

**JUDGE SYLVIA HOLMES**  
JUSTICE OF THE PEACE  
PRECINCT 3  
TRAVIS COUNTY, TEXAS



8656-B HWY. 71 WEST  
Austin, Texas 78735

Telephone (512) 854-6763  
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March 18, 2019

RE: Civil e-filing changes, effective April 1, 2019

To Whom It May Concern;

Thank you for regularly filing your matters with our courthouse. We appreciate your business and hope that our processes allow all parties to resolve their matters effectively.

Beginning on April 1, 2019, the e-filing procedures for civil matters will require that all exhibits and evidentiary documents be attached to the underlying Petition, Order, Motion, Writ, etc. as exhibits, rather than as additional pages to the matter.

This will prevent voluminous filings and allow the Court to review evidence and render opinions in a more efficient and timely manner. Filings which include unmarked exhibits will be returned for resubmission in compliance with these rules.

Also, please make certain that the amount sought in the Order is correctly documented in the attached Exhibits, including any additions, interest accrued, and fees. Discrepancies of amount will result in a denial.

We appreciate your attention to this matter. Please direct any questions to [Mireya.Belmangarcia@traviscountytexas.gov](mailto:Mireya.Belmangarcia@traviscountytexas.gov).

Thank you,

A handwritten signature in black ink, appearing to read "Sylvia Holmes", is written over the typed name.

Judge Sylvia Holmes  
Justice of the Peace, Pct 3