

Joining Zoom Meeting Using a URL Link

1. Parties of a case will receive notification from the court for the scheduled Zoom Meeting. Notification will contain the date, time, a URL, the Meeting ID #, and a Password to connect to the video conference meeting.
 - a. Click on the link under "Join Zoom Meeting" or type the website address on your internet browser

Examples:

Subject	J4-CV-XXXXXX		
Location	https://txcourts.zoom.us/j/93552472619		
Start time	Tue 5/19/2020 	10:00 AM	▼
End time	Tue 5/19/2020 	11:00 AM	▼
Join Zoom Meeting https://txcourts.zoom.us/j/93552472619			
Meeting ID: 935 5247 2619			
Password: 097850			
One tap mobile			
+13462487799,,93552472619# US (Houston)			
+16699006833,,93552472619# US (San Jose)			

Judge Raul A. Gonzalez, Justice of the Peace Pct. 4, is inviting you to a scheduled Zoom meeting.

Case Style: J4-CV-20-00XXXX: _____ vs. _____

Scheduled for: June ____, 2020 at _____ M.

Join Zoom Meeting
<https://txcourts.zoom.us/j/XXXXXXXXXXXX>

Meeting ID: XXX XXXX XXXX

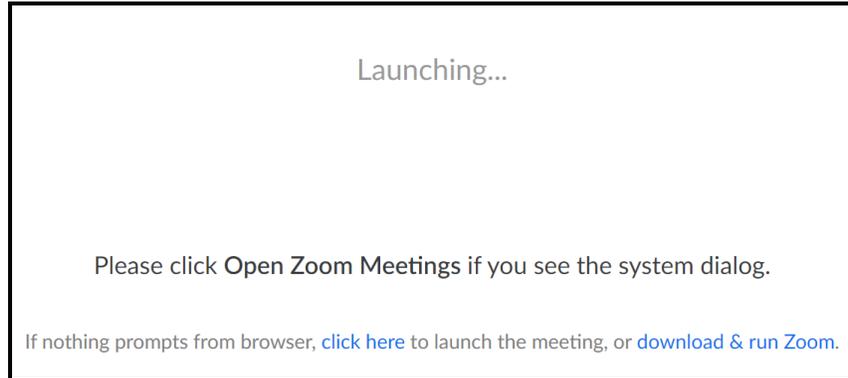
Password: XXXXXX

One tap mobile

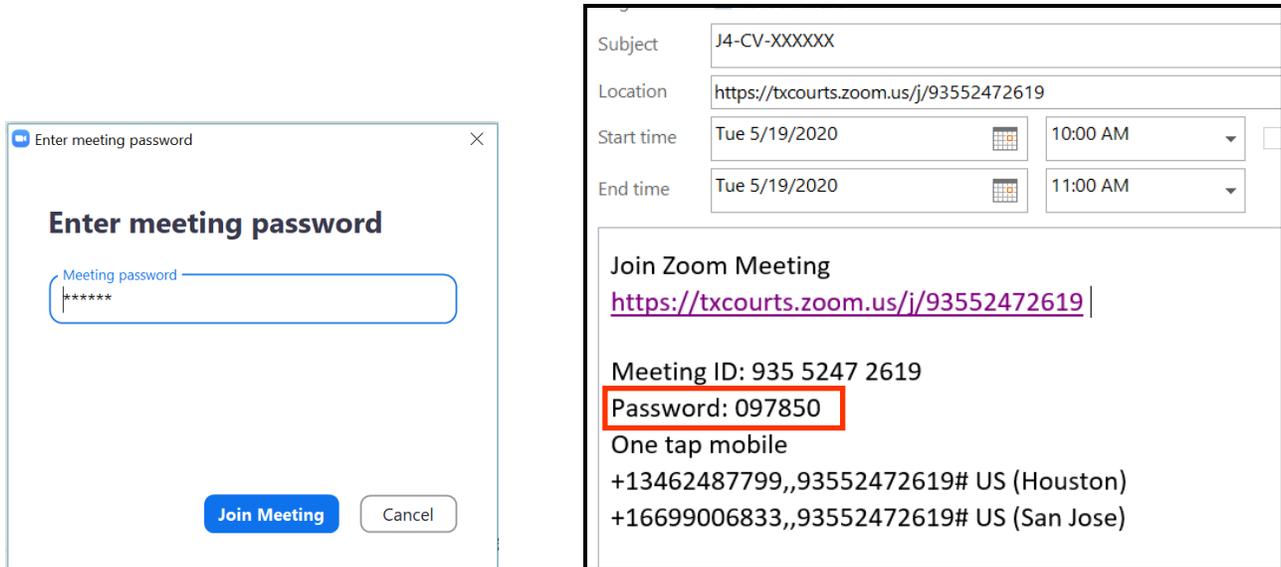
+13462487799,,XXXXXXXXXXXX# US (Houston)

+12532158782,,XXXXXXXXXXXX# US (Tacoma)

