



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

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December 10, 2010

To: Members of the Commissioners Court, Travis County
Elected Officials, Appointed Officials, Employees and Constituents

From: Rodney D. Rhoades, Executive Manager, Planning and Budget
Leroy Nellis, Budget Director

Re: Fiscal Year 2011 Adopted Budget

We are pleased to present the Travis County Adopted Budget for Fiscal Year 2011. This document is submitted in accordance with all statutory requirements.

Travis County, like most governmental agencies, continues to feel the effects of the economic downturn. Economic forecasts show that we will remain in a recessionary period through calendar year 2011. These forecasts are anticipated to have an impact on the County budget for FY 2012 and possibly beyond. Therefore, the FY 11 Adopted Budget was developed in the context of maintaining services to Travis County citizens while ensuring that the County is prepared to meet any further budgetary challenges in the near future.

The Adopted Budget meets the county's existing contractual and programmatic commitments. The budget also includes funding for a Cost of Living Adjustment (COLA) increase for all regular employees, elected officials and retirees and funding for increased health insurance costs. Funds are also allocated to necessary maintenance of current effort initiatives such as software maintenance contracts, building maintenance, and the continuation of various pilot programs in the area of social services.

Beyond these areas, the Adopted Budget has additional investments in public safety by adding 20 new officer positions to law enforcement, corrections and courthouse security. Additionally, two new county EMS ambulance units were added for northeast and southwest areas of Travis County. There were a number of one-time funded pilot programs in Health & Human Services and Constables offices that received ongoing funding. These programs have met their performance objectives.

The Adopted Budget is balanced at a tax rate of \$0.4658 per \$100 of Appraised Value that is 2.28% above the Effective Maintenance & Operations Plus Debt Tax Rate. The

Chief Appraiser for the Travis Central Appraisal District has certified the total property value at \$94.39 billion for FY 11, a decrease below the certified FY 10 total property value of \$98.36 billion. This includes \$1.9 billion in new property value that has not before been on the tax rolls. In addition, the average homestead value will decrease from \$288,963 in FY 10 to \$272,820 in FY 11. At the adopted tax rate, the average of all homesteads will see a modest increase in the county tax bill of \$42.26 or \$3.52 per month. This represents a 4.34% annual increase in the average tax bill.

To meet the county's capital needs, a total of \$37,602,502 is included in the Adopted Budget from the following basic sources: the General Fund Capital Acquisition Resources (CAR) account (\$10,155,658), debt from Certificates of Obligation (\$21,555,000), capital projects in Other Funds (\$271,844) and debt from long-term bonds authorized by the voters in 2005 (\$5,620,000).

Due to the prudent financial policies of Travis County, we have once again had our natural AAA/Aaa bond rating reconfirmed by the two primary national credit rating agencies. This bond rating has been awarded by both agencies since 2001. It should be noted that we are one of seven out of 254 counties in the State of Texas that has received and been able to maintain this highest financial rating from both agencies. This is a result of historically careful spending, relatively low reliance on fluctuating income sources, and careful adherence to a set of adopted "Financial and Budgeting Guidelines". The Travis County Commissioners Court and other county elected and appointed officials remain committed to control costs, make careful expenditures, and implement improved efficiencies while meeting the public's demand for services.

This Adopted Budget represents a sound financial plan for FY 11 and will help in preparation for continuing challenges in FY 12. The Planning and Budget Office would like to thank all county offices and departments for their understanding and willingness to work with us through this difficult time as well as to the Commissioners Court for their leadership and support.

The budget has been filed with the County Clerk for the public's review. Additional copies are available in the Planning and Budget Office in the Ned Granger Administration Building, 314 W. 11th Street, Suite 540. It is also posted on Travis County's web site, (www.co.travis.tx.us).

**FY 2011 ADOPTED BUDGET
VOLUME I - OVERVIEW**

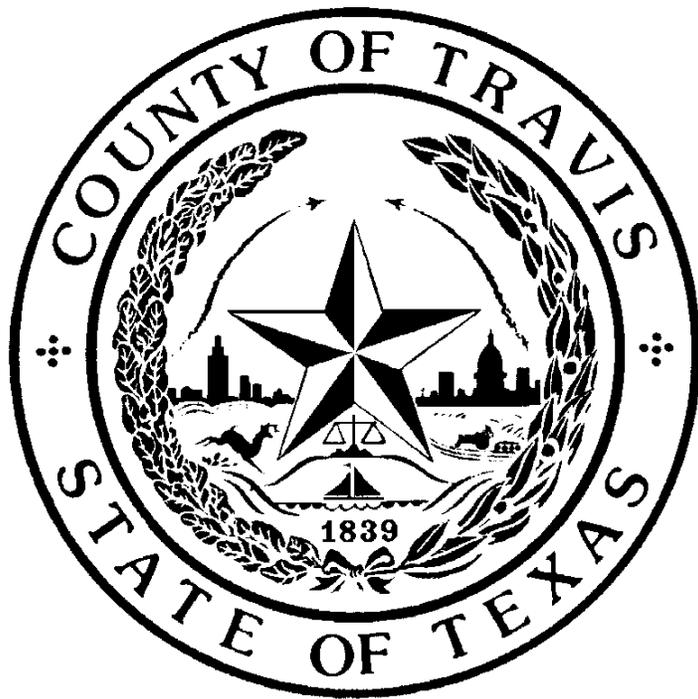


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**PREFACE FOR READERS UNFAMILIAR WITH THE STRUCTURE AND ROLE OF
TEXAS COUNTY GOVERNMENT**

Texas county government focuses primarily on the judicial system, health and social service delivery, law enforcement and corrections, and upkeep of county maintained roads. In contrast to other parts of the country, Texas counties seldom have responsibility for schools, water and sewer systems, electric utilities, and commercial airports. County governments in Texas have no ordinance-making powers other than those explicitly granted by state legislative action.

The state's 254 counties have similar organizational features: a governing body (the Commissioners Court) consisting of one member elected county-wide (the County Judge), and four Commissioners elected from geographically unique precincts. The County Judge is so named because he or she often has actual judicial responsibility. In urban counties, the County Judge is primarily an executive and administrator, in addition to being the presiding officer of the Commissioners Court. Other elected officials in each county are the County and District Clerks, the County Tax Assessor-Collector, the County Sheriff, a District and/or a County Attorney, the County Treasurer, and one or more Constables. All judges (District Judges, County Court-at-Law Judges, and Justices of the Peace) are also elected. The state District Judges in each county select the County Auditor, who serves as the chief financial officer for the county.

The Commissioners Court serves as both the legislative and executive branch of county government, and exercises budgetary authority over virtually all county departments, including those headed by other elected officials. The high number of elected officials, including many with judicial authority, creates an organizational structure unlike more familiar public sector designs, which usually contain a Chief Executive or Operating Officer and a Board that focus on broad policy matters.

County services in Texas are financed primarily by an ad valorem tax on real property and business inventory and a complex array of fees, fines, service charges and state payments. The County Commissioners Court sets the property tax rate annually, subject to a public hearing. Most of the other revenue sources are established in state law and may be changed only through legislative action.

THE ORGANIZATIONAL STRUCTURE OF TRAVIS COUNTY

This Fiscal Year 2011 Adopted Budget is organized around the following four basic program areas:

- Justice and Public Safety
- Health, Human and Veterans Services
- Transportation and Natural Resources
- General Government and Support Services

The next page shows the approved organization chart for Travis County as of the adoption of this budget.

THE VISION, VALUES AND MISSION OF TRAVIS COUNTY

The following statements have been developed by the Commissioners Court in an effort to describe Travis County's vision, values and mission.

The Vision for Travis County

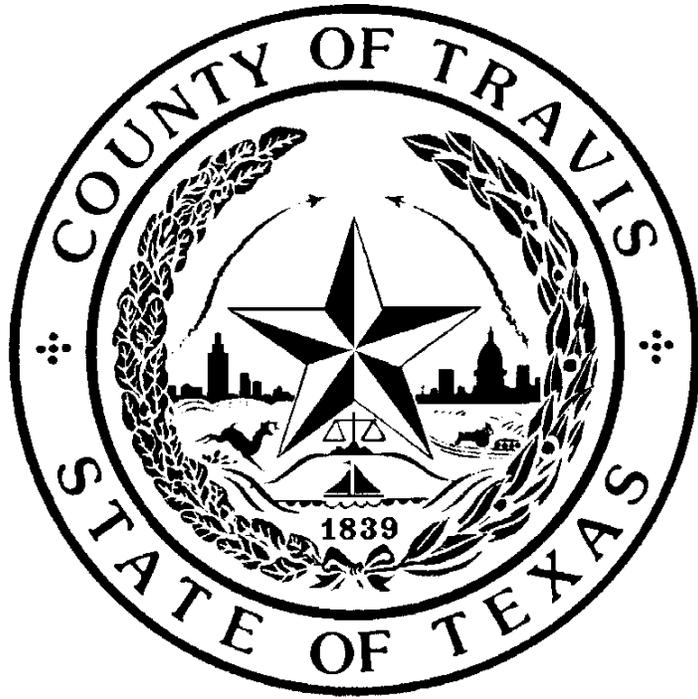
We envision an open, diverse community where all people are safe and healthy and can fulfill their hopes and dreams; one which provides a good quality of life and protects our natural resources for ourselves and future generations.

The Values that Guide Travis County Government

Taking responsibility, public trust and accountability, good customer service, excellence in performance, sound fiscal policy, respect for the individual, honesty and openness, caring, collaboration and cooperation.

The Mission of Travis County

For the people of Travis County, our mission is to preserve health, provide a safety net for the needy, ensure the public safety, facilitate the resolution of disputes, foster an efficient transportation system, promote recreational opportunities, and manage county resources in order to meet the changing needs of the community in an effective manner.



**FY 2011 ADOPTED BUDGET
SECTION I - EXECUTIVE SUMMARY**

SHAPING THE FY 11 ADOPTED BUDGET

The FY 11 Adopted Budget is the product of close collaboration between the county’s various elected and appointed officials and the Commissioners Court. For the second year, departments provided plans for 5% programmatic reductions should they be needed to balance the County budget given current economic conditions. Travis County carefully reviewed these proposals and was able to keep budget reductions to a minimum for FY 11 while maintaining service levels expected by Travis County citizens and providing a cost of living adjustment for Travis County employees.

Major increases in the FY 11 Adopted Budget include the addition of twenty new officer positions in the Sheriff’s department for public safety purposes; various maintenance of current effort increases such as maintenance agreement obligations and additional funding for the maintenance of County facilities; as well as the continuation of various pilot programs in Health and Human Services and other departments.

