorney	John W. Bartram	Armbrust & Brown, PLLC	100 Congress Ave., Ste. 1300, Austin, Texas 78701	(512) 435-2300	(512) 435-2360
Engineer	Ken Schroeder	Schroeder Engineering Co.	1015 Bee Cave Woods, Ste. 203, Austin, Texas 78746	(512) 469-7990	(512) 347-0998
Bookkeeper	Mary Bott & Allen Douthitt	Bott & Douthitt, PLLC	P.O. Box 2445, Round Rock, Texas 78680-2445	(512) 733-0700	(512) 733-0704
Financial Advisor	Cheryl Allen	Public Finance Group LLC	900 S. Capital of Texas Hwy., Building IV, Suite 475, Austin, Texas 78746	(512) 382-5420	(512) 382-5490
Tax Collector	Bruce Elfant	Travis County Tax Assessor-Collector	5501 Airport Boulevard, Austin, Texas 78751-1410	(512) 854-9473	(512) 854-9056
Agent for Notice	John W. Bartram	Armbrust & Brown, PLLC	100 Congress Ave., Ste. 1300, Austin, Texas 78701	(512) 435-2300	(512) 435-2360
Bond Counsel	Carol Polumbo	McCall, Parkhurst & Horton, L.L.P.	600 Congress Ave., Ste. 1800, Austin, Texas 78701	(512) 478-3805	(512) 472-0871

\* ALL INFORMATION IS SUBJECT TO THE OPEN RECORDS ACT AND WILL BE MADE AVAILABLE ON OUR WEB SITE ([WWW.TCEQ.ORG](http://WWW.TCEQ.ORG)).

## DISTRICT REGISTRATION FORM (continued)

**A. BOARD MEMBERS: (continued)**

TITLE	FULL NAME OF DIRECTOR (First, M.I., Last)	FULL MAILING ADDRESS (According to U.S. Post Office Standards, <a href="http://www.usps.com">www.usps.com</a> )	TELEPHONE NUMBERS			TERM OF OFFICE		
			Business	Fax	Home	Elected (E) Appointed (A) Elected by Precinct (P)	Term Begins (mm/dd/yyyy)	Term Ends (mm/dd/yyyy)

**CERTIFICATION:** I certify that the information contained herein is correct and complete to the best of my knowledge.

  
Signature/Title

Legal Assistant  
to the Attorney  
for the District

Mary Lou Sheridan  
Printed Name

(512) 435-2300  
Telephone

  
Date

If you have questions on how to fill out this form or about the Water Districts program, please contact us at (512) 239-4691. Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at (512) 239-3282.

**C. ADDITIONAL STATUTORY REQUIREMENTS (Texas Water Code):**

1. *Requirements generally applicable to most district and authorities:*
  - a. §49.055(d). File copies of directors' sworn statements, bonds, and oaths with the District's records. File copies of directors' sworn statements and oaths with the Secretary of State within 10 days.
  - b. §36.054(e) and §49.054(f). File names, mailing addresses and terms of new directors with TCEQ within 30 days after election or appointment.
  - c. Audit and financial reports:
    - (1) §49.194(a). File audit with the TCEQ within 135 days of fiscal year end, or §49.197(d). File financial dormancy affidavit with the TCEQ by January 31, or §49.198(c). File annual financial report with the TCEQ within 45 days of fiscal year end.
    - (2) §49.194(c). File audit, financial dormancy affidavit, or financial report with the District's records.
    - (3) §49.194(d). Submit annual filing affidavit to the TCEQ with either audit, financial dormancy affidavit, or financial report.
    - (4) §49.158. Notify the TCEQ of adoption of a fiscal year within 30 days of initial financial activity or after a change in the District's fiscal year.
  - d. §49.199(a). Adopt a code of ethics and other policies and procedures.
2. *Requirements applicable to certain district and authorities, as specified in the statutes:*
  - a. §49.453. File with the TCEQ the name, address and telephone number of the District's Agent for Notice, the person responsible for issuing forms to comply with the Notice to Purchaser requirements of §49.452.
  - b. §49.455. File information form and map, or any amendments, with each county and the TCEQ.
  - c. §49.451. Post district name signs at two entrances to the District within 30 days of the District's creation.
  - d. §49.062. Publish and file with the TCEQ a resolution establishing a meeting place outside the District.
  - e. §49.307(b), §49.301(f) & §49.302. File orders excluding and annexing land with each county and the TCEQ.