

Purchasing Office  
Travis County, TX

## Public Information Request Form

Request Date:

Requester's Name

Telephone Number

Name of Business

Address

*(P.O. Box, Street, etc.)*

*(City)*

*(State)*

*(Zip Code)*

Email Address

Select Contact Preference

Email

Phone

Mail

Description of Information

Written Request Attached?

Yes

No

Requester's Signature

Date