On the revenue side of the equation, the continued fall of interest rates has resulted in General Fund interest income dropping by 75%, or \$2.9 million, from the FY 10 Adopted Budget to the Auditor’s Fifth Revenue Estimate for FY 11. A recapitulation of the FY 11 Adopted Budget is found in Section II. The FY 11 Adopted Budget total for all funds is \$705,914,164, compared to the FY 10 figure of \$655,140,525. This is a 7.75% increase from the FY 10 Adopted Budget. Key changes are summarized below.

FY 11 Adopted Budget – All Funds

	FY 10 Adopted Budget	FY 11 Adopted Budget	\$ Change	% Change
General Fund	\$455,661,280	\$494,361,768	\$38,700,488	8.49%
Road and Bridge Fund	19,782,540	20,669,870	887,330	4.49%
Debt Service Funds	78,091,204	84,638,047	6,546,843	8.38%
Internal Service Funds:				
Risk Management Fund	20,368,450	17,604,427	-2,764,023	-13.57%
Health Benefit Fund	64,299,767	68,012,914	3,713,147	5.77%
Other Funds (1)	33,450,138	37,827,584	4,377,446	13.09%
Less Transfers	-16,512,854	-17,200,446	-687,592	4.16%
Total	\$655,140,525	\$705,914,164	\$50,773,639	7.75%

(1) Excludes the two internal service funds (Risk Management Fund and Employee’s Insurance Fund) but includes Other Funds Not Approved by Commissioners Court.

PROPERTY TAX RATE

The total taxable value for all Travis County property has seen a decrease from \$98.36 billion in the FY 10 Adopted Budget to \$94.39 billion for FY 11. This is the final amount certified by the Travis Central Appraisal District (TCAD). The following data, as well as

the overall Adopted Budget, is based on TCAD certified values. The new property value totals \$1.9 billion compared to new property value of \$2.9 billion in FY 10. The table below depicts the impact of the tax rate of \$0.4658 per \$100 of taxable value on the average residential homeowner declaring his or her house as a homestead. This rate is \$0.0443 above the FY 10 tax rate of \$0.4215 and is 2.28% above the Effective Maintenance & Operations Plus Debt Tax Rate. This results in an increase in the annual county tax bill of the average homestead owner of \$42.26.

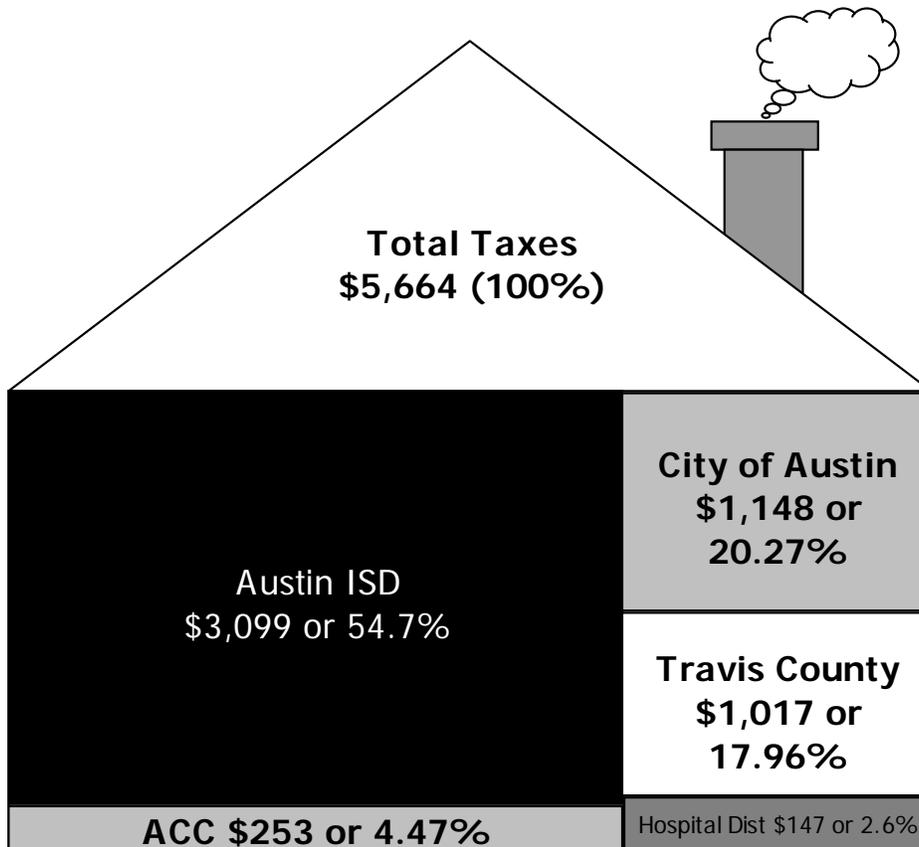
Impact on Average Homestead

(All homestead values per Travis Central Appraisal District as of July 27, 2010)

	FY 10	FY 11	Change
Average Appraised Value of All Homesteads	\$288,963	\$272,820	(\$16,143)
Taxable Value of Average Homestead after Only 20% Exemption	\$231,170	\$218,256	(\$12,914)
Tax Rate	\$0.4215	\$0.4658	\$0.0443
Average Tax	\$974.38	\$1,016.64	\$42.26

The following graphic representation shows the relative impact of the various local taxing jurisdictions on the average homestead owner in FY 11.

FY 11 Property Tax for Average Travis County Homestead Valued at \$272,820
(with \$218,256 Taxable Value after 20% Exemption)



The following is the breakdown in the tax rate between the operating portion and the debt service portion, which must be separately calculated and approved.

Adopted Budget Tax Rates for Travis County
(Per \$100 of Appraised Value)

	Adopted FY 10 Rate	Adopted FY 11 Rate	Difference	% Change
Operating Rate	\$0.3517	\$0.3858	\$0.0341	9.7%
Debt Service Rate	\$0.0698	\$0.0800	\$0.0102	14.6%
Total Tax Rate	\$0.4215	\$0.4658	\$0.0443	10.5%

DEPARTMENTAL BUDGETS IN THE ADOPTED BUDGET

Section II contains a comparison of Adopted General Fund departmental budgets from FY 09 and FY 10 to the FY 11 Adopted Budget. The Adopted Budgets for all departments increased from \$383,741,517 in FY 09 to \$416,609,576 in FY 11, or 8.6%, excluding capital.

The following table is a comparison of the revenue, reserves and major expenditure items in the FY 11 General Fund Adopted Budget.

FY 11 Adopted Budget - General Fund				
	FY 10 Adopted Budget	FY 11 Adopted Budget		
		One-Time Expenses	Ongoing Expenses	Total
Revenue & Reserves:				
Beginning Fund Balance	\$ 61,938,184	\$75,310,448	\$ 12,012,528	\$ 87,322,976
Current Property Taxes	322,347,490	-	337,449,376	\$337,449,376
Other Revenue	71,375,606	-	69,589,416	\$ 69,589,416
5th Revenue Estimate	\$455,661,280	\$75,310,448	\$419,051,320	\$494,361,768
Reserves:				
Unallocated Reserve	\$ 43,812,685	\$48,595,756	\$ -	\$ 48,595,756
Capital Acquisition Resources (CAR)	454,223	496,980	-	496,980
Regular - Allocated Reserve	6,639,865	4,466,593	4,486,606	8,953,199
Fuel & Utilities Reserve	1,000,000	1,000,000	-	1,000,000
New Financial System (BEFIT)	-	722,633	377,297	1,099,930
Civil & Family Justice Center Reserve	-	2,100,000	-	2,100,000
Emergency Reserve	4,950,000	4,950,000	-	4,950,000
Future Grant Requirements	500,000	596,369	-	596,369
Juvenile Justice TYC Reserve	250,000	250,000	-	250,000
Smart Bldg. Facility Maint. Reserve	43,092	51,280	-	51,280
Subtotal Reserves	\$ 57,649,865	\$63,229,611	\$ 4,863,903	\$ 68,093,514
Departmental Base Budgets	\$391,422,900	\$ -	\$392,349,384	\$392,349,384
Wages & Benefits:				
Retirement Contribution Rate Increase	\$ 1,584,541	\$ -	\$ 190,809	\$ 190,809
Retiree 2% COLA	-	-	363,355	363,355
Life Insurance rate increase	34,421	-	-	-
Health Insurance Premium Increase	-	-	4,516,210	4,516,210
Adjustment to Health Insurance for Actuarial Cost of Open Enrollment Selections	-	56,870	-	56,870
Adjustment to Health Contra for Proj FY 11 Vacancies	452,704	-	424,838	424,838
Elected officials' salaries (FY10 is Judicial Longevity)	193	-	47,192	47,192
Compensation – Rank & File + POPS 2.5% COLA	-	-	6,206,617	6,206,617
2.5% for Temporary Employees	-	-	60,891	60,891
One- Time Savings from Risk Fund	(1,200,000)	(1,200,000)	-	(1,200,000)
One-Time Savings from Employee Health Fund absorbing county contribution to retiree health care	(4,892,724)	-	-	0
Subtotal Wages & Benefits	\$ (4,020,865)	\$ (1,143,130)	\$ 11,809,912	\$ 10,666,782
Additions:				
BCP increase (Note 1)	\$ -	-	\$ 670,098	\$ 670,098
Maintenance of Current Effort	1,645,439	530,367	2,951,510	3,481,877
Title IV-E Exp to Gen Fund	-	-	617,016	617,016
Planning and Assessment	-	690,000	-	690,000
New Facilities	648,945	214,112	-	214,112
Revenue Related Packages	1,309,593	371,490	1,249,689	1,621,179
Revenue Related Interlocal Agreements	-	-	144,339	144,339
Increase EMS Interlocal	-	30,000	709,752	739,752
Other Interlocal Agreements	275,222	-	61,831	61,831
Pilot programs continued with one-time funds	1,963,487	1,429,481	-	1,429,481
One-Time Pilots to Ongoing	-	-	1,750,741	1,750,741
Mid Year Court Approvals	-	25,000	310,170	335,170
Other Additions	197,025	254,403	80,061	334,464
Security	238,489	20,436	269,424	289,860
Sheriff Office Newly Funded Positions	-	-	1,205,718	1,205,718
Emergency Beds for Special Needs Probationers	-	-	89,425	89,425
PBO Changes	(53,488)	-	-	0
Waller Creek TIF Payment (FY11 in base budget)	250,000	-	-	0
New Financial System (BEFIT) - in FY 11 Reserve	299,919	-	-	0
Juvenile Justice Pharmacy Costs	217,982	-	-	0
TCSO Adjustment for ADP	430,966	-	-	0
Capital Acquisition Resources (CAR)	7,754,080	9,658,678	-	9,658,678
Subtotal Additions	\$ 15,177,659	\$13,223,967	\$ 10,109,774	\$ 23,333,741
Budget Reductions	(4,568,279)		(81,653)	(81,653)
Total All Expenses	\$455,661,280	\$75,310,448	\$419,051,320	\$494,361,768
Available Balance	\$ -	\$ -	\$ -	\$ -

PERSONNEL CHANGES

There is a net total 63.91 regular FTE increase in the FY 11 Adopted General Fund Budget compared to the FY 10 General Fund Budget. This increase includes 38.75 FTE that required new resources, were internally funded or were funded by new revenue. Of these, 23 FTE required new resources, and 17 of the 23 are for staffing in the Sheriff's Office for law enforcement and corrections officers. Another 26.16 existing county FTE were moved from Special Revenue or Grant Funds to the General Fund. These net changes also include a reduction of one FTE in Constable, Precinct 3 that is no longer supported by revenue.

