

Palm School Steering Committee Meeting #8 Summary
December 11, 2025, 1-3pm
700 Lavaca Street, Austin Texas

Members Present: Marcos de Leon, Linda Quintanilla, Maria Solis, Anna Maciel, Toña Vasquez, Ted Eubanks, Gilbert Rivera, John Rosato, Novert Morales, Andrew Gonzales

Members Absent: Colette Pierce-Burnette, Peggy Vasquez

County Staff: Sergio Plaza, Bill Wilson, Selena Muñoz, Madai Montes, Addison Ptomey

The Steering Committee Charge

The Palm School Steering Committee (the Committee) will be an active partner in the Palm School Concept Plan development process and in efforts leading up to the restoration and reimagining of the Palm School property. Working in partnership with the County’s consultant and staff, the Steering Committee will:

1. Provide input for the design of a community engagement plan that will be used to inform a Concept Plan for the Palm School property
2. Review and offer feedback on processes, plans, and materials created by the consultant leading up to and including the Concept Plan for the Palm School property
3. Review and offer feedback on processes, plans, and materials created by staff and/or consultants related to any restoration and reimagining of the Palm School property
4. Provide a consensus recommendation to the Commissioners Court on the community engagement process used to inform a Concept Plan and the Concept Plan for the Palm School property

1. Welcome & Announcements

Staff printed new consensus check cards. Please do not fold them up or put them in your binders; staff will collect them at the end of each meeting to keep them intact.

2. Review and Approve Meeting Summaries

One Steering Committee member’s name was omitted from the attendance portion of the previous meeting summary. This oversight was corrected, and the summary passed a consensus check after the correction.

3. Partner Organization Updates

City of Austin

N/A.

Save Palm School Coalition

None.

Travis County Historic Commission

None.

ULI – Austin

None.

Waterloo Greenway Conservancy

Absent.

4. Group Charter Discussion

Following Steering Committee discussions during the November meeting, the Steering Committee requested staff to provide suggested language edits to the open versus closed meeting section of the charter that clarifies and provides additional detail. The Group Charter approved on consensus with the updated language.

5. Community Engagement Plan

The Steering Committee has previously been brainstorming the who, what, where, and how of community engagement. The Steering Committee requested Staff to synthesize all of the information the Steering Committee has produced so far and present the synthesis to the Steering Committee during the next meeting in January.

6. Meeting Schedule and Follow Up

a) Future Meeting Schedule

- January 8th, 700 Lavaca, 1st Floor, MF-B
- February 12th, 700 Lavaca, 1st Floor, MF-B
- March 12th, 700 Lavaca, 1st Floor, MF-C

b) Action Items before next meeting

- Continue organizing thoughts around community engagement