Travis County Commissioners Court

Central Texas Regional Mobility Authority (CTRMA) Board of Directors Appointment Application Packet

Application Deadline: December 18, 2026

November 3, 2026

TO: Potential Applicants

FROM: Travis County Commissioners Court

SUBJECT: **CTRMA Board of Directors**
Application Process, Timeline and Application

Attached is the Central Texas Regional Mobility Authority (CTRMA) Board of Directors Application Packet. Included in the packet are:

1. a description of CTRMA's history and mission;
2. a summary of the qualifications the County is seeking in their appointee;
3. an application form; and,
4. a conflict of interest affidavit which must be completed and notarized by the applicant.

The deadline for receipt of completed applications is Friday, December 18, 2026.

Please submit applications to: IGR@traviscountytx.gov

For questions or more information please contact:
IGR@Traviscountytx.gov

Applications received after the deadline will not be eligible for consideration.

Call for Applications to the
Central Texas Regional Mobility Authority Board of Directors

Travis County is seeking qualified applicants to serve on the Board of Directors of the Central Texas Regional Mobility Authority (CTRMA). The CTRMA was created in 2002 as a joint effort between Travis and Williamson counties to expand mobility options in the region. The CTRMA is governed by a seven-member board, with three appointees each from Travis and Williamson counties and a chair appointed by the governor.

LEGAL REQUIREMENTS:
There are several legal requirements for membership on the Board. Those requirements are set forth in the enclosed affidavit, which all applicants must sign and notarize and submit with their application. Please carefully study the affidavit before executing it. Additionally, applicants must be a resident of Travis County.

SKILL SET DESIRED:
The Commissioners Court seeks individuals with exceptional vision, business and administrative skills and experience, and history of significant community involvement. A Board Member will work with all jurisdictions within the two counties, reflecting local sensitivities and ideals in the decision-making process, but principally represent the interests of the Travis County Commissioners Court.

The CTRMA's mission is to implement innovative, multi-modal transportation solutions that reduce congestion and create transportation choices that enhance quality of life and economic vitality. The Mobility Authority is authorized to issue revenue bonds to fund projects and can utilize user fees and/or taxes to fund operations and repay bonds. Candidates must master the challenges of regional transportation planning and the intricacies of public finance in ways that command the confidence of all stakeholders in the community. Therefore, s/he must possess understanding of the Central Texas regions and its needs, good business judgment and unquestioned integrity.

Preference will be given to a candidate with a career history demonstrating skills in more than one of the following:

- Experience serving on Boards of Directors for high-level businesses or for-profit organizations
- Demonstrated leadership experience requiring strategic planning, execution, and maintenance of successful business operations
- Significant knowledge of state & federal transportation funding and experience dealing with complex financial instruments
- Experience working with and knowledge of the jurisdictions within the CTRMA service area
- Knowledge of the issues and components related to multi-modal transportation solutions such as right of way acquisition, community impact, environmental review, design and construction alternatives
- Willingness to listen and communicate with stakeholders, recognizing that transportation impacts affordability, environment, community, economic development and many other critical quality of life factors
- Recognition of Central Texas Regional Mobility Authority's fiduciary responsibility to taxpayers and a commitment to transparency
- Commitment to the mission, vision, and values of both CTRMA and the Travis County Commissioners Court

CTRMA BOARD OF DIRECTORS APPLICANT CONTACT SHEET

Applicant Contact Information	
Name:	
Spouse's Name:	
Home Telephone #	**Cellular # (Optional)**
Email Address	
Residential Home Address **(No PO Box)**	

Applicant Demographic Information		
Date of Birth:	**Gender (Optional):**	
County Commissioner Precinct:		
☐ **African-American**	☐ **Asian**	☐ **Hispanic**
☐ **White**	**Other:**	☐ **Prefer Not To Indicate**

How did you learn about this vacancy?		
☐ **County website**	☐ **City website**	☐ **Facebook/Twitter**
☐ **Friend/Associate**	☐ **News Story**	☐ **Next Door**
Professional/Civic Organization:		
Other:		

CTRMA BOARD OF DIRECTORS APPLICATION

Applicant Name

Education/Training History	
High School or equivalent (G.E.D.)	
Undergraduate School:	
Degree:	
Graduate School:	
Degree:	
Licenses/Certifications:	

Current Employment Information	
Name	
Work #	
Email	
Address	

Most Recent Past Employment and Career Experience	
Employer	
Job Title	
Other Highlights	

Current Professional Memberships and Business Achievement

Public Service and Civic Participation
(Include participation in local, state, and federal governmental processes.)

Public Infrastructure Development Experience and/or Knowledge

Skills and Experience

☐ Administration Management	☐ Event Planning	☐ Medical
☐ Behavioral Health	☐ Finance/Budget	☐ Operations
☐ Business and Tax	☐ Government	☐ Philanthropy/Fund Raising
☐ Chemical Dependency/Addiction	☐ Human Resources	☐ Public Health
☐ Community Advocacy	☐ Legal	☐ Public Relations
☐ Education	☐ Marketing	☐ Writing/Communication

Statement of Purpose

In 150 words or less briefly summarize why you are seeking this appointment.

PLEASE ATTACH A DETAILED, SEPARATE RESUME.

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS
CERTIFICATION OF APPLICANT

I hereby certify that the foregoing and any attached statements are true, accurate and complete. I agree that any misstatement, misrepresentation, or omission of a fact may result in my disqualification for appointment. I assign and hereby give Travis County full authority to conduct background investigations pertinent to this application.