General Fund Position Changes	
Department/Description	Net Change
Juvenile Probation's Title IV-E Grant Staff moved to Gen Fund - Internally Funded	12.00
Juvenile Probation's Title IV-E Grant Staff moved to Gen Fund - New Resources	12.00
Other Positions Moved from Special Rev Funds to General Fund (District Clerk, County Clerk, Civil Courts & ITS)	2.16
Subtotal - Existing County FTE moved to General Fund from Grants/Other Funds	26.16
Revenue Related (TCSO, Constable, Pcts. 2 & 4, Justice of the Peace, Pcts 1, 4 & 5, District Clerk, County Clerk, and County Attorney)	13.00
Internally Funded (TCSO, Tax Office, Medical Examiner, Justice of the Peace, Pct. 2 & HHS)	2.75
New or Previously Approved (TCSO, County Attorney, County Auditor's Office, and Purchasing)	23.00
Subtotal - Revenue Related, Internally Funded and Previously Approved	38.75
Constable, Pct. 3 - No longer supported by revenue	(1.00)
Subtotal - Reductions	(1.00)
Total Net FTE Change	63.91

MAJOR DEPARTMENTAL REDUCTIONS

Travis County, like many other local government jurisdictions, has seen a noticeable decrease in revenue sources. Interest revenue and new construction values are much lower than previous years. Due to current economic conditions, departments were again asked to supplement their budget submissions with a list of proposed long-term programmatic cuts in the event that up to 5% of their Target Budget was unable to be funded, along with explanations of the implications of such cuts. These proposals were reviewed by PBO. While Travis County was able to avoid such reductions for FY 11 through preparation begun in prior years by the Commissioners Court, It is doubtful that reductions will be similarly avoided in FY 12.

MAJOR FUNDING ISSUES

A. Maintenance of Current Effort (MCE)

1. ITS – \$757,955

A variety of software, hardware, maintenance agreement and professional services for Travis County IT services including, but not limited to, maintenance contract increases, data storage (disk and tape), fiber optic cabling, servers, switches and software licenses. Highlights include \$104,721 of ongoing resources to continue the Systems Architect I position responsible for driving the County's Identity and Access Infrastructure; \$265,334 for software and hardware maintenance contract escalations; and \$150,000 for purchase of additional and replacement data storage tapes used for server backups; and \$237,900 for miscellaneous hardware, software, licenses and cabling.

2. Facilities Management – \$715,943

Maintenance and Repairs Line Item: \$560,943

A review of "The Whitestone Building Operations Cost Reference 2007-2008" indicates that the cost of maintenance and repair of a municipal building in Austin averages \$3.12 per gross square foot. The cost for a court house in Austin averages \$2.81 per gross square foot. The Whitestone reference defines maintenance and repair as including preventive maintenance, unscheduled maintenance, component repair, and replacement costs on average over a 50 year period of building occupancy. It does not include restoration or modernization. For FY 10, FMD's maintenance and repair cost per gross square foot (including one-time operating and capital replacement and repair projects) is approximately \$1.70. For FY 11, PBO's recommended ongoing and one-time increases bring the cost per gross square foot to between \$1.93-2.16. The range is due to PBO being unsure whether to include certain projects in the maintenance and repair totals (e.g., CJC and Gault Various Improvements, HMS Courthouse Various Improvements, and CJC Replacement Jury Seating). This investment in the county's infrastructure is expected to result in better maintained buildings with an increased longevity.

Other FM Maintenance of Current Effort Increases: \$155,000

Funding is included for a variety of maintenance of current effort equipment such as:

- Reseal expansion joints at the CJC to prevent water infiltration into the building (\$60,000);
- Various pieces of custodial equipment such as floor buffers, wet vacuums, tilt truck, janitors' carts, etc. (\$47,000);
- Replacement of all insulation jacketing on exterior water and refrigerant lines to provide greater protection against energy loss (\$30,500);

- Conversion from R22 refrigerant to R407 refrigerant. This transition is being done because R22 refrigerant causes depletion of the ozone layer (\$11,800); and
- Grounds equipment including blowers, double size hedge trimmers, gas string trimmers, and push mowers (\$5,700).

3. Juvenile Probation – \$617,016

Over the last decade, Travis County Juvenile Probation Department has benefited from the receipt of Title IV-E Federal Reimbursement for foster care expenses. These funds have allowed Juvenile Probation to use these funds for services that otherwise would have been funded by the County General Fund. Unfortunately, due to changes outside of the department the receipt of Title IV-E funds has ceased.

Over the years, Juvenile Probation has shared with Commissioners Court and the Planning and Budget Office the positions committed using Title IV-E funds and a caveat was always given that should these funds ever cease, General Fund dollars would be likely be required to replace these expenditures. In last year's Budget process, the Department indicated to Commissioners Court that the fund balance of the Title IV-E funds was being depleted and an FY 11 budget need was inevitable.

As a part of the process to mitigate the impact of the loss of Title IV-E funds, the department identified \$853,305 of existing internal resources by freezing six positions and shifting some contracted services to state grant funds in order to move 12 existing FTE previously funded with Title IV-E resources to the General Fund. In addition, the FY 11 Adopted Budget includes \$617,016 of new resources to move 12 additional existing FTE previously funded with Title IV-E resources to the General Fund. The combined total of \$1,470,321 between internal reallocations and new resources has been recommended to shift 24 existing County FTE from Title IV-E to the General Fund in FY 11. This is the first year part of a multi-year plan to avoid having to fully fund all existing Title IV-E positions in one fiscal year. The department and the Planning and Budget Office are developing strategies on how to best implement these changes given changing landscape with state resources received by the department. The multi-year plan will likely be adjusted each year to take into account the remaining balance of Title IV resources, the continued availability of current and new grant resources, balance of special revenue funds and the availability of General Fund resources.

4. Sheriff's Office – \$502,899

The FY 11 Budget includes a total of \$502,899 in the Sheriff's Office for the following added Maintenance of Current Effort requirements.

Division	Description	Budget	Comments
Administration	Phlebotomy Services Contract	\$15,061	Interlocal May 10, 2010
Administration	Courthouse Security Fund Transfer	11,627	Balance to Revenue Est.
Law Enforcement	County Contribution to Grants	7,503	Balance to FY 11 Needs
Corrections	Inmate Food & Groceries Line Item	39,083	Inmate Population
Corrections	Maintenance Line Items	93,000	Ongoing Operations
Medical Services	Medical Services Line Item	332,179	ADP/Ongoing Expense
Medical Services	Psychiatric Services Contract	185,000	In Lieu of 2 0.5 FTEs
Medical Services	2 Psychiatrist 0.5 FTEs	(224,554)	Psychiatric Svcs. Contract
Inmate Services	Vocational Training Contract	44,000	Return to General Fund
	TOTAL	\$502,899	

5. Records Management and Communication Resources – \$411,341

Increase funding, totaling \$130,000, was added for the county use of the state contract for Records Storage Services, based on a new contract that was finalized at the end of April 2010. \$45,422 is included to update software used for scanning images, used by the Imaging Lab.

In addition, ongoing resources were added for centrally administered programs that are budgeted in RMCR but used by all Travis County Government:

1. Postage (\$30,000 plus a \$30,000 earmark on Allocated Reserves)
2. Copy Paper (\$28,453)
3. Copier Charges (\$115,466)
4. Print Shop Paper (\$30,000)
5. Secure Shredding (\$23,000)
6. TCTV-17 Live Internet Streaming (\$9,000)

6. Civil Courts – Indigent Attorney Fees – \$400,000

A total of \$400,000 is included in the FY 11 Adopted Budget for court appointments for attorneys in civil cases. Indigent attorney fees in the Civil Courts are appointed for three types of cases: (1) juveniles brought into court who cannot be represented by the Juvenile Public Defender’s Office for legal reasons; (2) termination cases that generally involve Child Protective Services where the Office of Parental Representation and Office of Child Representation cannot represent the indigent mothers, fathers or children; and (3) contempt cases generally involving litigants in court concerning child support and child visitation issues. Offices including the Office of Child Representation, the Office of Parental Representation, Civil Courts Administration, Juvenile Probation Department, and Child Protective Services are working together to determine the source of the FY 10 budget overrun necessitating this budget increase for FY 11. An additional \$400,000 is included as an Earmark on Allocated Reserve to ensure that sufficient resources are available to cover this legally mandated expense.

7. General Administration – \$250,168

In the FY 11 budget, a total of \$250,168 has been included in General Administration for the following added Maintenance of Current Effort requirements.

Description	Recommend	Comments
Travis Central Appraisal District	\$206,763	Ongoing Operating Expense
Waller Creek TIF	42,907	Ongoing Operating Expense
Capital Area Council of Governments	498	Ongoing Operating Expense
TOTAL	\$250,168	

8. Medical Examiner – \$117,198

The Medical Examiner's Office uses a contract service to transport cadavers to the morgue. For FY 11, they expect 960 transports which will require a \$29,320 ongoing increase in the department's contract line item.

A total of \$79,678 is included in the Adopted Budget on an ongoing basis for cadaver bags and bag seals, safety apparel, chemicals, laboratory glassware, surgical instruments, specimen collection containers, medical gases, printer toner cartridges, standards, reagents, chemicals, and evidence collection/storage supplies. In addition, \$700 was added for annual proficiency testing, \$4,000 for an on-site inspection fee from the American Board of Forensic Toxicology and \$3,500 for new filters for the bio-safety cabinets that hold specimens before testing.

