Judge Yvonne Williams
J.P. Precinct One
4717 Heflin Lane, Suite 107
Austin, TX 78721
(512) 854-7700

Judge Susan Steeg
J.P. Precinct Three
8656 B W. Hwy 71, Suite 100
Austin, TX 78735
(512) 854-6763

Judge Randall Slagle
J.P. Precinct Two
10409 Burnet Rd., Suite 180
Austin, TX 78758
(512) 854-4545

Judge Herb Evans
J.P. Precinct Five
1000 Guadalupe St., Room 112
Austin, TX 78701
(512) 854-9049

Judge Raúl A. González
J.P. Precinct Four
4011 McKinney Falls Pkwy, Suite 1200
Austin, TX 78744
(512) 854-9479

WAIT AT LEAST 20 DAYS BEFORE CONTACTING THE COURT TO ALLOW THE FILING OF THE TICKET BY THE OFFICER

1. This notice is furnished to you as a courtesy by the Justices of the Peace of Travis County, Texas, to assist you in making a decision on the charge(s) filed against you.
2. If you wish to enter a plea of Guilty or No Contest, please indicate this decision in the proper space below. Entering either plea below indicates that you agree to waive appearance before the Court for trial by jury, waive your right to discovery under T.C.C.P. Art. 39.14, and to pay the fine stated on the reverse side of this notice.
3. If you wish to enter a plea of Not Guilty and desire a trial, please indicate this decision in the proper space below. The Court will send you notice of the trial date by mail. **YOU MUST REPORT TO THE COURT ANY CHANGES OF YOUR ADDRESS IN WRITING.**
4. **TELEPHONE CALLS OR FAX REPLIES DO NOT CONSTITUTE AN APPEARANCE BEFORE THE COURT.**
5. You may be eligible to dismiss this charge by successfully completing a Driver Safety Course (DSC) or Motorcycle Operator Course (MOTC). You will lose this right if you do not request DSC or MOTC on or before your appearance date on your citation. To determine eligibility please read the reverse side of this form.
6. Certain charges are eligible for dismissal with proof of correction and a $10 or $20 administrative fee. Please see reverse side for eligible charges. YOU HAVE UNTIL THE APPEARANCE DATE ON YOUR CITATION TO SHOW THE COURT PROOF OF THE CORRECTION.
7. IF YOU FAIL TO RESPOND TO THE CHARGE(S) BY THE APPEARANCE DATE SHOWN ON THE CITATION, AN ADDITIONAL CHARGE MAY BE FILED AGAINST YOU FOR EITHER VIOLATION OF PROMISE TO APPEAR OR FAILURE TO APPEAR. WARRANTS MAY BE ISSUED FOR YOUR ARREST WITH A WARRANT FEE OF $50 ADDED FOR EACH CHARGE.
8. IF ANY PART OF A FINE/COURT COST OR RESTITUTION IS NOT PAID WITHIN 30 DAYS OF CONVICTION, A TIME PAYMENT FEE OF $25 SHALL BE ADDED TO THE TOTAL DUE, AS REQUIRED BY LAW.

REPLY FORM

Date: _____ Citation No. _____ (include full number w/ prefix) Driver's License No. _____ DOB: _____

____ 1. I plead GUILTY/NO CONTEST (choose one), enclose my court costs & fine, waive my right to a jury trial and discovery under T.C.C.P. Art. 39.14.

____ 2. I plead NOT GUILTY, waive my right to a jury trial and request a trial before the Court.

____ 3. I plead NOT GUILTY and request a trial before a jury.

Printed Name (as shown on Driver's License) _____ Signature _____

Address _____ Home Phone No. _____

City, State, Zip Code _____ Place of Employment & Phone No. _____

PLEA, REQUEST, AND AFFIDAVIT FOR DSC OR MOTC INFORMATION

*I hereby plead **No Contest**, waive my right to a trial by jury and discovery under T.C.C.P. Art. 39.14. I request that the Court defer proceedings for 90 days so that I may complete an approved DSC or MOTC, present a uniform certificate or verification of course completion and a copy of my driving record to the Court.

*I have not completed a DSC or MOTC course to dismiss another offense within 12 months of the offense.

*I am not taking nor am I enrolled in a DSC or MOTC, nor have I completed one that is not yet reflected on my driving record.

*I certify that I have read and meet all requirements for DSC or MOTC eligibility. **See Eligibility on Reverse Side.**

*You must present this form **SIGNED** and **NOTARIZED**, along with **Court Costs (call the Court for this amount) + $10.00 Admin Fee** and valid proof of insurance with your name on the policy to the Court on or before the appearance date on the citation. This fee is non-refundable.

*You must have a valid Texas non-commercial driver's license/permit or be a member of the U.S. Military Forces or a dependent of an active duty military member.

***SEE REVERSE SIDE FOR ADDITIONAL INFORMATION FOR DRIVING SAFETY COURSE (DSC).**

Signature _____ Address _____

Printed Name as Shown on License _____ City, State, Zip Code _____ Telephone No. _____

Citation No. (include full number with prefix) _____ Driver's License Number _____ Date of Birth _____

Sworn to and subscribed before me this _____ day of _____, 20_____.

