

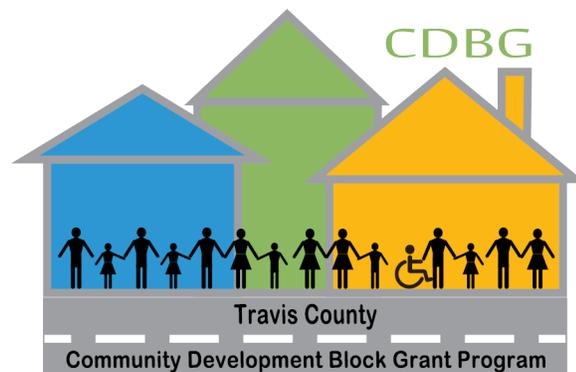
PROGRAM YEAR 2016

TRAVIS COUNTY, TEXAS

CDBG PY16

CONSOLIDATED ANNUAL
PERFORMANCE EVALUATION
REPORT (CAPER)

10/1/2016 TO 9/30/2017



Approved by the TCCC on December 19, 2017

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Travis County, Texas CDBG PY16 CAPER

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Approved by the TCCC on December 19, 2017

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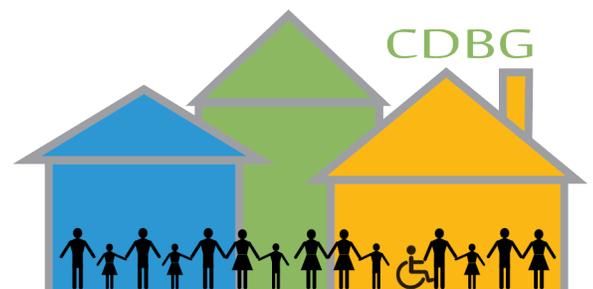
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Travis County

Community Development Block Grant Program



Travis County, Texas COMMISSIONERS COURT

SARAH ECKHARDT
Travis County Judge

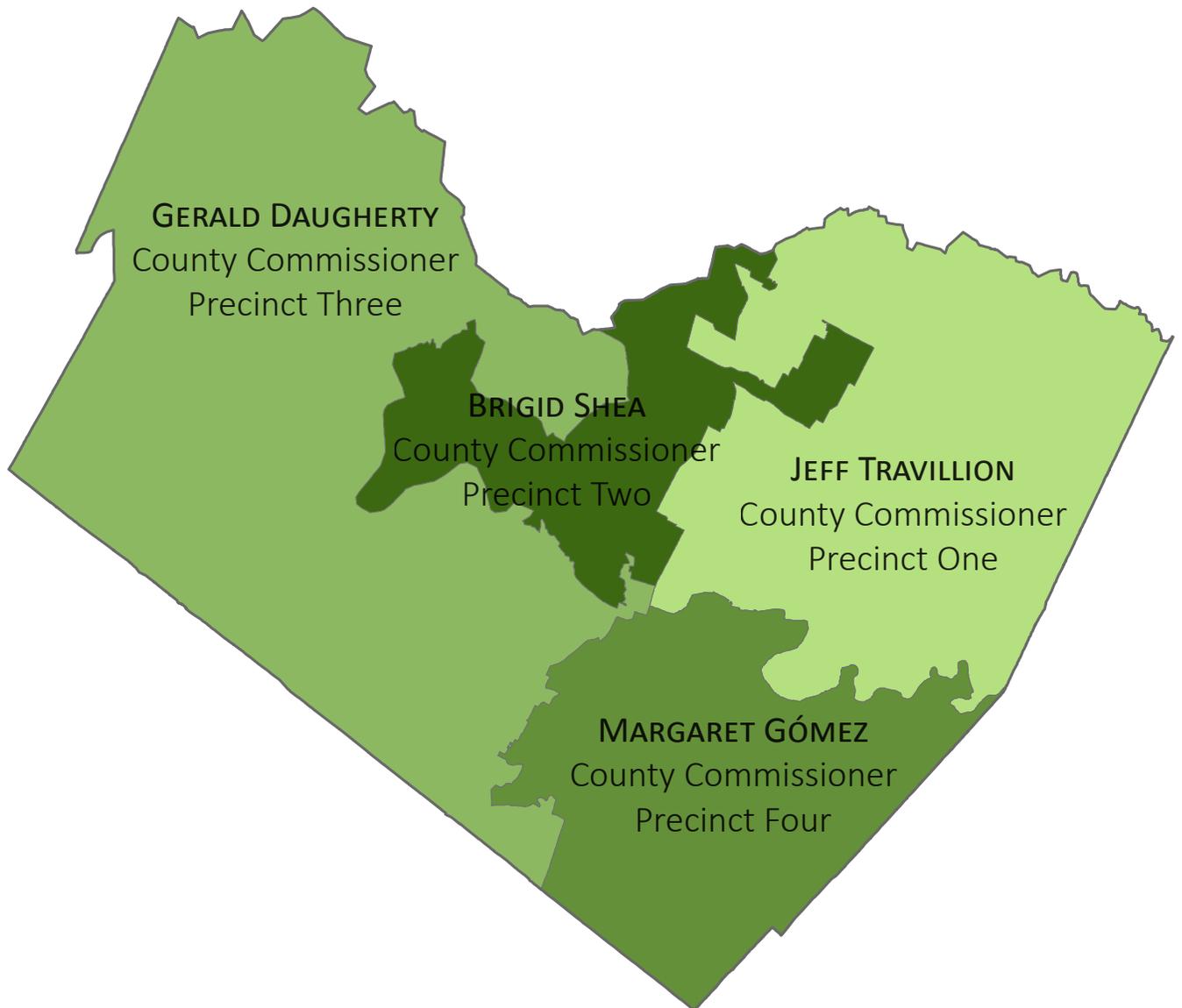


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ACRONYMS

Acronyms that may be used in this report include:

ADA	Americans with Disabilities Act
AFH	Assessment of Fair Housing
AI	Analysis of Impediments to Fair Housing Choice
AP	Action Plan
CAPER	Consolidated Annual Performance Evaluation Report
CDBG	Community Development Block Grant
CDBG-DR	Community Development Block Grant Disaster Recovery
CFR	Code of Federal Regulation
ConPlan	Consolidated Plan (governs CDBG Programs)
CPD	Community Planning and Development (part of HUD)
CPP	Citizen Participation Plan
EA	Environmental Assessment
ESG	Emergency Shelter Grant
FSS	Family Support Services (a Travis County Social Service Program)
GLO	Texas General Land Office
HACT	Housing Authority of Travis County
HHS	Travis County Department of Health and Human Services
HOME	HOME Investment Partnership Program (HUD’s Program)
HOPWA	Housing Opportunities for Persons with AIDS (HUD’s Program)
HTE	Accounting Software used by Travis County
HUD	United States Department of Housing and Urban Development
IDIS	Integrated Disbursement Information System (HUD’s Financial Management System))
LIHTC	Low Income Housing Tax Credit
LMA	Low Mod Area of Benefit
LMC	Low Mod Clientele
LMH	Low Mod Housing
LMI	Low- and Moderate-Income (80% or below median household income)
LMJ	Low Mod Jobs
MFI	Median Family Income
MOD	Method of Distribution (for CDBG-DR funds)
OMB	Office of Management and Budget
PID	Public Improvement District
PY	Program Year
RFP	Request for Proposals
RFQ	Request for Qualifications
TC	Travis County
TCHFC	Travis County Housing Finance Corporation
TNR	Travis County Department of Transportation and Natural Resources

INTRODUCTION

The Community Development Block Grant (CDBG) initiative is a federal grant program administered by the U.S. Department of Housing and Urban Development (HUD). The program provides annual grants to cities and counties to carry out a variety of community development activities aimed at revitalizing neighborhoods, improving affordable housing options, and providing improved community facilities and services.

Based on its population in 2006, Travis County qualified as an urban county, a federal designation which afforded the County the opportunity to apply for CDBG funds. That year, Travis County applied for and received CDBG funds for the first time and has continued to receive funding each year through the present. The County's annual allocation is based on a HUD-designed formula that takes into account the county's population size, poverty rate, housing overcrowding, and age of housing.

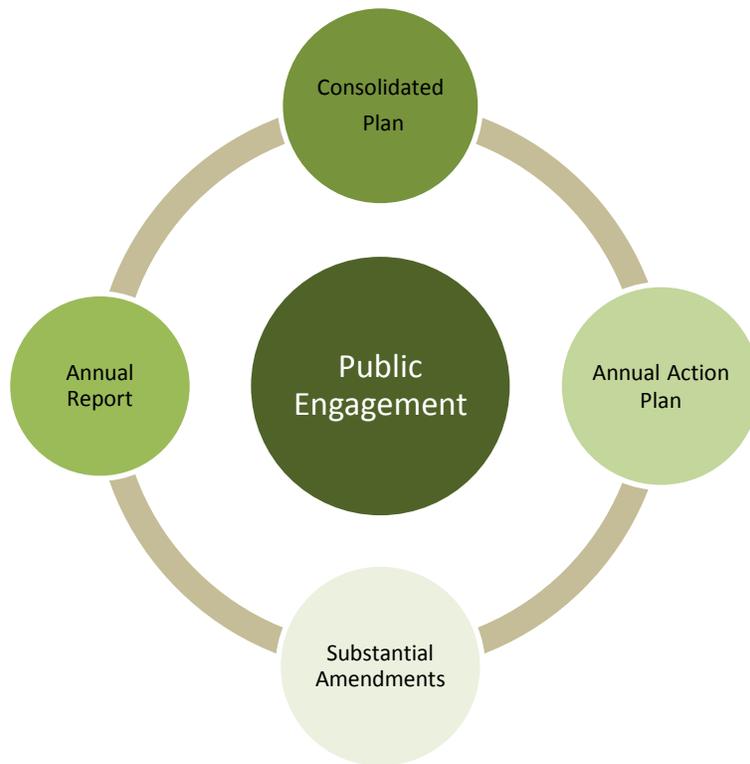
Usage of CDBG funds must meet a variety of parameters set nationally by HUD and locally by the County. Federal regulation requires that a minimum of 70% of the CDBG funds focus on projects for low- to moderate-income residents. Travis County's allocation specifically targets residents living in the unincorporated areas of the county and anywhere in the Village of Webberville. To be eligible, the activities must meet one of the following HUD national objectives:

- Benefit low- and moderate-income persons;
- Aid in the prevention or elimination of slums and blight; or
- Address other community development needs that present a serious and immediate threat to the health and welfare of the community.

The administration of the CDBG program follows a cycle that includes the drafting of a Consolidated Plan (ConPlan), an Action Plan (AP), and a Consolidated Annual Evaluation and Performance Report (CAPER). During Program Year 2016 (PY16), the program operated under the PY14-PY18 Consolidated Plan (ConPlan), which identifies the County's community and housing needs and outlines the strategies to address those needs over a five-year period from October 1, 2014 through September 30, 2019. The PY16 Action Plan defines the specific activities to be undertaken during the program year to address the priorities established in the ConPlan. A CAPER is prepared annually to assess the prior year's accomplishments.

The following figure is a simplified visual representation of the CDBG cycle. As shown, citizen participation has a central role in setting the priorities to be addressed and defining projects to tackle identified needs.

Figure 1. CDBG Cycle



The Travis County Health and Humans Services Department (HHS) is the lead agency designated by the County for the grant administration of the CDBG program and the single point of contact with HUD.

EXECUTIVE SUMMARY

As a CDBG urban entitlement, Travis County must compile and publish a report detailing the use of CDBG funds and associated progress and accomplishments for every program year. HUD calls this annual report the Consolidated Annual Performance and Evaluation Report (CAPER). Specifically, the CAPER describes the County’s CDBG housing and community development activities as well the County’s overall housing and community development efforts.

The CAPER is written to provide HUD with required CDBG information and provide the public an update of the progress made in this initiative. As a result of serving two audiences, the report follows the federal reporting requirements, while also presenting information in a format meant to be easily understood by County departments, service providers, and residents.

SUMMARY OF RESOURCES AND DISTRIBUTION OF FUNDS

The PY16 Action Plan detailed the proposed use of program funds from October 1, 2016 through September 30, 2017. Funds allocated for PY16 were used along with remaining funds from prior years. The following table details the use of funds during PY16 by project, and includes information on beneficiaries and project status.

Figure 2. Progress of CDBG Projects as of September 30, 2017

Activities	Expected Benefit/ Served in PY16	Budgeted PY16 Funds	Prior Year Funds Available for PY16	Amount Spent in Prior Years	Amount Spent in PY16	Status
Homeowner Rehabilitation Minor home repair up to \$24,999	0/10 Housing Units	\$0	PY13: \$150 PY14: \$533,901 PY15: \$52,744	\$1,832,527.01	\$269,924	Continuing: This project was launched in 2012. From PY12-PY15, repairs were completed on 69 houses. During PY16 repairs were completed on 10 houses.
Owner Occupied Septic System Program	8/0 Housing Units	\$250,000	\$0	\$0	\$546	Continuing: Tier One completed; house site specific environmental started. Awaiting contract modification.
Populations with Specialized Needs: Inclusive Playground	26,870/0 People	\$0	\$460,000	\$0	\$0	Continuing: Environmental report was completed. The RFQ was drafted and the project will be completed during PY17.