9. TNR – \$193,149

TNR's budget was increased by \$193,149 for various maintenance of current effort requests that are separately discussed below.

Bond Inspectors: \$129,654

These funds were added to TNR's General Fund budget for the transfer of several bond Special Project Temporary positions to the General Fund. While TNR internally funded a portion of these transferred salaries (through freezing various positions and reducing its overtime budget), additional funds were needed. The Special Project Temporaries include an Engineering Inspector Specialist and Engineering Inspector Specialist Senior; a Senior Engineer and a portion of two Right of Way Agents that are split funded between the General Fund and other funds. These funding changes do not affect the department's total FTE count.

Highway 290 Landfil: \$55,000

Additional funds have been allocated to pay expected utility expenditures associated with the pumping of landfill leachate at the Travis County US 290 closed landfill. Leachate is discharged into the City of Austin sanitary sewer to prevent unauthorized

discharge of leachate and water pollution in a tributary of Walnut Creek. The Adopted Budget also includes an earmark totaling \$19,240 for this expenditure.

Crossing Guards: \$8,495

Del Valle ISD Hornsby-Dunlap Elementary School will require the addition of two crossing guard locations. This program expansion was partially offset by the department’s reduction of its mileage reimbursement budget.

10. Tax Assessor Collector – \$34,970

One-time funding has been included in the amount of \$21,317 for redistricting duties that are needed once every ten years. These funds will be used for a temporary research assistant and Geographic Information Systems (GIS) consultant services. In addition, \$13,653 is included for additional ongoing temporary salaries related to increases in workload in the Tax Division of the Office.

11. Other MCE Requests

There are a variety of other Maintenance of Current Effort increases throughout county departments in the FY 11 Adopted Budget that are less than \$50,000 each and are summarized in the following chart:

Department	Purpose	One-Time	Ongoing	Total
County Auditor	Outside Audit Contract		\$21,400	\$21,400
Constable Pct. 2	Cellular Air Time and Online Research		\$16,700	\$16,700
Constable Pct. 4	Online Research, Uniforms and Other Operating		\$14,560	\$14,560
Constable Pct. 1	Cellular Air Time and Other Operating		\$14,185	\$14,185
Constable Pct. 1	Ballistic Vests	\$11,200		\$11,200
District Attorney	Replacement Body Armor	\$10,080		\$10,080
Constable Pct. 1	Online Research		\$6,000	\$6,000
PBO	Increased Longevity for Small Department		\$1,643	\$1,643
Legally Mandated Fees	Increase in the Third Administrative District Assessment		\$1,243	\$1,243
Treasurer	Increased Longevity for Small Department		\$465	\$465
Probate Court	Replacement e-courtroom equipment	\$405		\$405
JP Pct. 4	Restoration of budget reduction made to accommodate a higher longevity for small department		\$373	\$373
Total Other MCE		\$21,685	\$76,569	\$98,254

B. Revenue Related Packages

A number of budget requests are included in the FY 11 Budget because they are expected to result in additional revenue to support the added expense. These packages total \$1,765,518. In certain cases, the projected revenue increase is sufficiently documented that the expense is added on an ongoing basis. In other cases, the projected revenue is not sufficiently documented so those requests are funded with one-time resources and will be re-evaluated for FY 12.

1. District Attorney Workers Compensation Interlocal – \$394,250

The District Attorney's Office is continuing its interlocal agreement with Texas Mutual Insurance to fund a Worker's Compensation Fraud Unit. The FY 11 revenue for the interlocal agreement is \$394,250 and funds the salaries and operating expenses for two attorneys and two support staff.

2. County & District Attorney – Prosecutor Longevity Pay – \$344,000

The State of Texas funds a portion of longevity pay for Travis County prosecutors. For this longevity pay \$129,000 was added to the County Attorney's Office and \$215,000 was added to the District Attorney's Office. This revenue used to be certified on a quarterly basis; however beginning in FY 10, the Auditor's Office included the certification of the entire amount for both offices for the year and associated budgets are included in the Adopted Budget.

3. Criminal Courts – Task Force on Indigent Defense Equalization Distribution - \$296,822

The Equalization Distribution from the Task Force on Indigent Defense is an annual disbursement from the Task Force (State of Texas) to help counties defray the large annual costs of providing state-mandated indigent defense. Most years the disbursement is a small amount. In FY 10, the amount was much larger and because the state had not informed the county of this additional amount it had not been included in the FY 10 revenue certification. The disbursement revenue and expenditure budgets have been included in the FY 11 Adopted Budget and the funds will be used to enhance the court appointed attorney appointment and payment process.

4. Electronic Data Reporting Statutory Compliance Team – \$236,956

In 2009, the Texas Legislature required counties that had a less than a 90% completeness rating with the Department of Public Safety for reporting information related to crime statistics to create a local data advisory board. Travis County did so and the board's recommendation was to change the data entry workflow of prosecution and disposition statistics. To accomplish this, the County would create a records management team in the County Attorney's Office and the County Clerk's Office to handle the paperwork for each case in the office and immediately transfer it to a digital record in order to assist in reporting and streamline the workflow process in the office.

The lack of reporting prosecution statistics to DPS created a public safety issue; in that when an officer arrested an individual, that person's criminal history may be incomplete which may cause the wrong charges to be filed. The legislature mandated that counties improve their reporting or state grant funds would be withheld. Due to the potential loss of millions in grant revenue, plus the statutory mandate to report this information, PBO has recommended adding four FTE - a Records Analyst Supervisor, Records Analyst Associate and two Office Specialists (\$194,130) to the County Attorney's budget. In addition, one FTE, a Court Clerk (\$42,826) will be added to the County Clerk's budget to verify all disposition information and prepare the report to DPS. The departments are working with ITS to develop a new program in which to enter this information as the current Tiburon and PIMS system is unable to do so. The new program should be ready by the end of the calendar year.

5. Collections Clerks for JP1, JP4, and JP5 – \$128,731

PBO continued funding one collection clerk each (Court Clerk I) in the JP1, JP4, and JP5 Offices to continue work in preparing cases for referral to the Travis County Central Collections Office. The clerks are funded on a permanent basis. The Adopted Budget includes \$43,077 for JP1 and \$42,827 each for JP4 and JP5. Related revenue has been included in the Auditor's revenue estimate for FY 11.

6. TCSO & TNR – Del Valle ISD Interlocal School Resource Officer - \$73,720

The FY 11 Adopted Budget for the Sheriff's Office includes a new Senior Deputy Sheriff FTE position in the Law Enforcement Bureau with a first year total General Fund cost of \$73,720. The budget includes of the first year and ongoing cost, \$3,213 is budgeted in TNR for fuel and maintenance for the patrol vehicle for this position. This position will be a School Resource Officer for the newly opened Daily Middle School approved under the terms of the Del Valle ISD Interlocal Agreement (DVISDIA) by Commissioners Court on June 22, 2010. The added revenue certified by the Auditor's Office in the third revenue estimate under the terms of the DVISDIA is \$86,947, which includes the replacement cost of a patrol vehicle over three years. Commissioners Court approved retention of a patrol vehicle from the replacement pool for FY 11 use at the time of their action.

7. Constable Precinct 2 – Leander ISD Interlocal Agreement - \$67,619

This interlocal agreement modification adds an additional deputy and vehicle to provide School Resource Officer services to the Leander Independent School District. The deputy and vehicle are paid for by the school district. The vehicle is budgeted at \$36,600 in capital funds above the operating funds discussed here.

8. Combined Transportation Emergency & Communications Center (CTECC) Security Officer - \$56,811

The FY 11 Adopted Budget for the Sheriff's Office includes a new Senior Certified Peace Officer in CTECC Security with a General Fund cost of \$56,811. This position

along with the 10 existing CTECC Security positions are 75% funded under the terms of Amendment No. 7 of the Memorandum of Understanding (MOU) Security Agreement with the CTECC Coalition consisting of the City of Austin, Texas, the State of Texas Department of Public Safety, the Capital Metro Transit Authority, the Lower Colorado River Authority, and Travis County. Travis County provides the remaining 25% of the funding for these positions. The Sheriff's Office has provided 24/7 security services for CTECC under the MOU since 2004.

9. Civil Court Clerk for JP5 – \$42,827

The Civil Court Clerk has been funded on a one-time basis since FY 07. This position prepares civil cases and ensures that statutory deadlines are met. Without this position, the Office would have to internally reallocate a Criminal Clerk to the Civil Division to continue the mandated work thus resulting in delays in processing criminal cases as well as a loss of revenue.

10. New Court Clerk for Constable Pct. 4 – \$42,827

One Court Clerk I to assist with the entry of warrants into the Tiburon System. The Auditor's Office will certify \$43,707 in associated revenue. This additional Clerk brings the office administrative manning in line with other Constable offices.

11. District Clerk – Passport Services – \$42,604

The District Clerk's passport service has grown significantly in the last couple of years as other service providers, such as the Post Office, have limited their hours and availability. The office has exceeded revenue projections for passport fees for FY 09 and FY 10 by a significant margin. One clerk (\$42,604) has been added to the office's Airport Boulevard location to handle the growing demand for passports. The Auditor's office has certified sufficient additional revenue to cover this position and any indirect costs relating to this additional FTE.

12. District Attorney Downtown DA Interlocal – \$20,000

A total of \$20,000 has been included in the District Attorney's FY 11 Adopted Budget for the Downtown District Attorney Program funded by the Downtown Austin Alliance and City of Austin. These funds pay for temporary interns to assist a full-time assistant District Attorney working on downtown crime issues.

13. County Attorney – Underage Drinking Prevention (Grant Match) – \$18,351

The Underage Drinking Prevention Grant in the County Attorney's Office has a cash match which is split funded by the General Fund and a direct transfer from the County Attorney Processing Site Order Fees (CAPSO) Fund. The transfer of \$18,351 is included in the County Auditor's revenue estimate and therefore the expenditure is included in the FY 11 Adopted budget for the County Attorney's Office.

C. Pilot Programs

The FY 11 Adopted Budget includes funding for various programs that have been funded on a year-by-year basis in the past. Many of these programs are re-evaluated each year during the budget process for continued funding. This section is divided between pilot programs continued with one-time funds and those that have been continued with ongoing expenditures.

The Commissioners Court has continued its support of three priority program areas for Travis County: (1) reducing adult jail and juvenile detention populations, with special attention toward inmates with mental illness, (2) substance abuse, and (3) workforce development (adult training and new jobs). Many of the programs listed below address these three program areas.

