

**Palm School Steering Committee Meeting #12 Summary**  
**April 9, 2026, 1-3pm**  
**700 Lavaca Street, Austin Texas**

**Members Present:** Toña Vasquez, Maria Solis, Linda Quintanilla, Peggy Vasquez, Andrew Gonzales, Novert Morales, Colette Pierce Burnette, Maya Alarcón, Anna Maciel, John Rosato, Marcos de Leon

**Members Absent:** Ted Eubanks, Gilbert Rivera

**County Staff:** Sergio Plaza, Bill Wilson, Selena Munoz, Madai Montes, Addison Ptomey, Jasmin Gardner

**The Steering Committee Charge**

The Palm School Steering Committee (the Committee) will be an active partner in the Palm School Concept Plan development process and in efforts leading up to the restoration and reimagining of the Palm School property. Working in partnership with the County’s consultant and staff, the Steering Committee will:

1. Provide input for the design of a community engagement plan that will be used to inform a Concept Plan for the Palm School property
2. Review and offer feedback on processes, plans, and materials created by the consultant leading up to and including the Concept Plan for the Palm School property
3. Review and offer feedback on processes, plans, and materials created by staff and/or consultants related to any restoration and reimagining of the Palm School property

Provide a consensus recommendation to the Commissioners Court on the community engagement process used to inform a Concept Plan and the Concept Plan for the Palm School property

**1. Welcome & Announcements**

One member informed the Steering Committee (SC) of a book talk on April 11 at the George Washington Carver Museum and invited everyone to join.

**2. Review and Approve Meeting Summaries**

Staff asked the Committee to approve the Meeting Summary from the March 12<sup>th</sup> meeting. The meeting summary was approved on consensus.

**3. Partner Organization Updates**

- City of Austin (CoA)
  - CoA is hosting an in person and online open house events as a forum to discuss the Central City District Plan. The CoA SC representative forwarded the information to all SC members.
- Save Palm School Coalition
  - No Update

- Travis County Historical Commission
  - Absent
- ULI – Austin
  - Every month, ULI – Austin hosts programs. The ULI SC representative invited SC members to reach out to him if they are ever interested in attending a program. Information can also be found on the ULI website.
- Waterloo Greenway Conservancy
  - No Update

#### **4. Community Engagement Plan**

Staff presented a high-level summary of previous engagement ideas the Committee has come up with. SC reached consensus on a tentative community engagement plan and directed staff to bring to the next meeting any draft work that has been done for the engagement plan for the Committee to review and provide feedback on, including the draft survey based off the Concept Plan discussion the Committee had in March. Once finalized, the survey will be translated into Spanish. SC members identified which members were interested in assisting with the implementation of the Community Engagement Plan.

SC participated in an activity to brainstorm details for engagement opportunities during the community engagement process that are conducted on the Committee’s behalf. The information gleaned from the activity will help staff outline those opportunities.

Staff also plans to update the Palm School contact list and requested SC members to send contact info of anyone members would like to reach in this engagement effort. The email request to the Committee went out on Friday, April 17 and the Committee was asked to provide info by the following Friday, April 24.

#### **5. Meeting Schedule and Follow Up**

- a) Future Meeting Schedule
  - May 14, 2026
  - June 11, 2026
- b) Review Action Items and Follow Up for next meeting
  - SC members please send their summer vacation schedules to Staff to assist with planning
  - Staff will explore whether business can donate funds to support Palm School SC efforts