Affordable Housing: Land Acquisition	312/0 Housing Units	\$512,983^	PY15:\$257,016	\$0	\$0	Continuing: The PY16 Action Plan includes an approved project that allocates funds for the purpose of developing affordable housing in the CDBG service area. During PY16, a project site and developer were identified, and the project was amended to reflect both the reallocation of funds from cancelled PY15 & PY16 projects and the project details.
Infrastructure: Hillmoore Drive Street Improvements	3,510/0 People	\$210,000	\$0	\$0*	\$0	Cancelled: The cost proposal received for the design phase of this project was not reasonable given the total project scope. The project was deemed infeasible and was cancelled and funds reallocated to another project. Funds spent in planning activities were re-classified to PY15 administration and planning.
Public Services: Northeast Feeder Route Bus Service	11,120/0 People	\$56,053	\$0	\$0	\$0	Cancelled: Due to an unforeseen issue with executing the subrecipient contract, this project will not be paid with CDBG funds resulting in the project being cancelled and the funds being reallocated to another project.
Public Services: Family Support Services (FFS) Social Work Services Expansion – Travis County HHS Program	250/136 People	\$74,710	\$0	\$0	\$74,710	Completed 9/30/17
Public Services: Fair Housing Counseling	55/43	\$32,375	\$0	\$0	\$26,150	Completed 9/30/17
Administration & Planning: CDBG	N/A	\$217,517	\$0	\$0	\$199,901.26	Completed 9/30/17

*Funds spent were moved to Administration and Planning due to the project being cancelled.

^ The original amount of funds allocated in the PY16 Action Plan was \$246,930. Two approved projects for PY16 did not proceed, resulting in \$266,053 in PY16 funds reallocated to the Land Acquisition project.

SUMMARY OF MAJOR ADMINISTRATIVE AND PLANNING ACTIVITIES

CDBG-DR

In May and October of 2015, Travis County experienced floods that were declared Presidential Disaster Areas. As a part of the declaration, the U.S. Department of Housing and Urban Development (HUD) will provide funds to the State of Texas (through the Texas General Land Office [GLO] to be distributed to affected areas to facilitate long term recovery in the form of Community Development Block Grant Disaster Recovery (CDBG-DR) funds. Areas affected in Travis County were originally eligible to split \$5,531,116. On October 27, 2017, GLO notified Travis County of an additional \$3,113,119 in CDBG-DR funds, for a total of \$8,644,235.

GLO requires each county governmental entity to spearhead the planning and public engagement around a Method of Distribution (MOD) for the dollars identified for its county. Travis County CDBG staff developed a MOD that splits the CDBG-DR funds between Travis County and the City of Austin. The MOD went through a public comment period and the Commissioners Court approved the final MOD for submission to GLO on November 15, 2016. The MOD will be amended to reflect the increased funding available.

Throughout PY16, CDBG staff worked with Travis County departments and the City of Austin to identify projects that would be eligible for the CDBG-DR funds. Each jurisdiction awarded funding through the County's method of distribution will need to submit a detailed application to GLO. The contract for each project is between GLO and the recipient. The County is only responsible for the implementation of its own projects. Time was tracked appropriately and charged to General Fund since the dollars came through the State rather than a direct allocation from HUD.

REGIONAL ASSESSMENT OF FAIR HOUSING

As an entitlement county receiving CDBG funds from HUD, Travis County must fulfill its fair housing responsibilities by developing an Assessment of Fair Housing (AFH) and by taking actions to overcome the effects identified in the AFH through the implementation of a Fair Housing Plan (FHP). Travis County is required to submit its first AFH to HUD on or about January 1, 2019, in anticipation of the 2018-2023 Consolidated Plan due August 15, 2019. The City of Austin, City of Round Rock, City of Pflugerville, Williamson County, the Housing Authority of the City of Austin, the Housing Authority of Travis County, Georgetown Housing Authority, Round Rock Housing Authority, and Taylor Housing Authority will need to submit the same type of document within similar timelines. HUD encourages a collaborative AFH across the region.

On January 31, 2017 the Travis County Commissioners Court gave direction to staff to move forward with a regional partnership to conduct the AFH. All of the aforementioned housing authorities, cities and counties have also agreed to participate in the regional assessment of fair housing and an Interlocal Cooperative Agreement between all parties was executed in August, 2017.

CDBG staff and representatives from each jurisdiction participated in a working group that is responsible for drafting and reviewing all documents and processes related to the regional collaboration. As the largest jurisdiction in the region, the City of Austin is acting as the lead agency and the City of Austin Purchasing Office will manage the procurement process to secure a consultant to conduct the AFH. The RFP was released in August 2017.

AFFORDABLE HOUSING POLICY COMMITTEE

In 2015, the County created an Affordable Housing Policy Committee in order to align affordable housing policies across all Travis County departments, in accord with the recommendations outlined in the Fair Housing Plan of the Analysis of Impediments for Travis County¹. The committee includes CDBG staff, key staff from various County departments that implement programs relevant to housing development and services and a representative from the City of Austin. The committee has met on a monthly basis since 2015.

During PY16, the committee developed a housing pre-application, application and fair housing review policy and forms. These documents are pending legal review and then will move through an approval process. Additionally, the committee began review and evaluation of over forty Implementation Tools for Affordable Housing Development that will be presented to the Commissioners Court for consideration.

PUBLIC IMPROVEMENT DISTRICTS

A subcommittee of the Affordable Housing Policy Committee that includes CDBG staff worked on the County's Public Improvement District (PID) policy. Work of the subcommittee included the drafting of the Affordable and Fair Housing Policy section of the PID policy. The policy was approved by the Commissioners Court in October 2017. The subcommittee also developed a preliminary framework to conduct reviews of proposed PID petitions to ensure compliance with fair housing requirements and to provide recommendations related to affordable housing and improving opportunity. To date, one review has been completed and one was underway at the close of the PY16 program year.

FAIR HOUSING SCREENING FOR LIHTC PROJECTS

During PY16, CDBG staff started reviewing proposed sites for Low Income Housing Tax Credit (LIHTC) deals for fair housing compliance. The State's application process requires local jurisdictions to make the fair housing assessment. The Commissioners Court directed CDBG staff to draft a Fair Housing Policy that will apply to LIHTC projects. This policy will become a component of the countywide

¹ The Travis County CDBG program is currently operating under an *Analysis of Impediments to Fair Housing Choice*, completed by the consulting firm Mullin & Lonergan and approved by TCCC in 2014. It is available here: https://www.traviscountytexas.gov/images/health_human_services/Docs/cdbg/AI-140915.pdf

Affordable Housing Policy once this is completed, but in the interim it provides a framework for evaluating projects.

SUBSTANTIAL AMENDMENTS

According to Travis County's Citizen Participation Plan as required by HUD rules, a substantial amendment is necessary if any of the changes represent:

- A change in the location or beneficiaries of a project proposed under the Consolidated Plan or Action Plan;
- A change in the scope of the project by more than 25%; or
- A change in the funding of a new project that was not originally subject.

PY15 ACTION PLAN

Three approved projects for PY15 did not proceed, requiring the reallocation of PY15 funds. Additional funding from project savings from PY15 Administration and Planning and Public Service projects was also reallocated, for a total of \$257,016.

The funding was reallocated to an approved PY15 Alternate Project "Land Acquisition for Affordable Housing". The project was amended to reflect the reallocated funding available and project details including site location, housing units, and project developer.

PY16 ACTION PLAN

Two approved projects for PY16 did not proceed, requiring the reallocation of \$266,053 in PY16 funds to an approved PY16 project.

The PY16 Action Plan includes an approved Land Acquisition for Affordable Housing project. The project allocates funds for the purpose of developing affordable housing in the CDBG service area. The intention was to amend the project once a subrecipient identified a parcel for purchase and a plan for development. The project was amended to reflect both the reallocation of funds from cancelled PY16 projects and the project details including site location, housing units, and project developer.

PY17 ACTION PLAN

During PY17, CDBG staff prepared the next program year Action Plan. The annual Action Plan specifies the activities to be undertaken with CDBG funds in the upcoming program year. Project ideas are solicited from the public, service providers, and Travis County departments. Travis County's CDBG allocation for Program Year 2017 is \$1,108,778. A minimum of 65% of the allocation must be spent on Housing and Community Development projects. Funds for Administration and Planning projects are capped at 20% and Public Services at 15%.

On June 6, 2017, the Travis County Commissioners Court approved all proposed projects for PY17 funding. After a public comment period, the plan was approved by TCCC on August 8, 2017.

SUMMARY OF TIMELINESS AND PAST PERFORMANCE

As part of the mandate from Congress, HUD is required to determine whether Community Development Block Grant (CDBG) grantees carry out their program in a timely manner. A grantee is considered to be timely if 60 days prior to the end of the grantee's program year, the balance in its line-of-credit does not exceed 1.5 times the annual grant. If the grantee exceeds the amount allowed at that 60-day mark, they are considered to be non-compliant. For Travis County, the timeliness test occurs every August. If the grantee fails to meet the timeliness requirements for two consecutive years, HUD can reduce the grant amount available for the next program year by the exact amount of the credit balance in excess of 1.5 times the annual grant.

The Program had several cancelled projects for various reasons in PY15 and PY16. While staff worked to achieve timeliness, the County did not meet its timeliness test in August in large part to dealing with the cancelled projects and finding suitable alternatives. The County has completed a workout plan and is meeting its targets thus far. The County anticipates being timely in April 2018 with the acquisition of the land for McKinney Falls. At the end of September 2017, the program year ended with a ratio of 1.69.

PUBLIC ENGAGEMENT

Travis County implements a citizen participation process based upon 24 CFR Part 91.105 and the Citizen Participation Plan (CPP) approved by Travis County Commissioners Court on April 11, 2006 and amended on July 20, 2010. The approved CPP identifies the strategies and structure to fully engage the community. For a full description of all activities undertaken during PY16, please refer to the "Public Engagement" section of this report.

PROJECTS

PROJECT #1: **NORTHEAST FEEDER ROUTE SERVICE** **\$56,053**

IDIS ACTIVITY NUMBERS: N/A

PROJECT DESCRIPTION

The Northeast Feeder Route (Routes 233 and 237) is a Capital Metro bus route located in Northeast Austin and unincorporated Travis County. Areas served by the route include Eagles Landing Apartment Community and schools in unincorporated Travis County. The route also provides direct service to the Mobile Loaves & Fishes *Community First!* Village, which is expected to house over 250 residents, all formerly chronically homeless, disabled, and dependent on transit. The service links residents with other Capital Metro routes and provide access to basic goods and services. The project is implemented by Capital Metro.

PROJECT STATUS AND PROGRESS-TO-DATE

- Environmental exemption was completed.
- Route started operating in January 2016.
- Due to an unforeseen issue with executing the subrecipient contract, this project will not be paid with CDBG funds resulting in the project being cancelled and the funds being reallocated to the Land Acquisition project.

Activity	ConPlan Priority	Funds Sources	CDBG Funding	Leveraged Funding	CDBG Funds Expended During PY16	Total CDBG Funds Expended	Amended Goal/ Actual
Transportation Services	High	CDBG	\$56,053	\$0	\$0	\$0	11,120/0 people

PROJECT #2: OWNER OCCUPIED SEPTIC SYSTEM PROGRAM
\$250,000

IDIS ACTIVITY NUMBERS: 69 & 70

PROJECT DESCRIPTION

This project would provide a grant of up to \$24,999 to eligible homeowners in the CDBG service area for activities related to repair or replacement of failing or non-compliant on-site sewage systems. The program will be administered by Meals on Wheels Central Texas. Some of the allocation will be used for project delivery incurred by the subrecipient and to partially fund a CDBG planner position to complete environmental reviews, final inspections and sign off, and any other needed project delivery related costs.

PROJECT STATUS AND PROGRESS-TO-DATE

- Environmental report was completed.
- Site specific determinations have begun.
- The amended subrecipient agreement is drafted and will be approved in PY17 and work will be started on houses soon thereafter.

Activity	ConPlan Priority	Funds Sources	CDBG Funding	Leveraged Funding	CDBG Funds Expended During PY16	Total CDBG Funds Expended	Amended Goal/ Actual
Rehabilitation	High	CDBG	\$250,000	\$0	\$504	\$504	8/0 Households

PROJECT #3: HILLMOORE DRIVE STREET IMPROVEMENT, PHASE 2
\$210,000

IDIS ACTIVITY NUMBERS: N/A

PROJECT DESCRIPTION

Hillmoore Drive is a low speed/low volume road that does not meet minimum Travis County standards, so it has not been accepted onto the Travis County maintained roadway system. Lack of organized and routine roadway maintenance will lead to further deterioration of roadway conditions, decreasing the safety of the road and jeopardizing access to the homes along this road. This project will provide the improvements necessary to bring the roadway up to Travis County standards and be accepted as a County-maintained road.