_____

Notary Public of State of Texas or Court Clerk, J.P. No._____

Please keep a copy of this request for your records

(Last Revised 01/2015)

SCHEDULE OF FINES
(PERSONS UNDER 17 YEARS OF AGE AND OFFENSES CONCERNING MINORS MUST CONTACT COURT)

WARNING: IF YOU FAIL TO APPEAR IN COURT OR FAIL TO PAY AS REQUIRED BY LAW, YOU MAY BE DENIED THE RENEWAL OF YOUR DRIVER'S LICENSE OR PRIVILEGE TO OBTAIN ONE AND BE ASSESSED AN ADDITIONAL $30.00 ADMINISTRATIVE FEE FOR EACH OFFENSE AND YOUR CASE MAY BE FORWARDED TO A COLLECTION AGENCY.

VIOLATION	TOTAL DUE (INCLUDES FINE AND COURT COSTS)
Speeding	
$10.00 per mile over speed limit plus Court Costs OR	**CALL COURT**
Speed greater than 94 mph	**CALL COURT**
Speeding in School Zone	
$20.00 per mile over speed limit plus Court Costs OR	**CALL COURT**
10 mph or more above speed limit	**CALL COURT**
Ran Red Light or Stop Sign	**$257.00**
Unsafe Speed/Fail to Control Speed	**$307.00**
Construction Zone/Work Zone with workers present	**Court Costs+2XFine**
No Seatbelt - Driver/Passenger 15yrs +	**$157.00**
No Seatbelt - Operator allow Minor (Under 17 yrs.) without restraint	**$257.00**
Child Under 8 Not in Safety Seat - 1st Offense	**$137.00**
Radar Interference device - Commercial Vehicles	**$572.00**

Violations Listed Below MAY be eligible for dismissal under certain circumstances. See "Subject to Dismissal" section below for further information

Expired License Plate/Registration	**$157.00**
If corrected after 20th business day with proof	**$82.00**
Expired Motor Vehicle Inspection	**$172.00**
If expired more than 60 days, with proof	**$117.00**
Expired Driver's License	**$157.00**
Fail to Change Address on Driver's License	**$157.00**
Fail to Display Driver's License	**$157.00**
No Driver's License	**$157.00**
If obtained w/in 20 days of offense with proof	**$82.00**
Fail to Maintain Financial Responsibility - 1st	**$257.00**
Disabled Parking	**$520.00**

SUBJECT TO DISMISSAL WITH ADMINISTRATIVE FEE AND PROOF (RECEIPT)	ADM. FEE
Operate Vehicle without Regis. Insignia - No Registration -This charge may be dismissed ***if*** corrected by appearance date	$10.00
Wrong/Obscured License Plate -This charge may be dismissed ***if*** corrected by appearance date	$10.00
Expired License Plate/Registration - This charge may be dismissed ***if*** corrected by 20th business day after offense date or by appearance date with proof of registration and penalty paid	$20.00
Expired Motor Vehicle Inspection - This charge **shall** be dismissed ***if*** corrected by 20th business day after offense date or by appearance date and inspection was not **EXPIRED MORE THAN 60 DAYS**	$20.00
Expired Driver's License - This charge may be dismissed ***if*** corrected by 20th business day after offense date or by the appearance date	$20.00
Fail to Change Name/Address on D.L. - This charge may be dismissed if corrected by 20th business day after offense date	$20.00
Fail to Display Driver's License - This charge **shall** be dismissed ***if*** proof of valid D.L. is supplied for offense date	$10.00
Violation of Special Restrictions/Endorsement D.L. - This charge may be dismissed ***if*** DPS removes the restriction/endorsement by appearance date with proof	$10.00
Equipment Violation - This charge may be dismissed ***if*** corrected by Appearance Date -No Commercial Vehicles are eligible	$10.00
Fail to Maintain Financial Responsibility - 1st Offense-This charge may be dismissed with proof of Insurance at the time of offense at no charge	$0.00
Display expired disabled parking placard-expired less than 60 days - This charge shall be dismissed ***if*** corrected by 20th business day after offense date or by appearance date.	$20.00

The Judge cannot discuss the merits of a pending judicial proceeding prior to trial; Canon 3 (5), Code of Judicial Conduct.
This means the Judge cannot discuss your citation with you. Clerical staff is available to discuss procedural questions only.
THE JUDGE, INCLUDING STAFF, CANNOT GIVE LEGAL ADVICE.

DRIVING SAFETY COURSE (DSC) OR MOTORCYCLE OPERATOR TRAINING COURSE (MOTC) INFORMATION

The following charges are ***not eligible*** *for dismissal through DSC or MOTC: Speeding 25 mph over limit or more than 94 mph, Passing a School Bus, Leaving the Scene of an Accident Involving Vehicle Damage, Failure to Give Information and Render Aid, or Construction or Maintenance Work Zone offenses with workers present.* ***CDL holders are not eligible for DSC dismissal.***

You must enter a plea of no contest or guilty in person or by mail, pay the court costs + $10.00 Administrative Fee with your request to take the course. It must be postmarked on or before the appearance date on the citation. **Use this form to present your plea and request - See Reverse Side.**
A certified original Type 3A driving record from Texas Department of Public Safety (Texas.gov) **AND** your original certificate of DSC or MOTC marked "Court Copy" will be required for dismissal.

PAYMENT METHOD FOR ALL TRANSACTIONS

Exact Cash *(if paying in person)* , Money Order, Cashier's Check, Personal Check *(No Temporary Checks)* or (Credit Card Plus 3% Convenience fee).
(Last Revised 01/2015)