

Certification Agencies

	City of Austin - SMBR	Texas Unified Certification Program	State of Texas	SCTRCA	U. S. Federal Government	Other Federal Government	Corporate America	Corporate America
Agency	Small & Minority Business Resources (SMBR)	TUCP - Certifying Entities i.e. City of Austin, City of Houston, Corpus Christi Transit, NCTRCA, SCTRCA, and TxDOT	Historically Underutilized Business (HUB) Program	South Central Texas Regional Certification Agency	8(a) Business Development Program	Small Disadvantaged Business (SDB) Program	Southwest Minority Supplier Development Council (SMSDC)	Women's Business Council - Southwest (WBCS)
Contact Person	Elton Price or Certification Staff	TxDOT Office of Civil Rights Office	Texas4HUBS@cpa.state.tx.us	Alyssa Martinez	answerdesk@sba.gov	Self-represent	Karen Box	Debbie Hurst
Address	P. O. Box 1088 Austin, Texas 78767	Visit TUCP's visit to find certifying agency.	Texas Comptroller of Public Accounts Post Office Box 13186, Capitol Station Austin, Texas 78711-3528	3201 Cherry Ridge St., Building C-319, San Antonio, TX 78230	US Small Business Administration 409 3rd Street, SW Washington, DC 20416		912 Bastrop Hwy, Ste 101 Austin, TX 78741	2201 N. Collins Suite 158 Arlington TX 76011
Phone Number	(512) 974-7645 or (512) 974-7600	(866) 480-2518 or (512) 486-5509	(888) 863-5881	(210) 227-4722	(800) 827-5722		512-386-8766 fax512-386-8988	(817) 299-0566 or toll free 1(866) 451-5997
Website	http://www.austintexas.gov/department/small-and-minority-business	http://www.txdot.gov/business/partnerships/tucp.html	www.Texas4HUBS.org	http://www.sctrca.org/default.asp	http://www.sba.gov/local-assistance?ms=nid470121	http://www.sba.gov/content/disadvantaged-businesses	http://smsdc.org/default.aspx	www.wbcswest.org
Qualifications	Must qualify as a small business as defined by SBA size standards. The small business enterprise must be at least 51%, owned by one or more socially and economically disadvantaged minorities and/or women. The management and daily business operations of the business must be owned, managed, and controlled by one or more of the socially and economically disadvantaged individuals owners as defined by City code.	Must qualify as a small business owned by US Citizen (s) or Registered Alien (s). The small business must be at least 51 percent, owned by one or more socially and economically disadvantaged individuals. The management and daily business operations of the business must be controlled by one or more of the socially and economically disadvantaged individuals who own it. The individual (s) DBE owners personal net worth can not exceed \$750,000 excluding the equity in their personal residence and in the business.	A business must be a for-profit entity with its principal place of business in Texas; and is a least 51 percent owned by one of more persons who are an Asian Pacific America, Black American, Hispanic American, Native American and/or American Woman with U.S. citizenship, Texas residency and a proportionate interest and active participation in the control, operations and management of entity's affairs.	The South Central Texas Regional Certification Agency (SCTRCA) has two separate and distinct types of certification programs available for potential applicants. Each application type has various differences and required documentation for each. All local program applications are reviewed utilizing the Business Enterprise Certification Program Policy & Procedure Manual , the Airport Concessionaire Disadvantaged Business Enterprise (ACDBE) and Disadvantaged Business Enterprise (DBE) are reviewed and processed according to the Texas Unified Certification Program (TUCP) the TUCP follows Federal regulations 49 CFR, Part 26 .	Must qualify as a small business. Must be owned by a US Citizen. One or more socially or economically disadvantaged individual must have direct and at least 51% unconditional ownership of the business, and that individual's net worth must not exceed \$250,000 excluding the equity of a personal residence and equity in business. Management and daily operations must be controlled one or more socially and economically disadvantaged individuals.	You do not have to submit an application to SBA for SDB status. To self-represent as an SDB, register your business in the System for Award Management. However, you and your firm must still understand the SBA eligibility criteria for SDBs.	Must be a 51% majority ethnic minority women owned, managed, and controlled Business Enterprise. Must be a U.S. Citizen	At least fifty-one percent ownership by a woman or women; Proof of daily management and unilateral control of the business; Documented evidence of contribution of capital and/or expertise; U.S. Citizenship or Permanent Legal Resident Alien status
Time Frame	up to 60 days upon receipt of a completed packet	up to 60 days upon receipt of a completed packet	30 to 60 days	60-90 days	90 Days from the receipt of a Completed Application	N/A	45 - 90 days	60 to 90 Days
Cost	No Charge	No Charge	None	up to \$250	None	None	\$300	Based on annual sales - from \$300 - \$1000