The improvements impact 3,510 people, of which 61.82% are considered low to moderate income. The project will be completed in two phases. The first phase, funded with PY15 grant funds, includes design services and environmental assessment. The second phase, approved for PY16, funds construction.

PROJECT STATUS AND PROGRESS-TO-DATE

- Completed environmental exemption.
- Used the small pool to identify a design firm.
- Proceeded with negotiations for the design phase of this project and determined the costs were not reasonable given the total project scope.
- The project was deemed infeasible and has been cancelled.
- Funds spent in planning activities were re-classified to PY15 administration and planning.

Activity	ConPlan Priority	Funds Sources	CDBG Funding	Leveraged Funding	CDBG Funds Expended During PY16	Total CDBG Funds Expended	Amended Goal/ Actual
Infrastructure	High	CDBG	\$210,000	\$0	\$0	\$0*	3,510/0 people

*A total of \$9,720.42 was spent during PY15 on Hillmoore Drive. All funds have been re-classified to the PY15 Administration and Planning project due to the project cancellation.

PROJECT #4: LAND ACQUISITION FOR AFFORDABLE HOUSING DEVELOPMENT
\$512,983

IDIS ACTIVITY NUMBERS: 72

PROJECT DESCRIPTION

This project provides funds for land acquisition for the purpose of developing affordable rental housing in Southeast Travis County including \$19,999 for environmental requirements. The proposed project will provide an estimated 312 units of new rental housing, 296 of which will be set aside for families earning between 50-60% Area Median Income. The site is located on 17.2 acres (18.1du/acre) in unincorporated Travis County at 6609 McKinney Falls Parkway (see map below.) The project developer is AMTEX Multi-Housing LLC.

This is a 4% tax credit project under consideration by the Travis County Housing Finance Corporation as bond issuer and General Partner. The details of which entity will own the land is still under negotiation as the deal firms up, however, a forgivable loan will be provided to the entity for the life of the affordability period.

The CDBG Office has completed a Fair Housing Review and the area is deemed as transitioning. It was an impacted area at the time the Analysis of Impediments to Fair Housing Choice was published and now is not based on more current data. The TCHFC completed additional analysis to help determine if the area was ready for development. Affordability will be required for a minimum of 30 years or longer dependent up on the requirements of the most stringent funding.

PROJECT STATUS AND PROGRESS-TO-DATE

- The PY16 Action Plan includes an approved Land Acquisition for Affordable Housing project that allocates funds for the purpose of developing affordable housing in the CDBG service area.
- During PY16, a project site and developer for the project were identified, as detailed above.
- The project was amended to reflect both the reallocation of funds from cancelled PY16 and PY15 projects and the project details including site location, housing units, and project developer.
- The land acquisition is anticipated to close in PY17.

Activity	ConPlan Priority	Funds Sources	CDBG Funding	Leveraged Funding	CDBG Funds Expended During PY16	Total CDBG Funds Expended	Amended Goal/ Actual
Affordable Housing	High	CDBG	Prior Years: \$257,016 PY16: \$512,983	Est. \$54,000,000	\$0	\$0	312/0 households

Property at 6609 McKinney Falls Parkway, Austin, TX with respect to Opportunity Areas and Impacted Block Groups in Travis County

The property is in the unincorporated area, and is therefore in the Travis County CDBG service area and not in a City of Austin ECAP/RCAP. It is in a Very Low to Low Opportunity Area and in an impacted area per the County's April 2014 Analysis of Impediments (AI) report. However, it is not in an impacted block group based on the most recent LMISD data.

Impacted areas are low-to-moderate income areas with racial/ethnic concentrations 10% or above the Travis County average.

HUD's definition of an RCAP/ECAP is a Census tract that has a non white population of 50% or more AND a poverty rate of 40 percent or more; OR a non white population of 50% or more AND the poverty rate is three times the average tract poverty rate for the metro/micro area, whichever is lower.



Map created By: E. Rivera, Travis County HHS/S, CDBG Office, Jan. 2017. Updated Nov. 2017
 Opportunity Areas data: Regional Composite Opportunity Index data from Kirwan Institute for the Study of Race & Ethnicity, Ohio State University, 2012
 Impacted area data: Per Travis County Analysis of Impediments report (April 2014). Updated data based on U.S. Census Bureau, 2010 SF-1 and Low/Moderate Income Summary Data (LMISD), effective 7/1/2014, provided by U.S. HUD (based on the 2009-2010 American Community Survey data)
 City of Austin RCAPs/ECAPs data: Based on data developed for the City of Austin's 2014 Analysis of Impediments to Fair Housing Choice

PROJECT #5: TENANT’S RIGHTS AND FAIR HOUSING COUNSELING
\$32,375

IDIS ACTIVITY NUMBERS: 68

PROJECT DESCRIPTION

The funds are allocated for Tenant’s Rights and Fair Housing Counseling for residents of the unincorporated areas and the Village of Webberville. This program will expand existing services in the unincorporated areas of the County and the Village of Webberville, and proposes to serve approximately 55 people. Tenant’s Rights services include: telephone counseling and in-person mediation, as needed. Fair housing services include: fair housing counseling, fair housing complaint processing, and testing in support of an individual complainant. Additionally, part of the funds will be used for allowable program delivery costs, such as marketing materials and office supplies. At least 51% of the recipients will be at or below 80% of the Median Family Income (MFI).

PROJECT STATUS AND PROGRESS-TO-DATE

- This is an ongoing project, first implemented in PY13.
- In PY16, 43 households received either landlord/tenant or fair housing counseling, benefitting a total of 110 people in the households.
- Outreach was made to 35 community contacts.

Activity	ConPlan Priority	Fund Sources	CDBG Funding	Leveraged Funding	CDBG Funds Expended During PY16	Total CDBG Funds Expended	Goal/ Actual
Public Services	High	CDBG	\$32,375	\$0	\$26,150	\$26,150	55/43

PROJECT #6: PUBLIC SERVICES SOCIAL WORK SERVICES EXPANSION
\$74,710

ACTIVITY: HHS Family Support Services (FFS) Division Social Work Services Expansion

IDIS ACTIVITY NUMBERS: 71

PROJECT DESCRIPTION

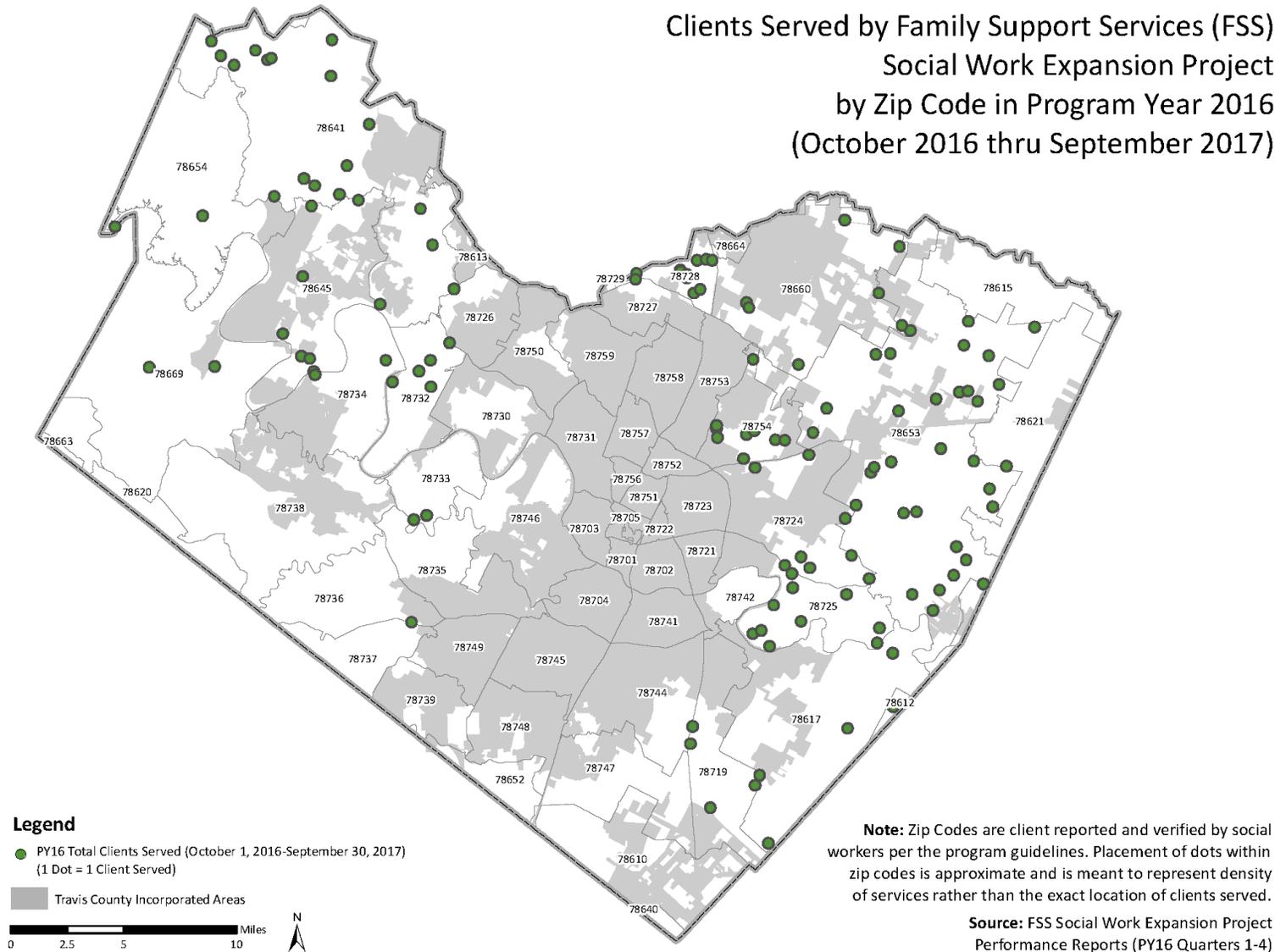
This program is an internal Travis County Health and Human Services expansion of existing services. The program increases program capacity to provide case management, information and referral, non-clinical counseling, crisis intervention, and outreach in all four precincts of the unincorporated areas. The project is targeted to individuals who are at 80% MFI or below. The project will fund the equivalent of one FTE social worker who works at a Travis County HHS facility; however, to reduce transportation barriers, the social worker provides the majority of service provision through home visits. Additionally, operating expenses necessary to provide homebased services, mileage, and training, among other expenses, may be funded.

PROJECT STATUS AND PROGRESS-TO-DATE

- The project served 136 people.
- During PY16, outreach was directed to a total of 164 agencies, school districts, churches, and neighborhood associations to inform community members about the social work services available.
- Thirty clients were assisted with Travis County or State funded rent or utility assistance programs.
- Map 1 below shows the distribution of clients served by the program in PY16.

Activity	ConPlan Priority	Fund Sources	CDBG Funding	Leveraged Funding	CDBG Funds Expended During PY16	Total CDBG Funds Expended	Goal/ Actual
Public Services	High	CDBG	\$74,710	Rent and Utility Assistance: \$16,126	\$74,710	\$74,710	250/ 136 people

Map 1



Created by: Elena Rivera/Senior Planner, Travis County Health and Human Services, CDBG Office, Nov. 2017

PROJECT #7: ADMINISTRATION AND PLANNING
\$217,517**ACTIVITY:** Administration**IDIS ACTIVITY NUMBERS:** 67**PROJECT DESCRIPTION**

The funds allocated for administration pay for the operating expenses associated with the grant including office supplies, training, contracted services, rule interpretation, fair housing activities, membership, action plan, annual report, reporting, and other business-related expenses. Additionally, the funds pay for a portion (100% and 60%) of the salaries for the two CDBG planners (one 3/4 time and one full time) as well as a new part-time administrative position. These positions are responsible for project development, action plan and annual report development, monitoring and reporting, and other tasks relating to administration and planning.

PROJECT STATUS AND PROGRESS-TO-DATE

- Staff provided significant amounts of technical assistance and training to contractors, internal departments, and subrecipients.
- Substantial amendments to the PY15 and PY16 Action Plans were completed.
- The PY15 CAPER and PY17 Action Plan were completed on time.
- Staff successfully completed the 2018-2020 Urban County Renewal.
- Staff assisted the Research and Planning Department of HHS in drafting an annual Community Impact Report.
- Staff attended community meetings for housing and homelessness, including the Continuum of Care Membership Council.
- Staff completed a Method of Distribution for CDBG-DR funds available through the State in response to funds available for the May and October 2015 floods.
- Staff collaborated with Travis County departments and the City of Austin to identify potential projects for the CDBG-DR funds.
- CDBG staff convened the Affordable Housing Policy Committee. CDBG staff participate as committee members and provide ongoing staff support to the committee.
- Staff worked with members of the Affordable Housing Policy Committee members to draft the Affordable and Fair Housing Policy section of the County's Public Improvement District (PID) policy and to conduct Fair Housing and Opportunity review of (PID) petitions.
- Staff drafted a Fair Housing Policy that will apply to LIHTC projects and provided fair housing assessments of potential project sites for LIHTC deals.