One Time Continuation of Pilot Programs

1. HHS – Family Support Services Basic Needs – \$320,000

The Commissioners Court approved revisions in FY 09 to the County Civil Code (Chapter 72) that outlines the county's emergency assistance for rent/mortgage, utilities, prescription/medical supplies, transportation, and food vouchers for eligible residents. The approved changes increased the benefit amounts for the program based on an extensive review that found that assistance levels were below national standards and that the income requirements were out of sync with other programs. The changes have been effective since January 2009. As the likely result of the downturn in the economy and other factors, Health and Human Services & Veterans Services Family Support Services has experienced an increase in the number of clients who are determined eligible for Travis County emergency assistance. The FY 11 Adopted Budget includes a recommendation to continue \$320,000 in one-time funds that were first added in FY 10 for the current projected need for the program.

2. Constable Precinct 3 – Restore DPS Clerks and Warrant Deputies/Clerk one-time funded in FY 10 – \$249,046

Continue with one-time funding for FY 11 for the Warrant Deputy package (two deputies and one court clerk) and the two DPS clerks package moved to one-time for FY 10 due to shortfalls in revenue generation. This package is continued as a pilot for another year in order to validate predicted revenue.

3. Fully Automated Court Tracking System (FACTS) Support – \$216,632

PBO has included funding for two FACTS clerks in JP1 and JP5 as well as one clerk and overtime funds in JP4 to continue working to clean up case data in the legacy system to ensure a smooth migration to a new case management system. JP4 is currently on FACTS, while the rest of the conversions are pending a review of other case management systems that may have greater longevity for the justice courts. The

five positions are Special Project Temporaries which means that the positions receive all benefits but have an end date of September 30, 2011. The Adopted Budget includes \$86,154 for JP1, \$44,824 for JP4, and \$85,654 for JP5.

4. Criminal Justice Planning – Project Recovery – \$150,527

Project Recovery is a jail diversion program to assist mentally ill offenders who repeatedly go to jail on public intoxication offenses. The program is jointly funded by Travis County, City of Austin, the Downtown Alliance and MHMR. Travis County spends \$150,527 per year on the aftercare portion of the program. For FY 11, the program will continue as a pay-for-performance contract with funding contingent on improving the recidivism rates of the participants.

5. HHS – American Youth Works – Park Ranger Residences - \$135,847

Funding is allotted for the continuation of a program that was previously funded for a two-year period by the Commissioners Court as a part of the FY 09 budget process. The FY 11 Adopted Budget includes \$135,847 in one-time operating funding for a one year period for this request to continue the program for another year to complete the pending projects. In addition, there is \$225,000 in capital funding for the residence at East Metro Park is recommended to be included in the FY 11 Adopted Budget.

6. Criminal Justice Planning – Council on At-Risk Youth – \$100,000

\$100,000 in one time funding is included in the Criminal Justice Planning department's budget for the contract with Council on At-Risk Youth. The funding allows 113 additional youth to join the Youth Violence Prevention Program at the Alternative Learning Center and Bedichek, Dobie and Webb middle Schools.

7. District Attorney –Arrest Review Pilot – \$92,429

The arrest review pilot in the District Attorney's Grand Jury Division has been continued in the FY 11 Adopted Budget. The pilot includes one attorney to review cases closer to the actual arrest of a defendant. The office has begun scheduling staff in non-traditional hours to determine whether reviewing these arrests can streamline their workflow and possible reduce the jail population. The results of this pilot will be reviewed next year before determining whether to continue the program.

8. HHS – Parenting in Recovery Grant Match – \$80,000

A total of \$80,000 in one-time resources is included in the Adopted Budget for the FY 11 cash match for the Parenting in Recovery Grant. This is the amount included by the department in the Year Four application that was approved by Commissioners Court on April 20, 2010. The required match is \$125,000. The County planned to contribute \$80,000 in cash with the remaining \$45,000 contributed as an in-kind match from the County and its partners. The program falls within the Commissioners Court program

priority areas and includes an independent evaluation component. Recommendation for the FY 12 final year match will be based on progress of the program and availability of funds.

9. HHS – Youth and Family Assessment Center – YFAC - \$30,000

The FY 11 Adopted Budget includes \$30,000 of one-time resources Communities In Schools of Central Texas (CIS) contract. The resources will be used to cover an operating deficit within the Youth and Family Assessment Center Program as the result of the implementation of an agency-wide compensation study during the 2008-2009 program year. The deficit has been covered by other program partners for FY 09 and FY 10. The County will provide resources for these expenses in FY 11, while a long term funding strategy can be identified.

10. Criminal Justice Planning – Re-Entry Roundtable – \$30,000

CJP's budget includes \$30,000 in one-time funding for the Re-Entry Roundtable. The group is a collaboration of local and state policy leaders, correctional leaders, service providers, former offenders, and others with the mission of enhancing public safety and improving the success rate of offenders returning to Travis County from prison and jail.

11. HHS – African American Men and Boys Conference – \$25,000

The FY 11 Adopted Budget includes \$25,000 in one-time resources to continue funding the African American Men and Boys Conference. The program was first approved by the Commissioners Court in FY 09 and continued in FY 10 with one-time resources. The African American Men and Boys Conference is a partnership with the Harvest Foundation and the Austin Independent School District to provide a monthly forum for youth to interact with successful Black males and other community stakeholders to address the impediments to academic and life success.

One Time Pilots Funded on an On Going Basis:

12. HHS – Mobile Crisis Outreach Team – \$400,000

The Mobile Crisis Outreach Team (MCOT) provides emergency and urgent psychiatric crisis outreach and follow-up by traveling to locations and evaluating adults and youth who cannot or will not access traditional psychiatric emergency room care. The program, first funded as a pilot project in FY 07, works with this targeted population as well as those for whom detention is not warranted or for whom emergency detention has not become necessary. The FY 11 Adopted Budget includes the continuation of the program on an ongoing basis with a recommendation of \$400,000. Other Texas Counties have implemented similar programs and have found that this type of mental health outreach has reduced psychiatric hospitalization and detention of the targeted population. This program is part of a larger plan currently being implemented by key mental health stakeholders to address emergency mental health services in the Austin-

Travis County area. The program was originally solely funded by Travis County to operate ten hours per day, four days per week. The state awarded the Mental Health and Mental Retardation (MHMR) Department funding so the program can now operate 24 hours a day, seven days a week.

13. HHS – Travis County After-School Program – \$220,000

The FY 11 Adopted Budget includes \$220,000 in ongoing resources to continue the after school programs at Gus Garcia Middle School and the Ann Richards School for Young Women Leaders. These two schools were pilot programs that were added to the Travis County Collaborative After-School Project (TCCAP) that also provides ongoing after-school education opportunities at Webb and Pierce Middle Schools. The program serves students that are considered low income and high need. There have been recent mandated changes from the state regarding Pierce Middle School. The exact resolution that will be implemented by AISD is in the final stages of development and implementation. The Austin Independent School District is the lead agency for these after school programs.

14. HHS – The Children’s Partnership/TRIAD – \$215,000

This program supports youth with significant mental health challenges and their families. Funding is included at the same level as FY 10 and is based on the projected need. The Children’s Partnership/TRIAD programs have been funded with one-time resources since FY 05. These services include residential services, traditional mental health services such as assessments/evaluations, therapy, medication and non-traditional services such as respite, parent coaching, mentoring, enrichment and basic needs. These programs serve as the payer of last resort and are used when no other funding source can be identified and/or accessed. Travis County continues to see an increase in the number of youth served by these programs.

15. HHS – Early Education & Care: Quality Improvement – \$200,000

A total of \$200,000 in ongoing resources is included in the FY 11 Adopted Budget to continue quality improvement efforts in early education and care. The program seeks to improve the quality of education available in early childhood settings including environmental quality improvements through the Child Care Quality Mentoring Consortium (CCQMC) and teacher retention through the Jeanette Watson Fellowship. This is a continuation of FY 08 and FY 09 funding levels that expanded a pilot project first funded in FY 07 with \$118,000 of one-time funding. The \$200,000 budget includes \$40,000 to supplement the salaries of day care teachers.

16. Constable Pct. 2 – Restore Warrant Deputies Funding – \$165,925

Ongoing funding for the continuation of two additional Deputies and one Clerk, approved by Commissioners Court in FY 10 on a one-time basis, to work forecasted warrant increases and process civil papers.

17. Constable Pct. 5 – Continue funding for Class C Warrant Program – \$131,673

Continue the Class C Warrant Program in the Constable, Precinct 5 Office and move the funding to an ongoing status. This includes two deputies. This program has been in an evaluative pilot program stage for the prior two fiscal years and revenue results warrant continuation of the program on an ongoing basis.

18. Constable Pct. 1 – Retention of Warrant Deputies – \$121,903

Ongoing funding is included in the FY 11 Adopted Budget for the continuation of two additional Constable Deputies, approved by Commissioners Court in FY 10 on a one-time basis, to work forecasted warrant increases and process civil papers.

19. Pretrial – Electronic Monitoring – \$100,904

The Adopted Budget includes the continuation of the electronic monitoring pilot in Pretrial Services on an ongoing basis. The number of defendants who are supervised with electronic monitoring devices has not decreased and the program remains a popular choice for judges to use on pretrial defendants. Two Pretrial officers have allowed the department to maintain proper client/officer ratios and the program is cost effective as it lowers the average daily population of the Travis County Jail.

20. Criminal Justice Planning – Austin Police Department Lab Chemist – \$81,600

Travis County has a Memorandum of Understanding with the City of Austin to fund a chemist in the Austin Police Department drug lab to work full time on drug cases on the Magistrate Court docket. Since funding this chemist, the turnaround time on a drug test has gone from 25 days to 11 days. Funding has been continued for the program due to the fact that this program has had a noticeable effect on the jail population and that the department is planning to continue the program indefinitely.

21. HHS – Workforce Investment Programs – \$60,000

Pilot workforce development programs, first funded in FY 07, are included in the FY 11 Adopted Budget at \$60,000. In addition, there is an Earmark of \$255,000 for additional one-time funded pilot program previously funded as one-time that are in the process of being fully evaluated for additional resources. The results of this analysis should be available during FY 11. The Earmark has been recommended should the evaluation indicate successful results and the Commissioners Court wishes additional investments in this area.

