

**VETERANS TREATMENT COURT
DEFENSE ATTORNEY CHECKLIST**

REFERRAL GUIDELINES

The Travis County Veterans Treatment Court (VTC) is a 12-24 month diversion program for Justice- Involved Veterans (JIVs) who are currently facing prosecution for one or more criminal cases. The goals are to find JIVs, assess their needs, offer assistance, manage their care and provide them with successful treatment options ultimately leading to community reintegration, and resolution of their criminal case(s).

Please return this completed checklist with all required documents to expedite application for admission into the VTC. All documents can be scanned and emailed, faxed, mailed or delivered to:

ADDRESS	FAX	EMAIL
Travis County Veterans Treatment Court ATTN: Jolene Grajczyk 509 W. 11 th Street, Ste. 3.308 512-854-3856	512-854-4464	jolene.grajczyk@traviscountytexas.gov

VETERAN INFORMATION

Defendant Name: _____	Defendant email _____
Cause #/ #'s _____	Offense (s): _____
Attorney Name: _____	Date of Submission _____

Check all documents that are attached:

- VTC Defense Attorney Checklist (*this form*)
- ALL DD214's (Certificate of Release or Discharge from Active Duty) (*additionally, if you'd like to submit any awards or decorations received, attach them as well*).
- Signed VA Release of Information Form 10-5345 (*Provided by VTC Staff*)
- Signed VTC Application (*Provided by VTC Staff*)
- TCVTC VA Screening/Assessment form (*Provided by VTC Staff*) (**to be completed by the Veteran's mental health/substance abuse provider**). **If the Veteran is not enrolled in the VA system, have them call Jolene to discuss the process.**