- Staff collaborated with nine regional partners to execute an Interlocal Agreement to conduct a Regional Assessment of Fair Housing (AFH) and draft and release an RFP to secure a consultant for the AFH.

Activity	ConPlan Priority	Fund Sources	CDBG Funding	Leveraged Funding	CDBG funds Expended During PY16	Total CDBG Funds Expended	Goal/ Actual
Planning	High	CDBG & Travis County	\$217,517	\$139,626.64	\$199,038	\$199,901.26	N/A

PERFORMANCE MEASURE

N/A

GEOGRAPHIC DISTRIBUTION OF PROJECTS

Travis County’s CDBG program serves the unincorporated areas of the county and the Village of Webberville. The program does not have any designated target areas. Refer to the table below for specific descriptions of geographic distribution of CDBG projects. For project locations and racial and ethnic concentrations in the areas, please refer to the maps that follow.

Figure 3. Geographic Distribution of Grant Activity for PY16

Project	Location/ Census Tract
Populations with Specialized Needs: Inclusive Playground	Precinct 1: Block Group 1, Census Tract 22.11; and Block Groups 1&2, Census Tract 22.07 Precinct 4: Block Groups 1& 2, Census Tract 23.10; Block Groups 1&2, Census Tract 24.33; Block Group 1, Census Tract 24.32; Block Groups 1&2, Census Tract 24.35; Block Group 1, Census Tract 24.36; and Block Group 2, Census Tract 24.31
Affordable Housing: Land Acquisition	Precinct 4: Block Group 1, Census Tract 24.32
Public Services: Family Support Services (FSS) Social Work Services Expansion	Various eligible households in the unincorporated areas of Travis County. Specifically residents in the following zip codes were served in PY16: 78612, 78617, 78621, 78641, 78645, 78653, 78654, 78660, 78669, 78719, 78724, 78725, 78728, 78732, 78733, 78734, 78736, 78754
Public Services: Fair Housing Counseling	Various eligible households residing in the unincorporated areas of the County and the Village of Webberville. Specifically residents in the following zip codes were served in PY16: 78615, 78617, 78621, 78653, 78660, 78724, 78725, 78728, 78733, 78734, 78738, 78747, 78754
Housing Rehabilitation	Various eligible households residing in the unincorporated areas of the County and the Village of Webberville. Specifically in the following zip codes were served in PY16: 78660, 78641, 78669, 78719, 78728, 78734, 78744, 78748

RACIAL AND ETHNIC COMPOSITION OF FAMILIES ASSISTED

The table below demonstrates the race and ethnicity of persons served by projects implemented during PY16.

Figure 4. PY16 Project Beneficiaries by Race and Ethnicity

Project	Ethnicity		Race					Total People Benefited
	Hispanic	Non-Hispanic	American Indian or Alaskan Native	Asian/Pacific Islander	Black or African American	White	Other/Multi Race	
Public Services, Other – FFS Services*	48	88	0	0	45	90	1	136
Public Services, Other – Landlord/Tenant and Fair Housing Counseling^	65	45	3	4	20	83	0	110
Homeowner Rehabilitation	4	10	0	0	0	14	0	16**
Administration and Planning	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total	117	143	3	4	65	187	1	262**

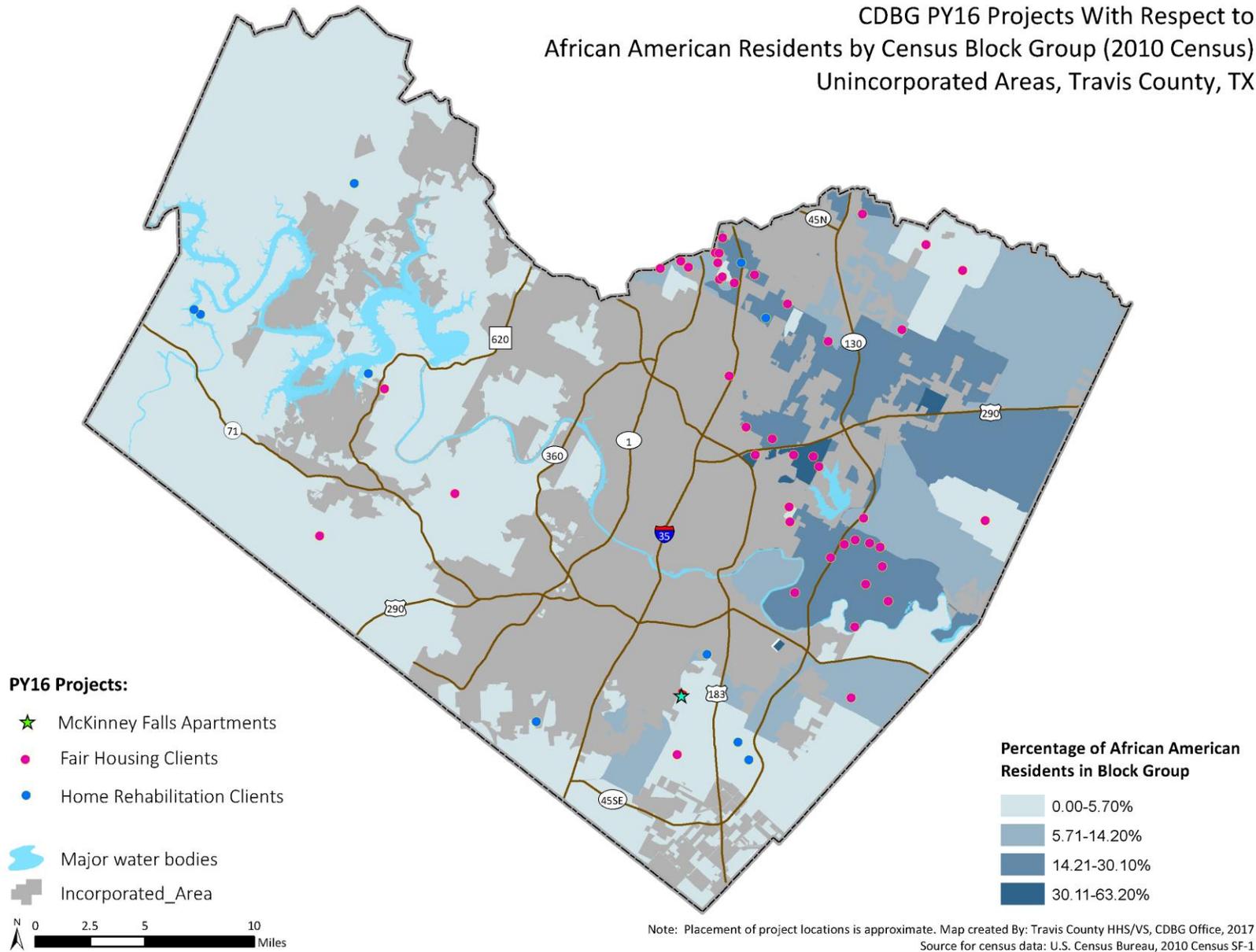
*Data gathered from the PY16 performance reports submitted by service providers.

**Two clients declined to provide information on Race and Ethnicity. In IDIS, they were reported as Other/Multi-Race.

^Data gathered from PY16 performance reports and invoice documents submitted by service provider.

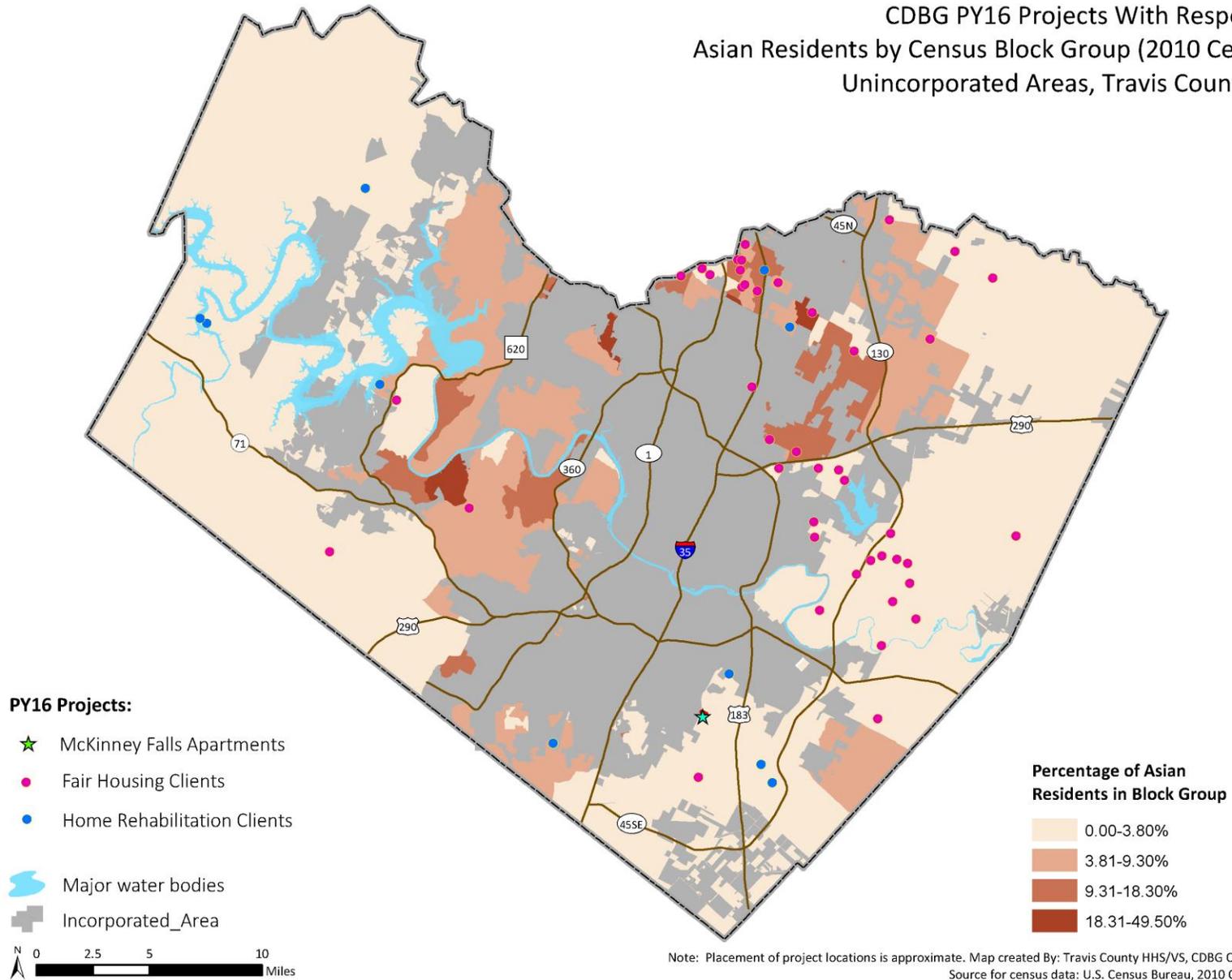
Map 2

CDBG PY16 Projects With Respect to African American Residents by Census Block Group (2010 Census) Unincorporated Areas, Travis County, TX



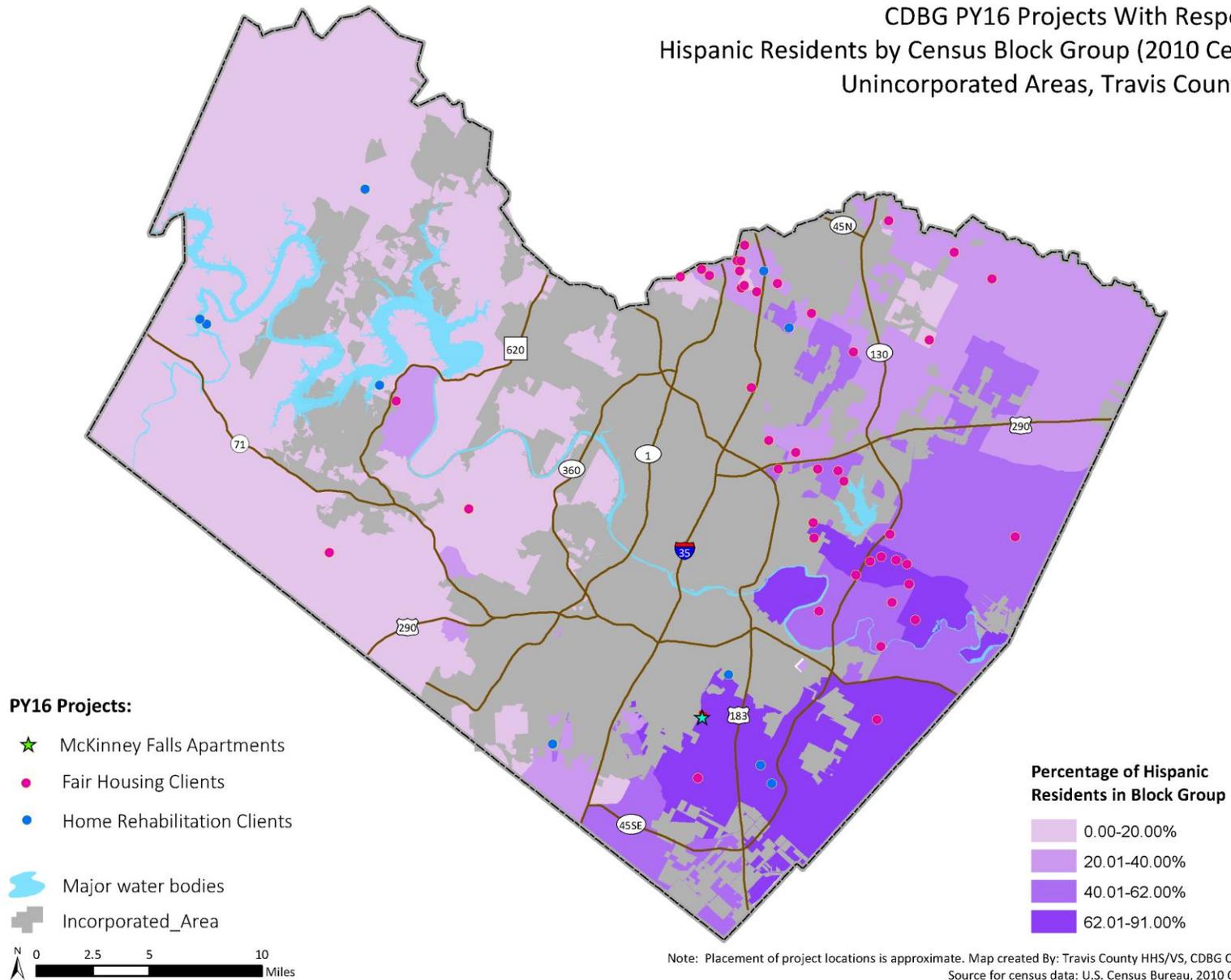
Map 3

CDBG PY16 Projects With Respect to Asian Residents by Census Block Group (2010 Census) Unincorporated Areas, Travis County, TX



