

**Northeast District Plan Working Group (NEDPWG) Meeting #36 Summary
March 18, 2026**

The Collaborative Northeast District Plan aims to address historical inequities and foster inclusive development in northeastern Travis County. The initiative is a joint effort between Travis County (TC) and the City of Austin (COA) to look at inequities and disinvestments around public transportation, housing, displacement, infrastructure, economic development, food access, and more. The InterLocal Agreement (ILA) establishing this initiative requires a Cross City- Cross County staff Working Group (WG). The City of Austin and Travis County collaboratively formed an NEDPWG made up of 14 members, evenly split between the two entities.

1. Welcome and Agenda

Members present:

City of Austin

Sravya Garladden

Angel Zambrano

Genaro Peña

Martín Barrera

Travis County

Cathy McClaugherty

Kirsten Siegfried

Michelle Meaux

Selena Muñoz

Yaira Robinson

Members absent:

City of Austin

Amanda Jasso

Edwin Marty

Travis County

Patrick Phillips

Facilitators present:

City of Austin

Shanisha Johnson

Romina Tafazzoli

Travis County

Bill Wilson

Addison Ptomey

2. Member Check in

No updates.

3. Walk Through Path Forward Document

Amending WG Charter

a. Allowing Proxies

The proposed changes would allow proxies, but they would not be mandatory or required if a Working Group member is absent. A noted downside of proxy attendance is the potential of revisiting conversations that

the WG previously discussed. The WG came to consensus to allow proxy attendance, but proxies will not participate in final decision making (consensus checks).

b. Meeting Minutes

Consensus was reached to record and publish meeting minutes. Minutes will be formally approved on consensus at the beginning of the following meeting. Minutes may be posted to respective NEDP websites after approval.

c. Escalate Changes to the Executive Leadership Team (ELT)

This change would keep ELT members informed and keep the WG moving forward. Consensus was reached to approve this change.

d. Set Clear Deadlines for all Deliverables

Consensus was reached to approve this change.

e. Eliminate the need for Detailed Work Plans for Every Deliverable

There was a discussion on how, if at all, it would impact the Community Advisory Committee (CAC) consultant Scope of Work. The process for hiring a consultant requires a scope of work, so this change would not impact this deliverable. However, eliminating detailed work plans for each deliverable would prevent delays on future deliverables by not taking up too much WG time. This change was approved on consensus after discussion.

Restructuring the WG

The WG previously addressed the changes of the ELT; Lauren Middleton-Pratt (COA) and Christy Moffett (TC) moved from the WG to the ELT. The WG discussed the possibility of replacing Lauren and Christy to keep the WG the same size. The WG discussed onboarding someone from Austin utilities, specifically Austin Water (AW) since AW services COA and TC residents inside the NEDP boundary. The WG also discussed adding a City employee from the Austin Housing Department to provide expertise on anti-displacement because that team has already been working with Colony Park. Ultimately, the WG came to consensus on keeping the WG 12 members (6 COA and 6 TC) and allowing subject matter experts to attend meetings as needed as guests to provide critical information to the WG.

Furthermore, it is likely that current facilitators and staff leads Shanisha and Bill will join the WG as members after a CAC/WG facilitator is onboarded. There was WG consensus to accept this change.

Expediting CAC Formation/Bench Consultant Recommendations

Shanisha's team presented their research on the bench consultants and their

qualifications. The County requested more time for their review of the City bench consultants and has asked that the WG also consider a consultant they are used to working with on County projects. County facilitators will review the City staff's work, share their consultants qualifications, and report back to the WG in the next meeting. No consensus was reached during this meeting.

Next Steps and Next Meeting Topics

a. Planning timeline development

The WG will likely develop GANTT Charts for timelines of upcoming deliverables.

b. Procurement Process Update

Facilitators will work to answer questions about consultants before the next WG meeting. Facilitators will also create a copy of the Group Charter with track changes to reflect the proposed amendments to the Charter.

c. Community Meeting Preparation

City and County representatives will meet with the 5 key stakeholder groups identified in the ILA on April 8. The City Manager's office has handled the logistics (scheduling, etc.) of the meeting so far. The subcommittee will provide an update on the timeline for procuring a facilitator and forming the CAC. They will also present the Summary Report as a topic for community engagement.

d. Website Updates

Respective websites may publish WG meeting minutes moving forward.

e. Approval of Minutes

Facilitators will use this document as our first example of meeting minutes and will request consensus approval at the next meeting.

4. Next Meeting

a. April 1, 2026, 1-3pm

b. Virtual (Teams)