22. Continuation of Social Worker within Health and Human Services - \$53,736

On February 24, 2009, the Commissioners Court approved the creation of a Social Worker with an end date of September 31, 2010 to provide case management and

outreach to northeastern portions of Travis County, modeled on the success of the CDBG (Community Development Block Grant) Social Worker position allocated to work with unincorporated residents of Precinct 1 and 4. The outreach Social Worker provided site visits to churches and non-profit agencies, gave presentations of department services to schools in Precinct 2 as well as contributed an article in the Pflugerville Pflag weekly newspaper to assist serving this part of the County. In addition, the position has participated actively with the Inter-Agency Council on Aging, which served the greater Central Texas area, focusing on services needed in the more rural parts of Travis County. The Adopted Budget includes \$53,736 in ongoing resources in order to avoid a decrease in service levels in the area served by the position.

D. Programs Approved By Commissioners Court Mid-Year

During FY 10, the Commissioners Court approved a small number of programs totaling \$335,170. These programs are as follows:

1. Land Use Legal Staff – County Attorney – \$185,451

On April 20, 2010 the Commissioners Court approved two new FTE in the County Attorney's Office. A Division Director and Legal Secretary were approved to work on Travis County land use issues. The ongoing cost of the new staff is \$185,451.

2. Lease Costs for Health & Human Services Administrative Offices - \$109,719

Commissioners Court approved the move of Health & Human Services (HHS) Administrative Offices from Palm Square to 502 E. Highland Mall Drive midyear 2010. This amount is for the annualization of the lease costs for a full year in FY 11.

3. Mayor's Mental Health Task Force – MHMR - \$25,000

On January 19, 2010, the Commissioners Court approved Travis County becoming a partner in the financial support of the Mayor's Mental Health Task Force Monitoring Committee by authorizing \$25,000 for years 2010 and 2011. This funding will be added to the Grande Inter-Local Agreement with Austin Travis County Integral Care. Health and Human Services internally funded this program for FY 10. A total of \$25,000 in one-time resources are available in the FY 11 Adopted Budget for second year of the program.

4. Program to Address Chronic Absenteeism in Public Schools - \$15,000

On June 29, 2010, the Commissioners Court approved resources to support recommendations from the Travis County/City of Austin/Austin Independent School District Joint Subcommittee Regarding Chronic Absenteeism in Public Schools. This included \$15,000 for the FY 11 maintenance costs shared between partners of a data management system to address the information infrastructure of the program.

E. Transfers between Departments and/or Funds

The Adopted Budget includes a net increase of \$687,186 for a few programmatic transfers between departments and/or funds as discussed below:

1. TNR – Transfer to the BCP Fund – \$670,098

The Adopted Budget includes an increase to the Balcones Canyonlands Preservation Fund transfer from the General Fund totaling \$670,098. The total transfer for FY 11 is budgeted at \$9,589,540.

2. Juvenile Court – Additional Resources for Truancy Court Transfer – \$20,000

The FY 11 Adopted Budget includes a recommendation for a \$20,000 increase in the General Fund's contribution within Juvenile Probation for the transfer to the Truancy Court Fund (Fund 054) to support FY 11 estimated expenditures for the program.

3. County Attorney – Transfer to Professional Prosecutor's Fund – (\$2,912)

The operating transfer to the Professional Prosecutor's Fund was reduced by \$2,912 to match the estimated revenue of the fund of \$62,500. The Professional Prosecutor's Fund is funded by an annual payment from the State of Texas for supplemental salary compensation for the County Attorney, or, if waived, for expenses of the County Attorney's office.

F. Internally Funded

The Adopted Budget includes a net decrease due to internal reallocations of \$112, as discussed below:

1. FACTS Financial Team Continuation

As part of the FACTS implementation, two staff members, funded by the Justice Court Technology Fund (050), have been assigned to ITS in support of the financial component of FACTS in the JP offices. To relieve pressure on Fund 050, funding for these two staff members is being moved to the General Fund. While this recommendation adds two FTE to the General Fund count, it has no financial impact as ITS is able to internally fund this action.

2. Medical Examiner's Office Specialist

The Medical Examiner's office used permanent salary savings to internally fund a part time Office Specialist position. The department needed help with the increased requests for autopsy records. The office had been funding a temporary office specialist prior to funding on a permanent basis.

3. Sheriff's Office – General Fund Savings

Project Management Division Manager:

The FY 11 Budget for the Sheriff's Office includes an internally funded Project Management Division Manager FTE position for the Law Enforcement Bureau with a first year cost of \$6,067, which includes capital costs of \$6,174 and an ongoing savings of (\$107) after the first year. This position will manage a Law Enforcement Technology/Forensic Sciences Section formed from existing resources responsible for:

- Law Enforcement IT Projects;
- Law Enforcement Mobile Data/Digital Video Technology Support;
- the Crime Lab and Evidence Warehouse; and
- the Computer Forensic Unit.

The Law Enforcement Bureau has at least 30 unique technologies and program deployed for successful completion of its mission currently managed on an ad-hoc basis. Addition of this position would allow these programs to be managed professionally on a unified and accountable basis.

Three Senior Office Specialists, in Lieu of 2 Corrections Officers:

The FY 11 Budget for the Sheriff's Office includes the addition of three Senior Office Specialist positions to be funded by the elimination of two Corrections Officer positions. These positions will provide appropriate administrative support staff to the Corrections Bureau.

4. Criminal Courts – District Judge Longevity and Presiding Judge Pay

The Criminal Courts internally funded the ongoing cost of longevity pay for District Judges with 16 or more years of county longevity and additional pay of \$5,000 per year for the District Judge assuming the Presiding Judge workload for Criminal Courts.

G. Other

The FY 11 Adopted Budget includes funding for a variety of planning projects; move costs associated with a new building purchase; increased security as well as other programs such as the Better Enterprise Financial Information System (BEFIT). This section also discusses the reduction in the General Fund contribution to the Risk Management Fund.

Sheriff's Office Newly Funded Positions – \$1,205,718:

The FY 11 Adopted Budget includes a total of \$1,205,718 in the Sheriff's Office to add 20 new officer FTE positions for the following public safety purposes.

Division	Description	Budget	Comments
Law Enforcement	5 Deputy Sheriffs	\$345,636	Law Enforcement Patrol
Corrections	12 Corrections Officers	663,744	Corrections Relief Factor
Courthouse Security	3 Senior Certified Peace Officers	196,338	Added Court Security
	TOTAL	\$1,205,718	

The five Deputy Sheriffs will be used to increase Law Enforcement patrol activity and the three Senior Certified Peace Officers will provide added court room security. The twelve Corrections Officers enhance the Corrections Relief Factor in the Jail System.

2. General Fund Contribution for the Risk Management Fund – (\$1,200,000)

HRMD, the County Auditor’s Office, and PBO have met over the last several years to discuss the size of Allocated Reserve of the Risk Management Fund. These discussions included several strategies including reducing the County’s annual General Fund contribution to the Risk Management Fund by \$1.2 million per year for four years compared to past levels in order to reduce the Allocated Reserve of the Fund by a total of \$4.8 million. It was believed that FY 10 would be the fourth and final year of this planned reduction. However, based on resources within the Risk Management Fund the \$1,200,000 reduction in the General Fund contribution that is budgeted within the Human Resources Management Department will continue for FY 11 without impacting the program. The funds will be restored within the department’s Target Budget for FY 12 and will be re-evaluated if the reduction should continue in some form for FY 12 as a part of that year’s budget process.

3. EMS Ground Interlocal – \$739,752

The FY 11 Adopted Budget includes \$739,752 in additional funds for two new county EMS ambulance units – 12/7 Demand Units for the Northeast and Southwest Areas of Travis County. This programmatic expansion is based on the result of findings from the Austin-Travis County Emergency Medical Services (ATCEMS) EMS Deployment Plan published in March 2010 that addressed improving coverage and response times across the ATCEMS area of responsibility. These additional operating funds will be made part of the FY 11 City of Austin/Travis County EMS Ground Interlocal Agreement.

4. Planning Projects – \$690,000

The FY 11 budget for General Administration has \$690,000 for two program reviews and studies. They are the Information and Telecommunications Systems Strategic Planning & Assessment (ITS Study) budgeted for \$200,000 and the Travis County Corrections Complex Master Plan Study (TCCC Master Plan) for \$490,000.

ITS Study:

This would be a 3 to 5 year strategic technology plan to include:

- a current assessment of the effectiveness of services provided;
- create a mission and vision and identifies measurable strategies to achieve goals outlined in the strategic plan;
- align technology with business needs; and
- lay out a multi-year approach that
 - includes tactical projects needed to accomplish the plan,
 - establish formal review and governance structures, and
 - develops countywide guidelines and standards.

TCCC Master Plan:

This would develop a 25-year Plan to guide development through the year 2035. The last Master Plan was done in 1996, which has been largely realized.

The Plan would study, assess and evaluate topics such as existing facility conditions, site analysis, conceptual site management, inmate movement, site utility development and redundancy, reinforcing complex security weaknesses, increasing energy and staffing efficiency of housing facilities and utilities, evolving from individual housing units towards more integrated and efficient facilities, providing adequate parking and support infrastructure, investigating energy efficiency opportunities and sustainable design features to reduce utility costs, and explore alternative constructability options such as large buildings like Building 12 and the possibility of multi-story facilities.

This Plan envisions using experienced internal Travis County staff from TCSO, Facilities Management, Criminal Justice Planning, ITS and other departments. Outside experts would be hired and joined with County staff to provide a complete team of experienced professionals covering all relevant disciplines needed for the Plan. It assumes future correctional housing needs based on inmate classifications will have been performed through a modification to the existing contract with Broadus and Associates.

5. County-wide Hospitalization Savings (Contra Budget) – \$424,838

The Adopted Budget includes an adjustment to the county-wide hospitalization savings budget. The hospitalization savings budget for the county includes a number of negative (contra) accounts established in the Hospitalization Contra Account Department to allow the county to capture the hospitalization (employee health care) savings related to vacancies that occur throughout the year and savings from employees that decline county paid health care. The county budgets \$696.08 per month per employee for the county's contribution toward employee health care premiums. For FY 11, the contra savings budget has been decreased by \$424,838 based on savings that are expected to be below the previously budgeted amount.

6. Move Costs Related to Occupying 700 Lavaca – \$200,000

The Adopted Budget includes \$200,000 in operating funds for costs related to moving county departments and offices from various county facilities to the new county building at 700 Lavaca.