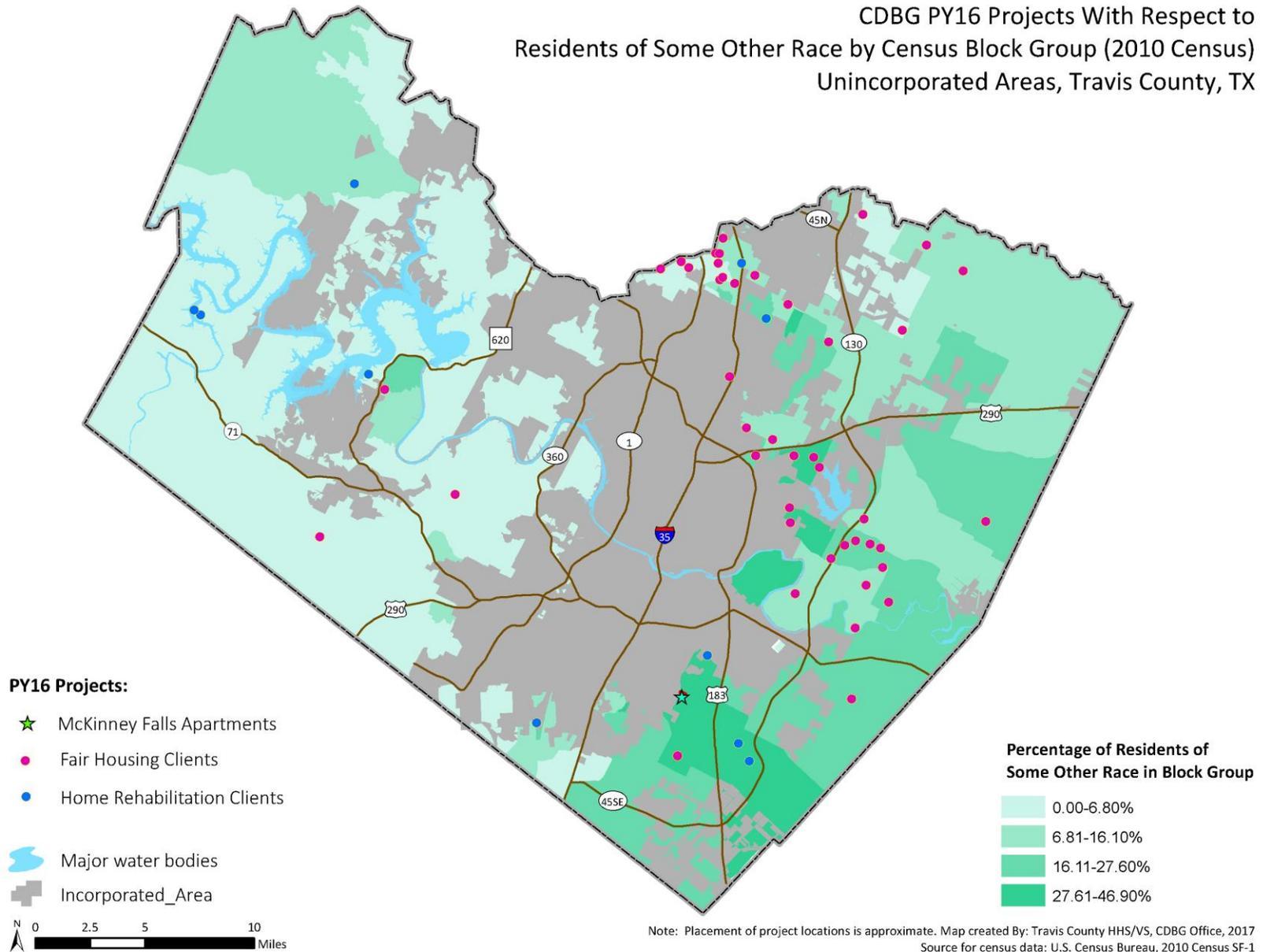
Map 4

CDBG PY16 Projects With Respect to Hispanic Residents by Census Block Group (2010 Census) Unincorporated Areas, Travis County, TX



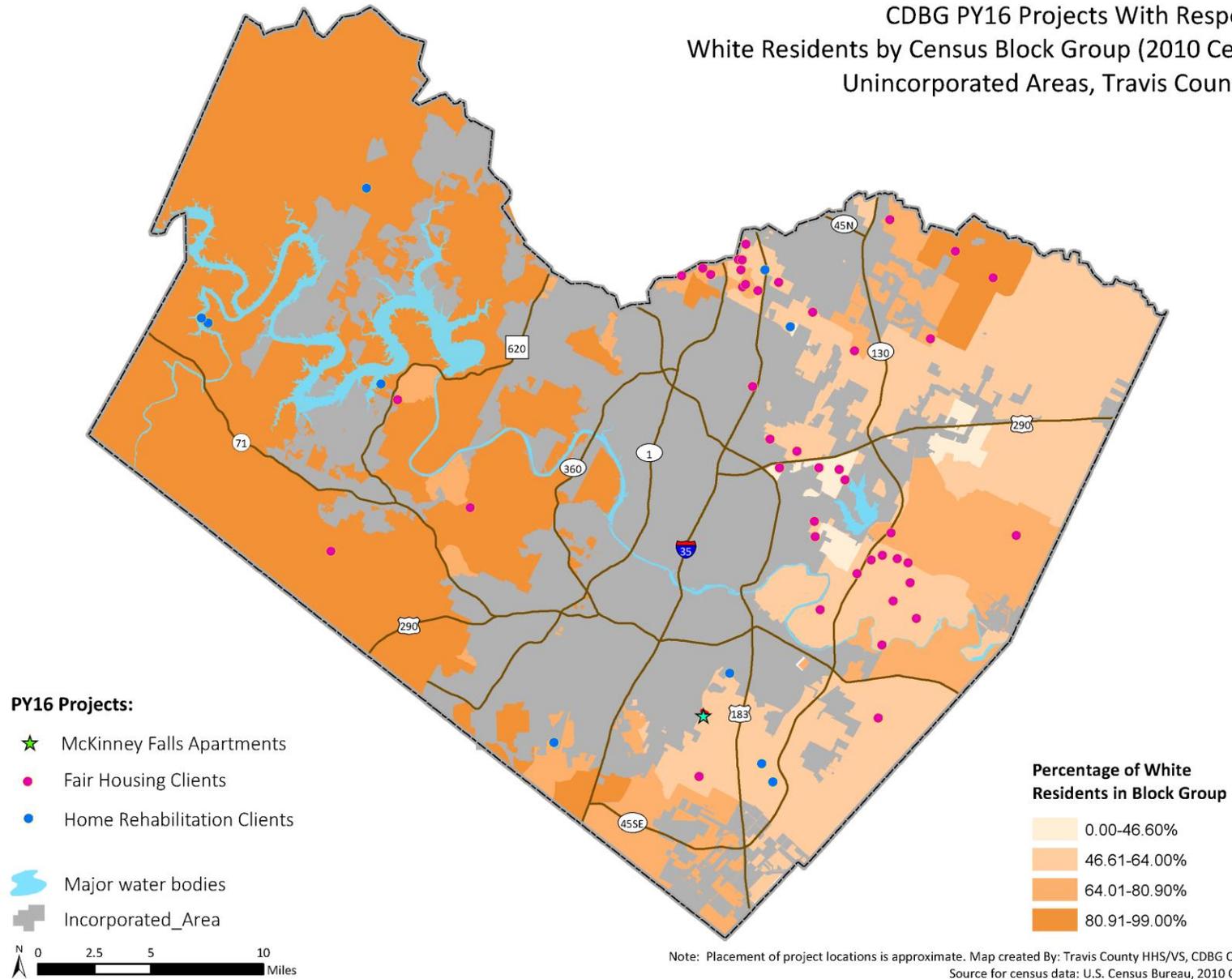
Map 5

CDBG PY16 Projects With Respect to Residents of Some Other Race by Census Block Group (2010 Census) Unincorporated Areas, Travis County, TX



Map 6

CDBG PY16 Projects With Respect to White Residents by Census Block Group (2010 Census) Unincorporated Areas, Travis County, TX



PERFORMANCE EVALUATION OF PROJECTS

COMPLIANCE WITH CDBG NATIONAL OBJECTIVES

The use of CDBG funds requires selecting eligible projects that meet one of the three national objectives prescribed by HUD. These are:

- 1) Benefit low/moderate income (LMI) persons,
- 2) Address slum or blighted areas, or
- 3) Address an urgent need.

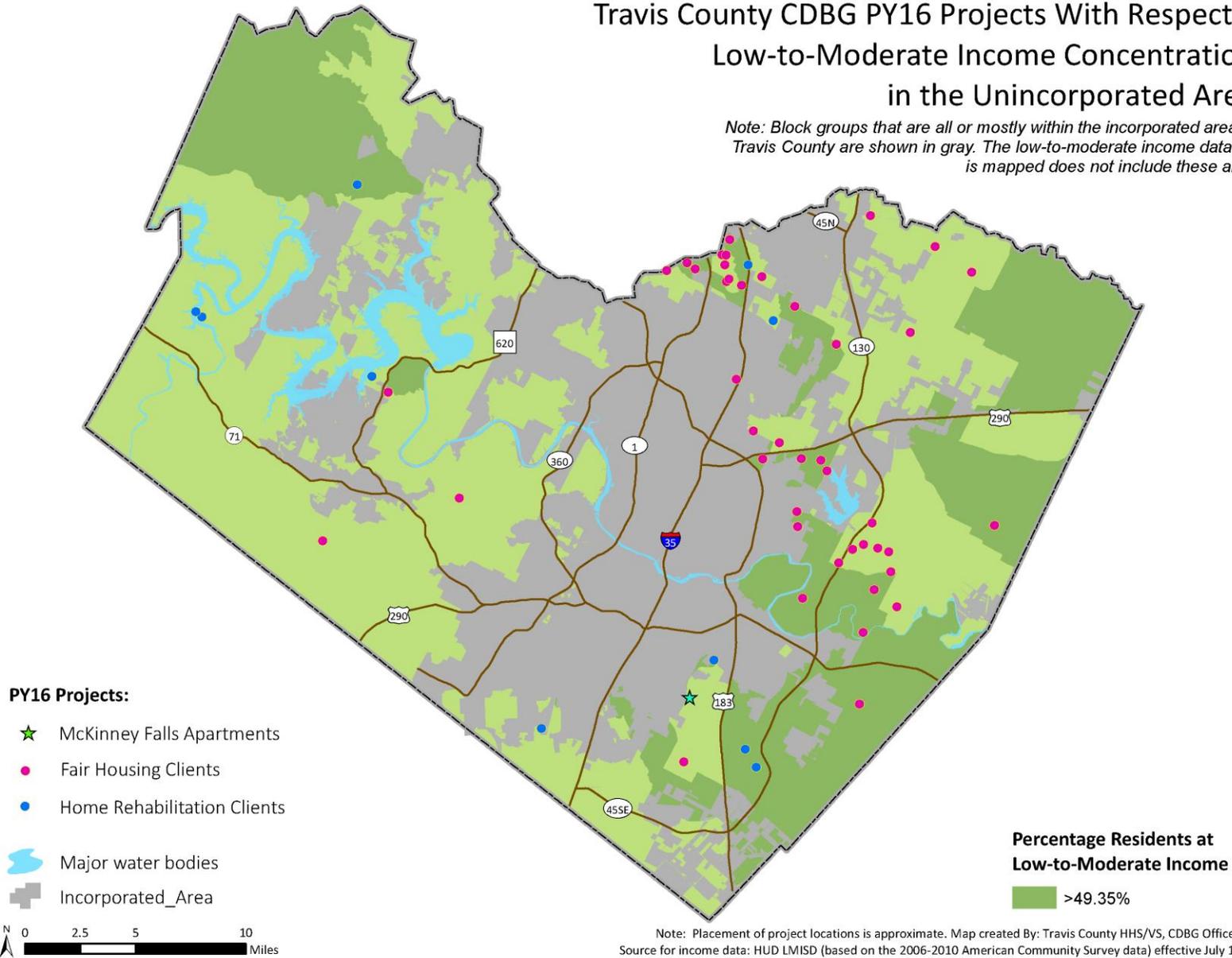
All of the projects implemented during Program Year 2016 met the national HUD objective of benefiting low/moderate income persons, thereby complying with the additional HUD requirement of spending 70% of CDBG funds on LMI persons. The CDBG Financial Summary for Program Year 2016 Report located in Appendix C shows that 100% of the PY16 expenditures benefitted low/moderate income persons.