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<p>Interested participants can call (974-7645) for an appointment to pick up and review packet. Based upon the information and possible site visit the Specialist makes a determination of whether or not to certify the firm.</p>	<p>Applications are assigned to a certification Specialist who reviews applications for completeness and correct documentation. Once the application is considered complete it is processed and a site visit is scheduled.</p>	<p>Applications are entered into a pending tracking database and each application is assigned to a certification specialist who then audits the file to assure compliance with HUB Qualifications.</p>	<p>Supporting documents are needed in order to verify that the firm meets all of the eligibility requirements of the Business Enterprise Program and/or the Disadvantaged Business Enterprise Program. These requirements include but are not limited to; ownership, management, control, expertise, and independence.</p>	<p>Once a completed application is submitted, it is reviewed for completeness. If deficiencies are found, a letter is sent outlining those deficiencies. One has 15 Days to provide that information, after which another review period (usually 10 Days) is given to look for deficiencies.</p>	<p>The disadvantaged person or persons must be socially disadvantaged and economically disadvantaged.</p>	<p>A seven step process is used to determine eligibility</p>	<p>Application online https://cvmas17.cvm solutions.com/wbenlink/</p>
<p>Certification gives smaller minority and women owned business (MBE/WBEs) enterprises an opportunity to competitively bid and participate on contracts that they may not have been exposed to. Certification is also a marketing tool; MBE/WBE certified firms are listed on SMBR's Certified vendors Directory which is an online searchable website. Certification also allows MBE/WBE an opportunity to compete for internal City contracts as City departments solicit business to certified MBE/WBE firms before soliciting quotes to the public.</p>	<p>Benefits of DBE Certification through TUCP include: Listing your business in a central DBE Directory, Receiving a Federal DBE Program certificate, and Bidding as a DBE at all participating state entities for all DOT transportation modes including aviation, highways, and public transportation.</p>	<p>Registers your business in the State of Texas, HUB Directory. HUB Certification Certificate is valid for four (4) years, provided your business continues to meet the HUB eligibility criteria. Provides state agencies and institutions of higher education with a supplement to the State's Centralized Master Bidders List (CMBL).</p>	<p>We realize that the selection and identification of which type of certification can sometimes be a confusing decision. Please feel free, at any time prior to or during the certification process, to contact a SCTRCA Certification Specialist who can better help you with the determination of which type of certification best matches your business structure and future contracting initiatives.</p>	<p>8(a) is a nine year Business Development Program. Anyone on the 8(a) program is automatically granted SDB Certification. Businesses granted 8(a) status will have the potential for 8(a) source contracts, meaning that certain contracts can be given only to 8(a) designated businesses, i.e..service contracts below \$3 million, and supply contracts below \$5 million.</p>	<p>Eligibility for other federal programs</p>	<p>Certification provides you with valuable resources to help your business grow and succeed. It can offer your business an excellent opportunity to meet with corporate buyers who are interested in working with qualified MBEs.</p>	<p>A listing of your business profile in WBENCLink, an internet database that is accessed by hundreds of corporations throughout the United States</p>
<p>City of Austin, Travis County, Dell Corporation, LCRA and other private sector firms check with their Supplier Diversity department.</p>	<p>Texas Department of Transportation, Federal state transportation or highway projects, Capital Metro, and City of Austin Airport</p>	<p>For a list of State Agencies and Universities: http://esbd.cpa.state.tx.us/agaaddress/addresslist.cfm. Additionally, the HUB Directory is a public search engine so any entity that wish to conduct business with a minority or woman- owned company can utilize this certification.</p>	<p>Bandera, Bexar, Caldwell, Comal, Frio, Goliad, Guadalupe, Hays, Karnes, Kendall, Kerr, McMullen, Medina, Uvalde, Wilson and Travis counties</p>	<p>Federal Agencies</p>	<p>Federal Agencies</p>	<p>Only released to Corporate Members and Sponsors and people currently certified by the D/FW Minority Business Development Council</p>	<p>Eligible businesses are screened and submitted for the State of Texas' HUB certification and the SBA's WOSB federal contracting program. Benefits of WOSB Government Certification include national recognition as a WBENC Certified Woman Owned Small Business (WOSB) by Federal contracting officers to provide goods and services to the Federal Government.</p>