7. Health and Human Services Home Repair Program – \$134,400

The Commissioners Court approved \$134,400 of one-time resources approved to be used for the Health and Human Services Home Repair Program in FY 11. The one-time resources were funded by FY 10 program savings that went unspent and fell to the ending fund balance. The additional one-time resources will help supplement home repair expenses that are not able to be covered by various home weatherization grant resources awarded to Travis County.

8. Emergency Beds for Special Needs Probationers – \$89,425

Funding was added to Criminal Justice Planning's budget for an additional nine beds per month at a transitional housing facility for probationers who have special needs, such as mental illness. This program was previously funded by state grants to the Community Supervision and Corrections Department, however state budget cuts led to Travis County assuming the cost of this specialized housing on an ongoing basis.

9. Additional Part-Time Funding for Security Guards – \$73,086

Additional funding of part-time Security Guards of \$73,086 is included in the Adopted Budget. This request was reviewed and recommended by the Travis County Security Committee. This funding will provide FMD with the additional resources needed to provide an adequate level of security at county facilities.

10. Criminal Courts – Court Intelligence Services – \$67,440

The FY 11 Adopted Budget includes \$66,140 in one-time funding and \$1,300 in ongoing funding for Court Intelligence Services. This program will allow the Criminal Courts to establish a standardized electronic criminal justice reporting system. It will unify and standardize the data to allow consistency and accuracy in interpretation of findings; it will allow internal and external stakeholders to access and analyze data on an ad hoc basis as well as review standard reports; and it will build upon a national standards framework (National Center for State Courts) that will allow Travis County to perform comparative reporting. Savings of \$45,000 from FY 10 in the Civil Courts and Criminal Justice Planning budgets allowed the offices to begin implementation of this program in FY 10. The total program cost is \$112,440.

11. Public Health Interlocal – \$61,831

The FY 11 Adopted Budget includes a recommendation of \$61,831 in ongoing resources within the Health and Human Services for the Public Health Interlocal with the City of Austin in order to maintain existing service levels in the communicable disease, environmental health, vital records, animal services, and health promotion and disease prevention programs.

12. Criminal Courts – E-Docket System – \$50,000

This one-time funding will be used for software development that will allow judges and court personnel to view case files electronically.

13. HRMD Point Factor System – \$50,000

A total of \$50,000 in one-time resources is included in the FY 11 Adopted Budget to provide additional resources for assist HRMD is developing a point-factor system. HRMD, in consultation with the Compensation Committee, will be making recommendations for compensation policy in the near future and it is believed that having a point-factor system in place will assist in implementing these recommendations.

14. Personnel Budget Changes Approved by the Purchasing Board – \$20,835

During its August 26, 2010 meeting, the Purchasing Board approved two changes to the personnel budget in the Purchasing Office totaling \$20,835. The first item approved was funding of \$13,921 to move five green-circled employees to the minimum of the old pay grade with the stipulation that they would also receive the 2.5% salary increase that was approved by Commissioners Court for county employees. The second item funded totaled \$6,914 for two months of temporary employee salaries and related benefits to bring back a retiring employee to provide transition training for the retiree's successor.

15. Additional Furniture and Equipment Related to Occupying New Precinct One Office Building – \$14,112

One-time funding of \$14,112 is included in the Adopted Budget for funding of additional furniture and equipment for the new office building. This includes additional shelving not included in the project budget as well as replacement office furniture for the new Judge to be sworn in January 2011.

16. Civil Courts – Electronic Docket Displays – \$11,500

The FY 11 Adopted Budget includes \$11,500 in one-time operating expenses for the professional services related to the installation of equipment for the display of docket information at the Heman Marion Sweatt Courthouse. The cost for the equipment of \$17,000 is included in the Civil Courts' CAR budget.

WORKFORCE INVESTMENT

A. Compensation

The FY 11 Adopted Budget includes \$11,385,074 for compensation and benefit increases, including benefit cost changes, for County regular employees (Non-POPS and POPS), elected officials, temporary employees, and retirees. The majority of this amount is to provide funding for a 2.5% across-the-board increase for all regular employees and a corresponding adjustment to the Classified and POPS (TCSO and non-TCSO) pay scales at a cost of \$6,206,617. A 2.5% increase was also approved for elected officials; with the exception of those judiciary salaries which are tied to the State portion of a District Judge’s salary, which will remain unchanged for FY 11. Temporary employees also received a 2.5% increase with the exception of Election Clerks, Park Techs, Crossing Guards, Interpreters, ACC Interns and Americorps Participants, who are each paid at an approved fixed rate. The FY 10 Adopted Budget did not include any compensation increases for employees and the increases for FY 11 will help offset an approximate 8% increase to the cost of employee paid health insurance. The subtotal for compensation related increases for FY 11 is \$6,314,700.

Benefit-related changes for FY 11 total \$5,070,374. The majority of this amount is for increases for employee and retiree health care, which totals \$4,516,210 and will be discussed in greater detail below. There is also an increase of \$554,164 to maintain the same benefit levels for the County’s retirement plan and provide a 2% Cost of Living Adjustment (COLA) to retirees. According to the Texas County and District Retirement System (TCDRS) these changes will result in Travis County’s contribution rate per employee for retirement benefits increasing from 11.44% of salary to 11.69% of salary.

FY 11 Compensation & Benefits	
Category	Amount
2.5% Across-the-Board Increase for Regular Employees	\$6,206,617
2.5% Increase for Elected Officials (excludes Judiciary)	\$47,192
2.5% for Temporary Employees	\$60,891
Subtotal - Compensation Increases	\$6,314,700
Health Benefits Cost Increase for General Fund	\$4,516,210
Base Retirement Increase plus 2% COLA for Retirees	\$554,164
Subtotal – Benefits	\$5,070,374
Total – Compensation & Benefits	\$11,385,074

B. Health Benefits

Travis County began a self-insured health benefits plan in FY 02. Under a self-insured program, the actual insurance claims made by employees are paid directly from County resources with an insurance carrier hired to administer claims processing. The primary benefits from being self-insured are that the plan can provide a better level of benefits for employees and provide more control over increasing health premiums for the

County. Despite this control, self-insurance does not necessarily reduce overall health care expenses. The Commissioners Court determines the benefit plan funding and benefit structure on an annual basis.

During spring 2010, an Employee Benefits Committee, in close coordination with the County's external actuary, reviewed various options, costs, and the affordability of different plans for FY 11. Travis County's health premiums have been the same from FY 07 to FY 10 so some sort of increase for FY 11 had been anticipated. The original cost estimate for FY 11 provided by the County's external actuary based on the FY 10 plan design required a 17% increase in the County's contribution for active employees with a 14.5% increase in the amount paid by employees. There were also similar increases for retirees covered by the plan if there were no plan design changes. Given the potential large increases, plan design changes such as changes to deductibles, co-pays, and maximum out of pocket amounts were recommended by the Employee Benefits Committee.

Commissioners Court approved rate and recommended plan design changes for FY 11 on June 22, 2010, after discussion and input from employees at departmental meetings and a public hearing. The Commissioners Court also voted to continue the current three-option plan, which allows employees to choose medical benefits in accordance with their medical needs, financial means, and family situations. The FY 11 increase for the General Fund is \$4.5 million for active employees and retirees. The rates paid by regular employees and retirees will increase by approximately 8%, which is significantly less than the original 14.5% estimated increase without plan design changes. The County will still continue to fully fund the health care premium for the employee only portion of the PPO and CEPO plans so that approximately 40% of active employees will not experience a premium increase.

For FY 11 the County composite contribution rate that has previously be used for budgeting purposes will be \$696.08, which is a 10.66% increase compared to the previous \$629 per month per regular employee. The County's monthly contribution for retirees under 65 years of age will be \$1,273.45, which is a 9% increase compared to the previous \$1,170 per month per retiree in this category. The amount for retirees 65 and older will be \$368.43, which is also approximately a 9% increase compared to the previous \$339 per month per retiree in this category. For the last several years the County retiree contribution has been internally funded from the Allocated Reserve within the Employee Health Benefits Fund as part of a plan to reduce the size of the reserve. For FY 11 the county's retiree contribution will be funded from the Human Resource Management Department's General Fund budget. In addition, there was a net \$56,870 increase to General Fund departmental budgets for adjustments based on the actuarial determined cost of the County's contribution for each employee's health care selection during open enrollment.

As summarized below, the Employee Health Benefits Fund was established in FY 02 at \$18.3 million and has grown to \$68 million for the FY 11 Adopted Budget. The Auditor's Revenue Estimate includes a beginning balance in this fund of \$20,000,000, plus

\$47,834,347 in premium income, and \$178,567 in interest income for a total of \$68,012,914. The FY 11 Allocated Reserve for the fund is \$17,835,899, which is \$1,613,198 less than the FY 10 Allocated Reserve, primarily the result of actions to reduce the Reserve in a planned manner discussed earlier.

Employee Health Benefits Fund – FY 02 to FY 11

Fiscal Year	Employee Health Benefits Fund
FY 02	\$18,334,435
FY 03	\$22,162,255
FY 04	\$31,585,857
FY 05	\$38,342,713
FY 06	\$48,807,721
FY 07	\$64,424,670
FY 08	\$70,683,196
FY 09	\$68,982,664
FY 10	\$64,728,741
FY 11	\$68,012,914

DEBT POLICY

The Commissioners Court has established a debt limitation policy that is intended to maintain a prudent approach toward the issuance of debt. Among other things, this policy indicates that the Commissioners Court will not issue long-term debt (i.e., with a repayment period in excess of five years) without the approval of such a bond issue by the voters through an election, except under the following circumstances:

1. The expenditure is legally required of the County, where penalties or fines could be imposed on the County if the expenditure is not made. Or,
2. When a financial analysis demonstrates that during a stipulated term Travis County would spend significantly less. Or,
3. The voters have previously approved the issuance of general obligation bonds but, for valid reasons, certificates of obligation must be substituted for such bonds in order to carry out the voters' authorization. Or,
4. When the expense is for necessary planning services or acquiring options for a future capital project that will be submitted to the voters.