For an activity to qualify as meeting the LMI national objective, grantees must certify they are following one of four qualifying categories: area of benefit activities, limited clientele activities, housing activities, or job creation/retention activities. A low-to-moderate (low-mod) area of benefit (LMA) activity is one that benefits all residents in a particular area, where at least 49.36% (based on an exception criteria for Travis County in effect for the PY16 Action Plan) of the residents are LMI persons. A limited clientele (LMC) activity is one where 51% of the beneficiaries have to be LMI persons. Low-mod housing (LMH) applies to activities that aim to provide or improve permanent residential structures, which upon completion will be occupied by LMI households. A low-mod job (LMJ) creation activity is one designed to create or retain permanent jobs, at least 51% of which will be made available to or held by LMI persons.

Map 7

Travis County CDBG PY16 Projects With Respect to Low-to-Moderate Income Concentrations in the Unincorporated Areas

Note: Block groups that are all or mostly within the incorporated areas of Travis County are shown in gray. The low-to-moderate income data that is mapped does not include these areas.



The following table summarizes the category under which each project qualifies to meet the LMI national objective, as well as the specific number of clients served in each target income area.

Figure 5. PY16 Beneficiaries By Income

Project	National Objective	Low-to-Moderate Income Target			Above Moderate Income (Above 80% MFI)	Total People Benefited
		Very Low (<30% MFI)	Low (30.1 to 50% MFI)	Moderate (50.1 to 80% MFI)		
Home Rehabilitation*	Low/Moderate Income Housing (LMH)	4	3	9	0	16
Public Services, Other – FFS Services*	Low/Moderate Income Limited Clientele (LMC)	108	24	4	0	136
Public Services, Other – Landlord/Tenant and Fair Housing Counseling^	Low/Moderate Income Limited Clientele (LMC)	59	50	1	0	110
Administration and Planning	N/A	N/A	N/A	N/A	N/A	N/A
Total persons served		171	77	14	0	262

MFI = Median Family Income as defined by HUD

*Data gathered from the PY16 performance reports submitted by service providers.

^Data gathered from PY16 Performance reports and Invoice documents submitted by service provider.

COMPLIANCE WITH CONPLAN GOALS

CDBG projects must also fit within one of the priority project categories approved by Travis County Commissioners Court for the PY14-18 planning period. The following list summarizes those priorities identified and the corresponding projects implemented during PY16.

Figure 6. Priorities in the 2014-2018 Consolidated Plan and Projects Implemented in PY16

High Priorities	Projects
Housing	Home Repair; Owner Occupied Septic System Program, Land Acquisition for Affordable Housing
Infrastructure	N/A
Community Services	Public Services: Social Work Expansion; Public Services: Fair Housing Counseling
Populations with Specialized Needs	Southeast Metro Park All Abilities Playground

ASSESSMENT OF GOALS AND OBJECTIVES

This section articulates the CDBG accomplishments for PY16 as they relate to the goals and objectives, spending, overall performance, and effective grant management. A total of 262 people benefited from the projects completed under the third year of the 2014-18 Consolidated Plan.

It is important to note that in many cases the impact of the projects will not be captured for a number of years, given some of the projects will take 12-60 months to implement and complete.

Figure 7. Summary of Specific Objectives

SL-1 Availability/Accessibility of Living Environment (Outcome/Objective)

Project Title	Specific Objectives	Fund Source	Performance Indicators	Year	Target #	Actual #	Percent Completed
Infrastructure	Improve quality of public improvement for lower income persons	CDBG	Number of people who will benefit from improved road	2014	3,150	126	4%
				2015	14,630	126	0.8%
				2016	3,150	0	0
				2017			
				2018			
				Multi-year Goal	7,500	252	3%

Project Title	Specific Objectives	Fund Source	Performance Indicators	Year	Target #	Actual #	Percent Completed
Community Services	Improve the availability of services for low/mod income persons	CDBG	Number of people with expanded access to service	2014	468	225	48%
				2015	6,360	201	3%
				2016	11,425	262	2%
				2017			
				2018			
				Multi-year Goal	45,000	688	1.5%
Homeowner Rehabilitation	Improve the quality of owner housing	CDBG	Number of housing units rehabilitated	2014	14	17	121%
				2015	2	10	500%
				2016	8	10	125%
				2017			
				2018			
				Multi-year Goal	90	37	41%
Populations with Specialized Needs		CDBG		2014	0	0	0
				2015	26,860	0	0%
				2016	0	0	0%
				2017			
				2018			
				Multi-year Goal	27,000	0	0%
DH-2 Affordability of Decent Housing (Outcome/Objective)							
Project Title	Specific Objectives	Fund Source	Performance Indicators	Year	Target #	Actual #	Percent Completed
Owner Housing - Production of New Units: Land Acquisition	Owner Housing	CDBG	Number of housing units constructed	2014	0	23	N/A*
				2015	0	0	N/A
				2016	2	0	0%
				2017			
				2018			
				Multi-year Goal	10	23	230%

*The project is complete.

The coding system used in the Outcome/Objective rows in the table above follows the numbering system established in the Community Planning and Development Outcome Performance Measurement System. The numbering system is outlined in the figure below.

Figure 8. Numbering System for Outcome and Objective Coding

Objective	Outcome		
	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

EXPENDITURES AND LEVERAGED RESOURCES FOR PY16

OVERALL EXPENDITURES

During PY16, spending occurred in five different projects. Of the funds available to the activities, \$570,326 was spent, per HUD’s data management system called IDIS.

Figure 9. CDBG PY16 Summary Financial Report from IDIS	
Carryover from PY15	\$1,323,652.53
PY16 CDBG Entitlement Grant	\$1,087,585
Total CDBG Funds Available for PY16	\$2,411,237.53
PY16 Funds Committed	\$2,411,237.53
PY16 Funds Expended	\$571,232.74
Carryover to PY17	\$1,840,004.79
HUD Timeliness Ratio	1.69

EXPENDITURES PER PROJECT

The following figure summarizes the budgeted funding, the expended funds and the percent expended for each of the projects.

Figure 10. Summary of PY16 Expenditures by Project				
Activities	PY16 Budgeted Funding Available	Expended During PY16	Percent PY16 Expended	PY16 Cap Percentages
Homeowner Rehabilitation: Minor home repair, grants up to \$24,999	Prior Year Funds: \$586,645	Prior Year Funds: \$269,924	N/A	N/A
Owner Occupied Septic System: Repair or replacement of systems, grants up to \$24,999	\$250,000	\$504	\$504	N/A
Land Acquisition for Affordable Housing: McKinney Falls Multifamily Development	Prior Years Funds: \$257,016 PY16: \$512,983	\$0	0%	N/A
Infrastructure: Hillmoore Drive Street Improvements*	\$210,000	\$0	0%	N/A
Public Services: Northeast Feeder Bus Route*	\$56,053	\$0	0%	9.27%
Public Services, Other: Family Support Services (FFS) Social Work Services Expansion –Travis County HHS Program	\$74,710	\$74,710	100%	
Public Services, Other: Fair Housing Counseling	\$32,375	\$26,150	81%	
Administration & Planning: CDBG	\$217,517	\$199,901.26	92%	18.38%

*Cancelled projects

TIMELINESS

As part of the mandate from Congress, HUD is required to determine whether Community Development Block Grant (CDBG) grantees carry out their program in a timely manner. A grantee is considered to be timely if 60 days prior to the end of the grantee’s program year, the balance in its line-of-credit does not exceed 1.5 times the annual grant. If the grantee exceeds the amount allowed at that 60-day mark, they are considered to be non-compliant. For Travis County, the timeliness test occurs every August. If the grantee fails to meet the timeliness requirements for two consecutive years, HUD can reduce the grant amount available for the next program year by the exact amount of the credit balance in excess of 1.5 times the annual grant.

The Program had several cancelled projects for various reasons in PY15 and PY16. While staff worked to achieve timeliness, the County did not meet its timeliness test in August in large part to dealing with the cancelled projects and finding suitable alternatives. The County has completed a workout plan and is meeting its targets thus far. The County anticipates being timely in April 2018 with the acquisition of the land for McKinney Falls. At the end of September 2017, the program year ended with a ratio of 1.69.

LEVERAGING RESOURCES

Although no matching requirements are mandated for CDBG, during the reporting period, Travis County was successful in using HUD’s CDBG funds to leverage additional funds from public sources.

The following table summarizes the amount of dollars leveraged:

Figure 11. PY16 Leveraged Resources

Project/Activity Leveraged	Partners	Committed Leveraged Resources	Spent during PY16
Family Support Services Social Work Services Expansion	General Fund rent and utility assistance programs	TBD	\$16,126
Administration and Planning of CDBG	Travis County General Fund	TBD	\$139,626.64
Owner Occupied Home Rehabilitation	Other Federal Resources	TBD	\$0
	State or Local Resources	TBD	\$9,700
	Other	TBD	\$38,300
Total Leveraged Funding			\$203,752.64

MANAGING THE PROCESS

COMPREHENSIVE PLANNING

The Travis County Health and Human Services (HHS) Department has a Research and Planning (R&P) Division tasked with much of the comprehensive planning for the department, both internally and externally with community partners. The R&P Division focuses on different issue areas including basic needs, workforce development, child and youth services (with particular emphasis on early childhood education), public health (particularly HIV/AIDS), behavioral health, and efforts to organize the community around support for the elderly and immigrants. Additionally, the R&P Division provides information services to inform decision making in the HHS Department and across the community. These services include: an annual report of community trends and statistics based on the American Community Survey, periodic surveys of community-based organizations, and focused research and analysis upon request.

CDBG makes requests of the R&P Division for technical assistance, as needed, to assist with data collection, resource development, and planning in the areas related to housing, homelessness, and community development. This collaborative effort increases capacity and reduces duplication of planning efforts for the Department.

During PY16, CDBG staff drafted portions relating to housing and homelessness for the Community Impact Report, an annual report that provides performance data, client data, and other information about the social service investments of the Travis County HHS Department. In addition, CDBG staff collaborated with R&P staff in the development of the Method of Distribution for CDBG-DR funds.

Over the Program Year 2016, CDBG staff has also participated in the comprehensive planning efforts described below.

HOMELESSNESS

During PY16, CDBG staff represented HHS in the Ending Community Homelessness Coalition (ECHO). This membership provided the opportunity to be involved in the issue area, to advocate for the homeless population found in the unincorporated areas, to identify service strategies, and to ensure identified pockets of homeless persons in the unincorporated areas are included in the annual homeless count. A Social Service Program Administrator from the Family Support Services (FSS) Division participated in the Independent Review Team for the Continuum of Care applications. The CDBG Planning Manager served on ECHO's Membership Council, and the PSH Leadership Finance Committee. A Case Management Coordinator worked on key initiatives related to youth homelessness and related HUD demonstration projects. The FSS Division and CDBG worked collaboratively to find a solution for participation in Coordinated Assessment.

AFFORDABLE HOUSING

In 2015 the County created an Affordable Housing Policy Committee in order to align affordable housing policies across all Travis County departments, in accord with the recommendations outlined in the Fair Housing Plan of the Analysis of Impediments. The committee is comprised of key staff from various County departments and a representative from the City of Austin. The committee has met on a monthly basis since 2015 and has drafted Affordable and Fair Housing policies and procedures that will move through review and approval processes. For more information about Affordable Housing policy work, please refer to the Summary of Administration and Planning Activities in the project section.

BOARD, COMMISSION, AND ASSOCIATION INVOLVEMENT

Staff from different divisions of the HHS department, including CDBG and R&P, are currently involved in numerous boards, commissions, associations, and councils. The goal is not only to further the understanding of the relationship between the community and the needs of its most vulnerable residents, but also to be a resource to the community, offering data and analysis, grant-writing skills, contacts with influential businesses, community and government leaders, and knowledge of government-funded program opportunities.