I agree to file the attached affidavit of eligibility prior to being considered for an appointment by Travis County. I further agree to file an amendment in the event my status should change during the tenure of my appointment.

Further, I understand that the information provided in this application will be considered a government record and is subject to the disclosure and exception provisions of the Texas Public Information Act and all other statutory requirements.

Interviews will be conducted in a public forum in accordance with the requirements of the Texas Open Meetings Act and any other statutory requirements or exceptions.

Printed Name

Applicant's Signature

Date

Completed applications and attachments must be submitted electronically to:
IGR@traviscountytx.gov

APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE ELIGIBLE FOR CONSIDERATION.

More information about the Texas Open Meetings Act and the Texas Public Information Act can be found by visiting https://www.texasattorneygeneral.gov.

ELIGIBILITY FOR APPOINTMENT TO
THE BOARD OF DIRECTORS FOR THE
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Accordingly, I hereby affirm that all of the following statements are true:

1. I am not an elected official.

2. I am a resident of Travis County, a county within the geographic area of the Mobility Authority.

3. I am not an employee of the Texas Department of Transportation.

4. I am not an employee of a governmental entity any part of which is located within Travis County or Williamson County, the geographic boundaries of the Mobility Authority.

5. I do not own an interest in any real property that is known at this time will be acquired for a Mobility Authority project.

6. Neither I nor my spouse is employed by nor participates in the management of a business entity or other organization that is regulated by or receives funds from the Mobility Authority, the Texas Department of Transportation, Travis County, or Williamson County.

7. Neither I nor my spouse directly or indirectly owns or controls more than a 10 percent interest in a business or other organization that is regulated by or receives funds from the Mobility Authority, the Texas Department of Transportation, Travis County, or Williamson County.

8. Neither I nor my spouse uses or receives a substantial amount of tangible goods, services, or funds from the Mobility Authority, the Texas Department of Transportation, Travis County, or Williamson County.

9. Neither I nor my spouse is required to register as a lobbyist under Chapter 305, Government Code, because of activities for compensation on behalf of a profession related to the operation of the Mobility Authority, the Texas Department of Transportation, Travis County, or Williamson County.

10. Neither I nor my spouse is an officer, employee, or paid consultant of a Texas trade association in the field of road construction or maintenance, public transportation, rail, or aviation.

_____

Applicant's Signature **Date**

Application Checklist

Thank you for your interest in applying. To ensure that your application is ready for submission, please make sure that you have done the following:

- □ Completed all relevant fields on the application. A home address **MUST** be provided to verify residency.
- □ Signed the Certification of Applicant Form
- □ Signed the Affidavit of Eligibility
- □ Attached a separate, detailed resume

Applications will not be considered for eligibility unless they are complete, submitted by the application deadline, and submitted to IGR@traviscountytx.gov. We cannot guarantee that applications sent to any other email address will be received by IGR.

If you have any questions about the application or need assistance, please email IGR@traviscountytx.gov.

Interview Process Information

Your application may be all, or in part, subject to release under the Texas Open Meetings Act and the Texas Public Information Act and/or be publicly posted as part of backup documentation for Commissioner Court meetings. More information about these provisions can be found by visiting https://www.texasattorneygeneral.gov. Please notify igr@traviscountytx.gov if your information is subject to shielding provisions as allowed by law.

You will be notified of your selection for an interview at least one week before the interview date. Please make yourself available that day. If you are not available, please note this in the portion of the application that asks for your availability.

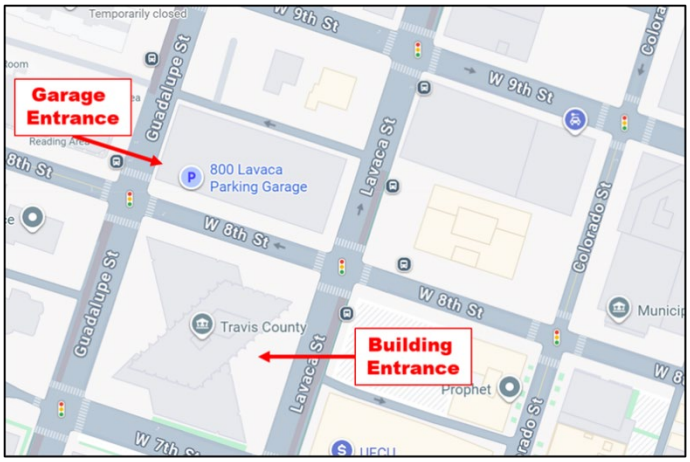
Intergovernmental Relations will send you a list of interview times and will ask for you to rank them in order of preference. Interview times will be granted in the order they are received but IGR will make a best effort to accommodate specific schedule limitations.

Your interview will be held in front of the five-member Commissioners Court at 700 Lavaca. The interviews will be conducted in open court, although they may be held in Executive Session at the Court's discretion. Court sessions are recorded and televised in real-time.

Interview questions will not be shared ahead of time but we encourage all applicants to familiarize yourself with the functions and duties of the Board/Commission you are applying for.

Out of respect to other candidates, we will ask that you wait outside the Commissioners Courtroom until your interview time. Intergovernmental Relations staff will escort you once it is your turn and escort you out once the interview is over.

Parking is available for free in the 700 Lavaca Parking Garage, located at 886 Guadalupe Street.



From the parking garage, you will take the elevator to Level 1, which is the street level. The entrance is on the Lavaca side of the building. Please go to the security desk and let the officer on duty know you are being interviewed by the Commissioners Court. They will direct you to the Hall of Government, located behind their desk. Please wait in this lobby area. IGR staff will meet you and give you further instructions upon your arrival.