

**C-1-PB-14-000002**

Administrative Order                    §            In the Probate Court  
2014-4                                    §            Number One  
   §            Travis County, Texas

**Administrative Order Requiring the Use of the Court's Approved Form for Small Estate Affidavits**

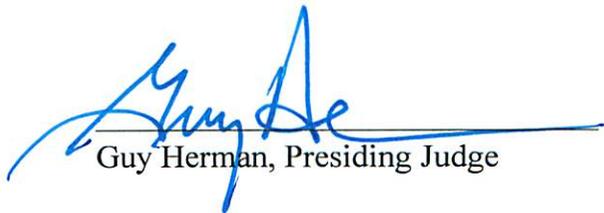
On this day, the Court finds there is need for an administrative order regarding the form to be used when a Small Estate Affidavit is filed in Travis County Probate Court No. 1 under Texas Estates Code Chapter 205.

The Court finds that over half of the Small Estate Affidavits filed in Travis County do not provide all of the information the Code and the Court require. While approval of a Small Estate Affidavit is within the Court's discretion (see Estates Code §205.003), it wastes the resources of both the Court and the applicants for the Court to evaluate incomplete affidavits.

Therefore, the Court has created a Small Affidavit Form that – if completely and correctly filled out – includes all information necessary to enable the Court to determine whether the Court should approve a Small Estate Affidavit. This Small Estate Affidavit form is posted on the probate page of the Court's website.

It is therefore **ORDERED** that the Travis County Probate Court No. 1 will not approve any Small Estate Affidavit filed after January 15, 2014 unless it uses the approved form posted on the Court's website (or whatever modification of the approved form is posted in the future).

Signed on January 2, 2014.

  
Guy Herman, Presiding Judge