COMPLIANCE WITH CERTIFICATIONS

Travis County carried out all planned actions described in the HUD–approved Consolidated Plan, including:

- Pursuing all resources indicated in the Consolidated Plan. Resources include leveraged dollars for grant administration, homes built on acquired land, and public services.
- Travis County provided requested certifications of consistency for HUD programs in a fair and impartial manner.
- Travis County did not hinder the Consolidated Plan implementation through any action or willful inaction.

ANTI-DISPLACEMENT AND RELOCATION

Consistent with the goals and objectives of 24 CFR Part 570.606, Travis County commits to making all reasonable efforts to ensure activities undertaken with federal funds will not cause unnecessary displacement or relocation of persons (families, individuals, businesses, nonprofit organizations and farms).

Travis County’s policy on displacement, at present, is to not fund projects that displace persons. Travis County did not demolish real property with PY16 funds. The rehabilitation work that occurred was of a voluntary nature and conducted in such a manner that no one was displaced.

SPECIFIC ACTIVITIES

HUD requires reporting on certain types of activities funded by CDBG. Below is the list of responses to the required questions.

- **Low/Mod Job Activities:** Travis County did not undertake any low/mod job activities during the reporting year.
- **Low/Mod Limited Clientele Activities:** The Social Work Services Expansion and Fair Housing Counseling projects were implemented during PY16. Please refer to the table titled “Benefit to Low and Moderate Income Persons by Project” to see the breakdown of clients by income level.
- **Housing Rehabilitation:** The Owner Occupied Home Rehabilitation project rehabilitated 10 units in PY16, using prior years’ funding.
- **Neighborhood Revitalization Strategies:** Travis County does not currently have any HUD-approved neighborhood revitalization strategy areas.

FISCAL-RELATED ITEMS

HUD requires reporting on certain types of fiscal-related items funded by CDBG. Below is the list of responses to the required questions.

- **Program Income:** Travis County did not receive any program income during Program Year 2016.
- **Prior Period Adjustments:** Travis County did not have any prior period adjustments for Program Year 2016.
- **Loans and Other Receivables:**
 - ◆ Travis County retained promissory notes and deeds of trust with Austin Habitat for Humanity, Inc. on the lots related to the Gilbert Lane Land Acquisition project. At the closing of each home, these were replaced with Restrictive Covenants. The project is complete and the County no longer retains notes or deeds on the lots.
 - ◆ Travis County retained a promissory note and deed of trust for one Shared Appreciation Gap financing loan in the amount of \$30,000, and one Down Payment Assistance loan in the amount of \$3,930.58. Both loans were made through the Homebuyer Assistance program to the same homebuyer. No payments are required and no interest is accrued on either loan. The Shared Appreciation loan has a 30-year term, to be repaid upon refinancing, sale, or transfer of title of the home. The Down Payment Assistance loan is forgivable over a five-year term, or must be repaid on a pro rata schedule if refinancing, sale, or transfer of title of the home occurs before the five years have elapsed.
- Travis County converted its home repair program from a 5-year forgivable loan to a grant. All active forgivable loans were fully forgiven.
- **Lump Sum Agreements:** Travis County did not use any lump sum agreements during Program Year 2016.

MONITORING

As the lead agency for the development and implementation of the Consolidated Plan, the Travis County HHS Department implements standard policies and procedures for monitoring CDBG programs. These monitoring activities ensure compliance with program regulations and compliance with financial requirements. Federal guidelines include: 2 CFR Part, 24 CFR Part 570.603 (CDBG Labor Standards), 570.901-906 (CDBG) and the Davis Bacon Act and Contract Work Hours and Safety Standards Act (CDBG).

HHS provides contract administration for community development activities in conjunction with the Transportation and Natural Resources Department, including but not limited to contract negotiations, compliance monitoring, and payment and contract closeout.

MONITORING ACTIVITY PROCESS & FREQUENCY

SUBRECIPIENTS

Subrecipient agreements will be used to conduct housing, community development, and public service activities. The subrecipient agreement will be the foundation for programmatic monitoring. Subrecipients will be monitored for programmatic compliance on-site or remotely in the following manner:

- All invoices and reports will be routed via HHS CDBG staff prior to final approval by financial services and the Auditor's Office.
- Most subrecipients will be desk-audited monthly during invoice review.
- Programmatic monitoring will occur for the previous year, preferably in the first quarter, unless an issue is found during the year then a technical assistance visit and/or increased oversight will be instituted.

Financial monitoring will be completed as necessary and as directed by the subrecipient fiscal performance and the external monitoring needs of the Travis County Auditor's office. Programmatic and fiscal monitoring may not occur concurrently.

CONTRACTORS

Contractors may be used to provide some housing, community development, and public service activities. Contractors submit periodic reimbursement requests that document and verify expenditures. The contract agreement will be used as the primary basis for monitoring. The following steps are an integral part of the monitoring process for each contract:

- On-site or remote reviews at an established periodic interval (prior to project commencement) will occur to ensure compliance with terms of the contract, HUD guidelines, state/local building and construction standards, and review of engineering plans and specifications.

-
- If a contractor is found to be out of compliance, a notice will be sent stating their contractual obligation and required action. Failure to comply may result in loss of current and/or future contracts as well as a hold on any payments.
 - All invoices and reports will be routed via HHS CDBG staff prior to final approval by financial services and the Auditor's Office.

INTERNAL TRAVIS COUNTY DEPARTMENTS

For CDBG-funded projects implemented by Travis County Departments, the CDBG office has instituted controls at key points of the project implementation process to ensure program compliance. The CDBG office:

- Discusses with each project manager and relevant project-related staff at regular intervals throughout the implementation period to review project status, implementation, effectiveness of programs, and compliance issues.
- Reviews any request for purchase prior to HHS department approval.
- Reviews all Request for Qualifications, Request for Proposals, Request for Services, Invitations for BID, and contracts prior to the release by the Purchasing Department.
- Requests technical assistance from HUD, as needed, on behalf of each project.
- Reviews the results of project environmental reviews, and submits the appropriate paperwork to HUD.
- Verifies and documents target area, and service area eligibility, monitoring documentation on a quarterly basis.
- Reviews CDBG project expenditures on a monthly basis before draw-downs are made.

MONITORING ACTIVITY COMPLETED

CDBG staff completed a variety of monitoring tasks for each project, as summarized below.

Street Improvements: Hillmoore Drive

- At the end of PY15, staff had determined the project was no longer feasible due to the high cost of design. As such, no PY16 funds were spent.

Public Services, Other: Family Support Services Social Work Services Expansion

- Provided technical assistance and worked out service delivery issues as needed throughout the year.
- Reviewed quarterly performance reports.
- Review of PY15 files and PY16 outreach logs showed no substantive issues.

Home Rehabilitation Project

- CDBG staff continues to meet with each client and the subrecipient representative at the preconstruction meeting to ensure program compliance and to sign rehabilitation contracts.

- Responded to technical assistance questions as needed.
- Reviewed monthly performance and contractor activity reports.
- Reviewed monthly invoices with back-up documentation.
- Programmatic review started in September 2016 has continued, and agency has made adjustments to create workflow improvements.

Fair Housing Project

- Responded to technical assistance questions as necessary.
- Reviewed monthly invoices with back-up documentation and verified each address to be within the CDBG service area.
- Reviewed performance reports.

RESULTS OF MONITORING EFFORTS

- No ineligible services were identified, but some ineligible costs were identified and not paid during invoice review.
- CDBG staff identified processes that need to be strengthened.
- CDBG staff began to add in the new Administrative Associate position to help increase capacity for monitoring functions and internal controls.
- Cancelled one project due to project feasibility.

INSTITUTIONAL STRUCTURE AND PROCESS

Effective implementation of the PY16 Action Plan involved a variety of key stakeholders. Coordination and collaboration within the Travis County departments and between agencies was instrumental in meeting community needs effectively. The departments within Travis County involved in the implementation of projects are described below.

HEALTH AND HUMANS SERVICES DEPARTMENT

The HHS Department is the lead county agency responsible for the administration of the County's CDBG funding. This Department has the primary responsibility of assessing community needs, developing the Consolidated Plan and annual Action Plans, managing project activities in conjunction with other county departments and community partners, administering the finances, and monitoring and reporting. The CDBG office is located in the Office of the County Executive within HHS. The Department reports to the Travis County Commissioners Court for oversight authority.

The CDBG office works with the Research and Planning Division (R&P) within HHS in the areas of community planning and data collection. The CDBG office will continue to keep R&P informed about HUD funding streams and continue to work collaboratively identifying and sharing relevant data to ensure a consistent message on emerging issues such as changing housing needs and foreclosure.

Additionally, the Family Support Services (FSS) Division of HHS is the project manager for a CDBG public service project. FSS also manages the seven Travis County Community Centers which provide a key access point for the public to access CDBG information. The CDBG office works closely with the Division to ensure the public's access to CDBG documents and encourage outreach and public engagement through the Centers.

TRAVIS COUNTY COMMISSIONERS COURT

The Commissioners Court is made up of four elected commissioners, one to represent each county precinct, and the County Judge who serves as the presiding officer. As a group, the Commissioners and County Judge are the chief policy-making and governing body of the county government. The Commissioner's Court makes all final decisions about CDBG fund allocations.

TRANSPORTATION AND NATURAL RESOURCES DEPARTMENT

The Transportation and Natural Resources Department (TNR) and the CDBG office work closely to coordinate environmental review functions, project planning, project implementation and GIS mapping. Additionally, over the last year, TNR's planning division and CDBG staff have begun to work more collaboratively to ensure consistent messaging regarding housing, transportation and community development. TNR and CDBG employees have been trained in HUD environmental regulations. This cross training of both departments allows for quality review and peer consultation. Finally, the CDBG

office and TNR staff coordinate the preparation of project scopes, eligibility, cost estimates, and project design.

COUNTY ATTORNEY'S OFFICE

The County Attorney is an elected official and the County Attorney's Office creates and reviews legal agreements as well as provides legal advice and consultation for the Department. They have created templates to assist with CDBG procurement actions, related consultant services, construction documents, and templates for subrecipient agreements.

PURCHASING OFFICE

The Purchasing Office manages the CDBG procurement processes for commodities, professional services and construction. Expertise in the area of federal standards has been created within the Office. The Office ensures compliance with required labor standards and submits related reports to the CDBG office. The Purchasing Office reports to the Purchasing Board, which was established by the Travis County Commissioner's Court.

PUBLIC ENGAGEMENT

Travis County implements a citizen participation process based upon 24 CFR Part 91.105 and the Citizen Participation Plan (CPP) approved by Travis County Commissioners Court on April 11, 2006 and it was amended on July 20, 2010. The approved CPP identifies the strategies and structure to fully engage the community. All public engagement activities undertaken in PY16 are detailed below.

CDBG-DR METHOD OF DISTRIBUTION

Information on community needs related to long term recovery from the 2015 floods was gathered through a variety of mechanisms. The public and service providers had the opportunity to provide input on ongoing needs by attending a community meeting or completing a survey. In addition, the public and agencies could provide comments on the proposed Method of Distribution (MOD) for the funds by attending a public hearing, and/or submitting comments during the public comment period.

COMMUNITY MEETING

A community meeting was held on October 11, 2016 at the Dove Springs Rec Center in Austin. All meeting materials were in English and Spanish and Spanish translators were available throughout the meeting. Participants were asked for input regarding ongoing community needs related to long term recovery from the 2015 floods. A total of 55 people attended the community meeting (52 residents and 3 representatives of agencies.)

SURVEYS

Surveys collecting information on community needs were available online or by postal mail from October 3-October 11, 2016 and were offered in English and Spanish. Separate surveys were available for residents and agencies. Written surveys were available at the Travis County community centers and upon request, for those without access to a computer or the internet. CDBG staff also completed surveys via the telephone for several residents that were unable to attend the community meeting. A total of 34 surveys were completed.

PUBLIC COMMENT

The draft Method of Distribution (MOD) was posted for written comment for fourteen days, from October 20-November 2, 2016. Comments were accepted in writing via email or regular mail to the Travis County Health and Human Services and Veterans' Service CDBG staff. The draft MOD was posted on the Travis County website and copies were located at the seven Travis County Community Centers for public review. During the comment period, one public hearing was held to inform and enable the community to comment. The public hearing was held at the Travis County Commissioners' Court during the normally scheduled voting session in the traditional public hearing format with oral testimony.

Location of Hearings	Date/ Time
Travis County Commissioners Court, 700 Lavaca, Austin	9 am, October 25, 2016

A total of four people attended the public hearing.

PY17 ACTION PLAN

For the Program Year (PY) 2017 Action Plan, information on community needs was gathered through a variety of mechanisms. During the month of March 2017, the public and service providers had the opportunity to provide input by 1) attending one of five public hearings, 2) completing a survey, and 3) completing a project proposal form.

COMMUNITY MEETINGS

Community meetings were held at several locations throughout the County in two different formats: a public hearing and facilitated discussions. Information was collected to help determine needs for the PY17 Action Plan, as well as projects for PY17.