CAPITAL RECOMMENDATIONS

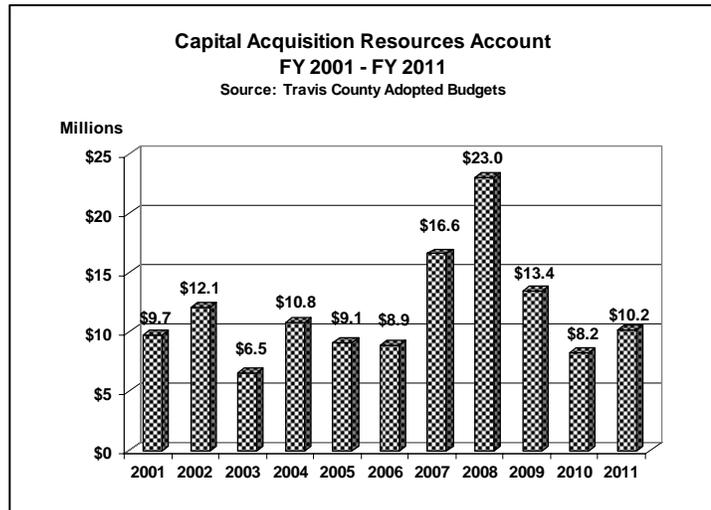
A total of \$37,602,502 in capital funding is included in the FY 11 Adopted Budget from the following basic sources - the General Fund Capital Acquisition Resources (CAR) account totals \$10,155,658 (including a \$496,980 Reserve amount), debt from new Certificates of Obligation of \$21,555,000 (including issuance costs of \$123,304), other funds capital of \$271,844, and debt from long-term bonds authorized by the voters in 2005 of \$5,620,000.

As is the case with ongoing expenditures, the County is facing financial constraints on the availability of resources for capital expenditures. The Adopted Budget addresses these limitations by including those capital projects and equipment for funding that meet the following criteria:

- Projects either in the middle or end of their multi-year phased implementation;
- Projects where there is little choice but to fund them for health and safety purposes or to avoid future expenses that would be greater;
- Equipment that continues the maintenance of County-wide information systems infrastructure;
- Projects which have already been partially funded by the Commissioners Court or have a contractual obligation to implement;
- Projects which have revenue certified to cover their cost; or
- Projects that the Court has already provided directions to include for funding.

A. General Fund Capital Acquisition Resources (CAR) Account

The General Fund Capital Acquisition Resources (CAR) account is used to fund capital equipment and facilities. This account has been quite variable over the years, driven by economic circumstances, capital needs, and other sources and constraints on debt financing. In the last 10 years, it has ranged from a low of \$6.5 million in FY 03 to a high of \$23.0 million in FY 08.



The FY 11 Budget establishes the CAR account at \$10,155,658. This amount includes a Reserve of \$496,980 and expenditures of \$9,658,678 (including \$1,080,358 in rebudgeted projects). Rebudgeted CAR projects represent capital that was approved and funded in FY 10 but was not encumbered or expended prior to the end of the fiscal year and will still be needed in FY 11.

The list of CAR-funded items or facility projects included in the FY 11 Adopted Budget is located in Section II.

B. Other Funds

In addition to the resources provided through the General Fund Capital Acquisition Resources (CAR) account, other special funds have a total of \$271,844 for various capital needs. These funds include the Justice Court Technology Fund and the LCRA

Fund. The list of projects and equipment budgeted in these funds is located in Section II.

C. Debt Financing

The last of the three funding sources for capital equipment and projects is debt, either issued in the form of Bonds or Certificates of Obligation.

1. Previous Bond Authorizations

Since 2000, there have been three separate bond authorizations that voters have approved, as outlined below.

a. November 2000 Bond Authorization

In November 2000, voters authorized the Commissioners Court to issue \$28 million in General Obligation bonds. Only \$2 million of authorization remains. The remaining authorization for the US Highway 290 West road project is not scheduled to be issued in FY 11. The county’s Transportation and Natural Resources Department continues to closely coordinate with the state on this project.

b. November 2001 Bond Authorization

In November 2001, voters authorized the Commissioners Court to issue \$184,955,000 in General Obligation bonds. Through FY 10, \$182,565,000 of the authorization has been issued for approved projects. Of the \$2,390,000 in remaining authorization:

- \$2,190,000 (Proposition 1: Local roads, drainage, bridges and pedestrian access) – this amount is considered projected savings due to the issuance of a Certificate of Obligation in 2006 in lieu of the road bonds for the implementation of the Flint Rock road project.
- \$200,000 (Proposition 2: County park projects) – this amount will not be issued as savings from an existing Certificate of Obligation were used instead of this authorization.

c. November 2005 Bond Authorization

A citizens committee was established during FY 05 by the Commissioners Court to provide advice and counsel on a bond election in November 2005. A total of \$150,875,000 in roads, parks, and jail projects was submitted to the voters in three separate propositions, with all three passing. The table below shows the amount of the original authorization and the remaining amount scheduled to be issued in FY 11.

Project	Original Authorization	Issued Through 10	Proposed 11 Issuance
Prop. 1: Roads, road-related drainage, right-of-way	\$65,225,000	\$61,460,000	\$3,765,000
Prop. 2: Parks and open space parkland	62,150,000	60,295,000	1,855,000
Prop. 3: Jail facility replacement beds and renovations	23,500,000	23,500,000	0
Total - November 2005 Bonds	\$150,875,000	\$145,255,000	\$5,620,000

2. FY 11 Certificates of Obligation

The amount of total debt proposed to be issued through Certificates of Obligation (COs) in FY 11 is \$21,555,000. Issuance costs are also included in the total at an estimated amount of \$123,304. The projects and equipment funded from Certificates of Obligation are listed in Section II. The final list of CO projects is not yet approved by Court. Once approved, any changes to the list will be published.

RESERVES

There are three types of regularly budgeted reserves: (A) Unallocated Reserve, (B) Allocated Reserve, and (C) Capital Acquisition Resources (CAR) Account Reserve. There are also special departmental and countywide reserves established for a special purpose that do not necessarily remain in the budget from year-to-year.

A. Unallocated Reserve

The Unallocated Reserve is established as a buffer in case of a disaster or dire emergency. It is not dedicated for any specific expenditure and is sometimes called “the untouchable reserve.” The level of this reserve demonstrates the county’s fiscal soundness and influences the county’s bond rating.

The county’s bond and financial advisors have recommended that the county maintain an Unallocated Reserve level of between 8% and 12% for sound financial management. The Commissioners Court’s Financial and Budgeting Guidelines state the county’s goal for this reserve as between 10% and 12%. Since 1989 the Commissioners Court has maintained the Unallocated Reserve ratio at 11.0%. The total FY 11 General Fund Unallocated Reserve in the Adopted Budget is \$48,595,756.

The Unallocated Reserve ratio calculation is based on budgeted expenditures (excluding transfers) in three funds: the General Fund, Debt Service Fund, and Road and Bridge Fund. Since FY 00, the General Fund Unallocated Reserve carries the majority of the unallocated reserve requirements for the Road and Bridge Fund.

The historical reserve ratios (per Standard and Poor’s formula) showing the relationship between the Unallocated Reserve for the General Fund, Road and Bridge Fund, and Debt Service Fund and the adjusted expenses for these funds are contained in tables in Section II.

B. Allocated Reserve

The Allocated Reserve is dedicated to known or potential expenditures, and some or all of the reserve is likely to be spent during the year. There are potential claims against this Allocated Reserve. These potential claims are called “Earmarks” and are signals to the Commissioners Court that a department may have a justified need for a mid-year

transfer of resources to their budget for a specific purpose. The Earmarks are not appropriations and departments should not consider them as departmental resources. These Earmarks total \$3,177,945. A listing and summary of these proposed Earmarks against the Allocated Reserve is provided in Section II. The FY 11 Adopted Budget includes an Allocated Reserve of \$8,953,199.

C. Capital Acquisition Resources (CAR) Account Reserve

The Capital Acquisition Resources (CAR) Account Reserve is similar to the Allocated Reserve, but is instead used for one-time expenditures for capital items. It funds additional capital purchases or projects that are developed during the year or pays for cost increases in already approved capital projects. The Adopted Budget includes a CAR reserve of \$496,980. The Earmarks against this reserve total \$320,500, as outlined in Section II.

D. Special Purpose Reserves

1. Emergency Reserve

The Emergency Reserve is established at \$4,950,000 to provide funds for FY 12 in the event of continued economic challenges.

2. Fuel and Utilities Reserve

A Reserve for expected fuel and utilities increases in the amount of \$1,000,000 in resources is included in the Adopted Budget. The countywide fuel budget is driven by changes in the cost of fuel as well as changes in fuel usage.

3. Planning Reserve

The Planning Reserve includes a reserve of \$2,100,000 for the next phase of planning and design for a new Civil and Family Justice Center. This is placed in a reserve pending the outcome of the current planning effort related to the downtown campus.

4. Juvenile Reserve

The FY 11 Adopted Budget includes \$250,000 in a Juvenile Justice TYC (Texas Youth Commission) Reserve to provide the Juvenile Probation department resources to address some of the challenges from the unsettled issues within the TYC. The reserve, first established in the FY 10 Adopted Budget, will be continued into FY 11 since the funds were not used in FY 10, but may be required in FY 11.

5. Future Grant Requirements Reserve

The Future Grant Requirement Reserve, first established in the FY 10 Adopted Budget, has been recommended to be continued in the FY 11 Adopted Budget. The reserve totals \$596,369 and has been increased by \$96,369 over the FY 10 amount to include resources for a Grant Accountant for the County Auditor's Office, should this position need to be added to support new grants received by the County. The County has been active in applying for American Recovery and Reinvestment Act (ARRA) and other grants and many of them require contributions from the County along with administrative support and the reserve was established to assist in these endeavors.

6. SMART Building Reserve

The SMART Building Reserve will be continued in FY 11 to cover future maintenance costs for the SMART building purchased in FY 09. The FY 10 reserve projected ending balance fell to the General Fund ending fund balance and was re-appropriated into the FY 11 reserve in addition to the new revenue of \$51,280.

7. Better Enterprise Financial Information for Travis County (BEFIT) Reserve

In the FY 11 budget, a total of \$1,099,930 is included BEFIT Reserve for Year-One of implementing the BEFIT. This funding will support approximately 11.4 million in capital funding for this project (\$7.6 million included in the FY 10 CO issue and \$4.1 million in the FY 11 CO). The components of the \$1,099,930 in the General Fund are as follows.

Description	Budget	Comments
Training	400,000	One-Time Expense - BEFIT Reserve
Technical Advisory Services	200,000	One-Time Expense - BEFIT Reserve
ITS Technical Staff - Systems Engineer	131,856	Ongoing Expense - BEFIT Reserve
Time & Attendance System Pilot	112,533	One-Time Expense - BEFIT Reserve
Time & Attendance System Pilot	187,467	Ongoing Expense - BEFIT Reserve
PBO Systems Analyst	68,074	Ongoing Expense - BEFIT Reserve
TOTAL	\$1,099,930	

The BEFIT Implementation project is scheduled to be completed by the end of FY 14.