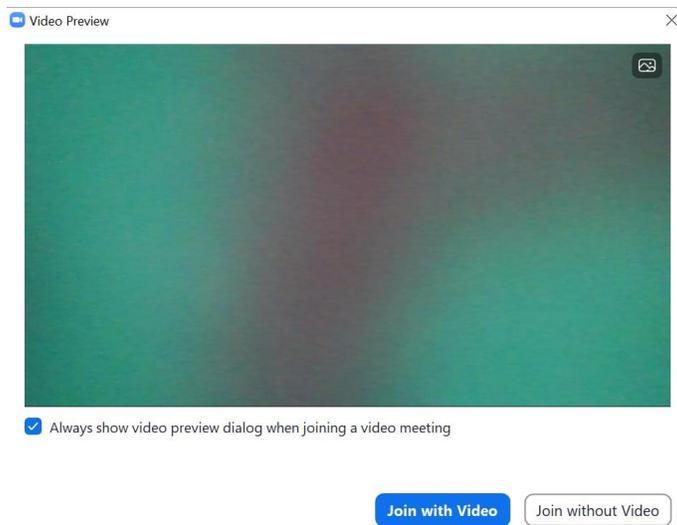
- After you access the site from the link/website address, you will automatically be directed to the Zoom website. You do not need a Zoom account to participate however you will need to download the Zoom software (this does not take long). The prompt screen to download the software will automatically appear and run its course.



- You will be prompted to enter meeting password. *This is located within your notice from JP4.*



- You will be prompted to join with or without video, and given a chance to preview your video before joining the call.



- 5. Once this is complete, you will see this message. This message means that the judge has not started or admitted participants into the meeting yet, please standby.

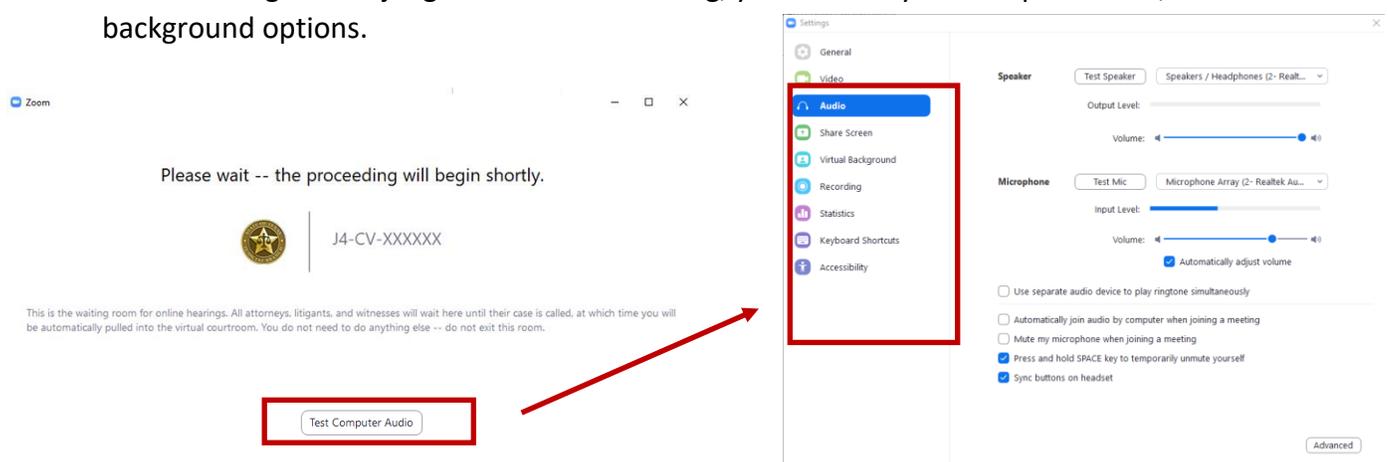
Please wait -- the proceeding will begin shortly.



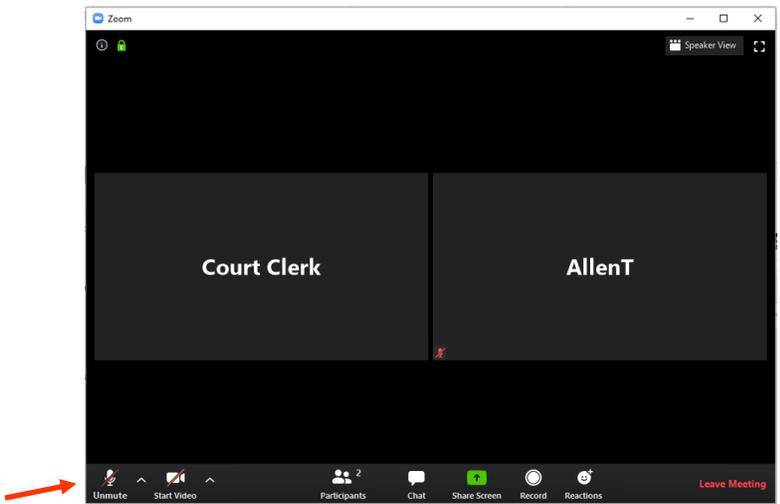
J4-CV-XXXXXX

This is the waiting room for online hearings. All attorneys, litigants, and witnesses will wait here until their case is called, at which time you will be automatically pulled into the virtual courtroom. You do not need to do anything else -- do not exit this room.

- 6. While waiting for the judge to start the meeting, you can test your computer auto, video and virtual background options.



- 7. Once the judge has started the meeting, you are automatically muted until the judge unmutes all participants.



VIDEO AND/OR AUDIO RECORDINGS ARE STRICTLY PROHIBITED UNLESS PERMISSIONS EXPRESSLY AND SPECIFICALLY HAVE BEEN GRANTED BY THE COURT