One meeting was held at Travis County Commissioners’ Court during the normally scheduled voting session. This public hearing was held in the traditional public hearing format with oral testimony. Public hearings were also held in each of the four precincts. Participants were asked for input regarding their housing, community development and public service needs. These meetings were structured as an information session regarding the uses of CDBG, with facilitated discussion and decision-making for meaningful, comprehensive input from participants regarding their housing, community development and public service needs.

Public hearings were held according to the schedule below.

	Location of Hearings	Dates / Times
Community-Wide Hearing	Travis County Commissioners Court, 700 Lavaca, Austin	9 am, Tuesday, March 7, 2017
Precinct 1	Travis County Community Center at Manor	6:30 pm, Monday, March 27, 2017
Precinct 2	Wells Branch Community Center	6:30 pm, Monday, March 6, 2017
Precinct 3	Travis County Community Center at Oak Hill	6:30 pm, Thursday, March 9, 2017
Precinct 4	Travis County Community Center at Del Valle	6:30 pm, Wednesday, March 29, 2017

A total of 9 people attended public hearings to provide input on the Needs Assessment and Action Plan. An additional 8 people attended the meeting at Del Valle Community Center, but their interest was in obtaining information about home buy outs related to flooding. The contact information for these residents was forwarded to Travis County Transportation and Natural Resources Department, which oversees home buy outs.

SURVEYS

Resident surveys were available online or by postal mail from March 1-March 31, 2017 and were offered in English and Spanish. Written surveys were available at public hearings and upon request for those without access to a computer or the internet. A total of 27 residents completed surveys to provide input on the Action Plan.

A provider survey was also available to gather input and was offered in English only. Several list-serves, including the County’s contracted social service providers, were used to send out the link to the online survey through email. A total of 16 surveys were completed by agencies.

PUBLIC COMMENT TO SOLICIT FEEDBACK ON THE ACTION PLAN

After presentation to Travis County Commissioners Court, the draft PY17 Action Plan was posted for written comment for thirty days, prior to the final approval by the Travis County Commissioners Court. Comments were accepted in writing via email or regular mail to the Travis County Health and Human Services’ CDBG staff. The Draft Plan was posted on the Travis County website and copies were located at the seven Travis County Community Centers for public review. During the 30-day comment period, two public hearings were held to inform and enable the community to comment on the uses of PY17 CDBG funds. These two public hearings were held at the Travis County Commissioners’ Court during the normally scheduled voting session, and were held in the traditional public hearing format with oral testimony.

Location of Hearings	Dates / Times
Travis County Commissioners Court 700 Lavaca, Austin	9 am, June 27, 2017 & 9 am, July 11, 2017

Four people provided comments during the public hearings. Because the comment period for the substantial amendments was concurrent with the comment period for the PY15 and PY16 Substantial Amendments, some of the comments received related to both the substantial amendments and the PY17 Action Plan.

SUBSTANTIAL AMENDMENT TO THE PY15 AND PY16 ACTION PLANS

After presentation to Travis County Commissioners Court the draft Substantial Amendments to the PY15 and PY16 Action Plans were posted for comment for thirty days prior to the final approval by the Travis County Commissioners Court. Comments could be received in writing via email or regular mail

to the Travis County Health and Human Services and Veterans' Service CDBG staff or could be given at the public hearings at Commissioners Court. The drafts were posted on the Travis County website and copies were located at the seven Travis County Community Centers for public review.

The public comment period began on June 26, 2017 and ended on July 25, 2017. The public hearings were held at the Travis County Commissioners Courtroom at 9 am on Tuesday, July 11, 2017 and Tuesday, July 25, 2017.

Four people provided comments during the public hearings. Because the comment period for the substantial amendments was concurrent with the comment period for the PY17 Action Plan, some of the comments received related to both the substantial amendments and the PY17 Action Plan.

CAPER PUBLIC COMMENT PERIOD

During the week of November 6, 2017, Travis County published a Public Notice announcing the availability of the PY16 CAPER, the public comment period and the public hearing at Travis County Commissioners Court. Travis County HHS drafted the CAPER and presented it to the Travis County Commissioners Court on November 28, 2017. After presentation to Travis County Commissioners Court, the CAPER was posted for public review and written comments prior to approval by the Travis County Commissioners Court. The comment period was held from November 30, 2017 to December 15, 2017. Additionally, a public hearing was held at Travis County Commissioners Court on December 5, 2017.

SUMMARY OF CITIZEN COMMENTS ON THE CAPER

- Two comments were received via email from residents. One comment related to support for the ongoing home repair program, septic system program and affordable housing. Once comment requested additional information about a cancelled project, transit for an approved project, Section 3 activities and economic development projects.
- One comment was received from a resident at the Public Hearing on December 5, 2017. The comment related to support for the ongoing home repair program, septic system program and affordable housing.

The full transcript of comments received and CDBG responses follows.

Comment received via email, 12/01/17:

Travis County was able to continue to serve low income homeowners through its Homeowner Rehabilitation and Owner Occupied Septic Tank Programs. These programs reflect an important commitment by the Commissioner's Court and County staff to assist County residents who wish to remain in their home because it is affordable but do not have the resources to perform safety repairs timely or remove architectural barriers if they are aging in place or have a disability.

In addition, the Commissioners' Court continued to pursue other affordable housing opportunities through deliberations about the strategic use of Public Improvement Districts (PIDs), bond financing,

and identification of surplus County property. Although not acknowledged in either Travis County's or the City of Austin's Action Plan for the current and upcoming fiscal year, County creativity may assist Austin in achieving its ten year goals of 135,000 net new housing units and the sub-goal of 65,000 net new income restricted housing units through Austin's adopted Strategic Housing Blueprint adopted in 2017 as an amendment to Imagine Austin, the current City of Austin comprehensive plan.

CDBG Response:

Thank you for your comments on the Travis County CDBG PY16 CAPER. Your comments will be included in the final draft of the CAPER.

In reference to your comment on City of Austin’s housing goals, the County has not established a plan for the number of units it wants to create over time, however, the County understands that creating affordable housing, in any number, will help address the significant shortage of units affordable to people at low to moderate income spectrums.

Comment received via email, 12/01/17:

I submit the following comments on the Travis County PY16 CAPER.

Regarding project #1, this was designated as a high priority project. The reason for cancellation of this project is cited as "Due to an unforeseen issue with executing the subrecipient contract." More information on this unforeseen issue and attempts to mitigate/resolve it are merited to understand why it could not be brought to fruition or re-competed for a new subrecipient.

Regarding project #4, this parcel at 6609 McKinney Falls Parkway appears to be a 30 minute walk from the nearest bus stop. There are not existing services (e.g. commercial, retail, social services) anywhere near this site. Why is this site proposed for affordable housing and will it pass federal requirements concerning resident access to such services?

What efforts have been made to comply with Section 3 requirements? What plans are in place for future activities?

Why are no projects/monies designated toward the provision of assistance to profit-motivated businesses to carry out economic development and job creation/retention activities?

CDBG Response:

Thank you for your comments on the PY16 CAPER. Your comments in will be included in the final draft of the CAPER.

Please find the program’s comments below:

Comment:

Regarding project #1, this was designated as a high priority project. The reason for cancellation of this project is cited as "Due to an unforeseen issue with executing the subrecipient contract." More

information on this unforeseen issue and attempts to mitigate/resolve it are merited to understand why it could not be brought to fruition or re-competed for a new subrecipient.

Response:

The project is still being funded, just not with CDBG, so no services are lost and no need existed to look for an alternate provider. Agreement couldn't be made with CapMetro because it would require amendment to a negotiated union contract.

Comment:

Regarding project #4, this parcel at 6609 McKinney Falls Parkway appears to be a 30 minute walk from the nearest bus stop. There are not existing services (e.g. commercial, retail, social services) anywhere near this site. Why is this site proposed for affordable housing and will it pass federal requirements concerning resident access to such services?

Response:

Project #4: Developers typically look for land within the boundaries of a city so unincorporated development opportunities are few and far between. Transit for unincorporated projects is typically outside the Capital Metro or CARTS service area. CDBG staff review housing development projects for a variety of factors, including development in the area, transit proximity, connectivity (road), school performance, proximity to amenities, etc. This project is within four miles of I-35, is on the boundary of increased development by approved projects with the City of Austin, and is approximately one mile from transit. As a part of the County's Transit Development Plan process, CDBG has requested the location be considered for transit expansion, particularly with its proximity to the nearest bus stop. It will be a few months before a decision is made with that process.

The CDBG Office has completed a Fair Housing Review and the area is deemed as transitioning. It was an impacted area at the time the Analysis of Impediments to Fair Housing Choice was published and now is not impacted based on more current data. This means the income demographics seem to be changing in the area, a sign that the area is ripe of transition to be less affordable. The Travis County Housing Finance Corporation ("TCHFC") completed additional analysis to help determine if the area was ready for development. Based on the changing characteristics of the area, the CDBG staff believes it is important to develop affordable housing now before the area becomes too expensive for development.

Comment:

What efforts have been made to comply with Section 3 requirements? What plans are in place for future activities?

Response:

The CDBG office made one Section 3 hire (out of a total of one hire) in PY2016, but has not completed its Section 3 Report for the year to determine the total number of Section 3 hires. The report is due December 30th. All contracts that require Section 3 compliance are noted with a Section 3 report required. During PY16, staff reviewed Section 3 guidance and drafted a new webpage for the County's website including registry of county residents wanting notification when CDBG Section 3 eligible

employment opportunities exist. The website will be updated in 2018 to include the new Section 3 section. Further staff reviewed the HUD Section 3 business registry website and found no businesses have registered in Travis County. The CDBG Office will continue to verify whether or not any businesses have registered so that they may be notified of contracting opportunities.

Comment:

Why are no projects/monies designated toward the provision of assistance to profit-motivated businesses to carry out economic development and job creation/retention activities?

Response:

CDBG staff reviewed project proposals submitted for Program Year 2016 consideration, and after review, recommended proposals for funding consideration. No proposals were received specifically for that purpose from a County Department, non-profit or other entity. Proposals by agencies requesting CDBG funds are available all throughout the year here:

<https://www.traviscountytexas.gov/health-human-services/cdbg/participate>

Comments received at the Public Hearing on December 5, 2017

Judge Eckhardt: Do we have members of the public who would like to come forward and ask any questions or have any comments with regard to our CDBG activity? Good morning.

Stuart Harry Hersh: Good morning, judge, members of commissioners court. My name is Stuart Harry Hersh and I live in Precinct 3. Travis County was able to continue to serve low-income homeowners through its homeowner rehabilitation and owner-occupied septic tank programs. These programs reflect an important commitment by the Commissioners' Court and county staff to assist county residents who wish to remain in their homes because it is affordable and do not have the resources to perform safety repairs timely or remove architectural barriers if they are aging in place or have a disability. In addition, the Commissioners' Court continued to pursue other affordable housing opportunities through deliberations about the strategic use of public improvement districts or PIDs, bond financing and identification of surplus county property. Although not acknowledged in either Travis County's or the City of Austin's Action Plan for the current and upcoming fiscal year, county creativity may assist Austin in achieving its ten-year goals of 135,000 net new housing units and the sub goal of 65,000 net new income restricted housing units through Austin's Adopt a Strategic Housing Blueprint adopted in 2017 as an amendment to Imagine Austin, the current City of Austin comprehensive plan. A lot of times people come here and tell you what you are not doing so I thought it was important to show up after the holidays and say thank you and acknowledge the good work you've done, the work you've done on certificates of obligation in the flood plain and for those of us who are trying to plan for the next flood, we'll be back to talk about that at a later date. Again, thank you very much for your good work.

Judge Eckhardt: Thank you. Very, very appreciated. Anyone else who has comments or questions with regard to our CDBG activities? Of course, our CDBG is just one tool in our toolbox looking at building opportunity and resilience in Travis County, in all of Travis County, recognizing that a third of our population resides outside the city limits of Austin. And I believe we have 20 other municipalities and villages, about 21 municipalities and villages in all. I'll take a motion to close the public hearing.

Gomez: So moved.

Shea: Second.

EVALUATION OF THE CDBG PROGRAM

STRENGTHS

The CDBG program has done a good job affirmatively furthering fair housing and serving as a resource to our County department. We have also been successful in finding improvements to be made with projects and taking steps to address them before an issue arises. While we didn't achieve timeliness this year, given the number of set backs we had which contributed to non-compliance with timeliness, the Program remains in a good position. The program has a strong plan to ensure timeliness is achieved next year. Finally, the CDBG program has employees who have been here at least five years with the exception of the newly created Administrative Associate position. This lack of turnover is key to helping the program continue to move forward.

CHALLENGES

As the program invested more time into affirmatively furthering fair housing on the policy side, it revealed areas of weakness in our grant management due to capacity to do both well. It is time intensive to implement the CDBG program well and within the intentions of the items such as AFFH, Section 3 and citizen engagement. We want to continue to provide a high quality level of work; therefore, we recognize we need to make some adjustments. In addition to the following goals, staff will look to create efficiencies, simplify processes, and better document our processes.

GOALS FOR IMPROVEMENT

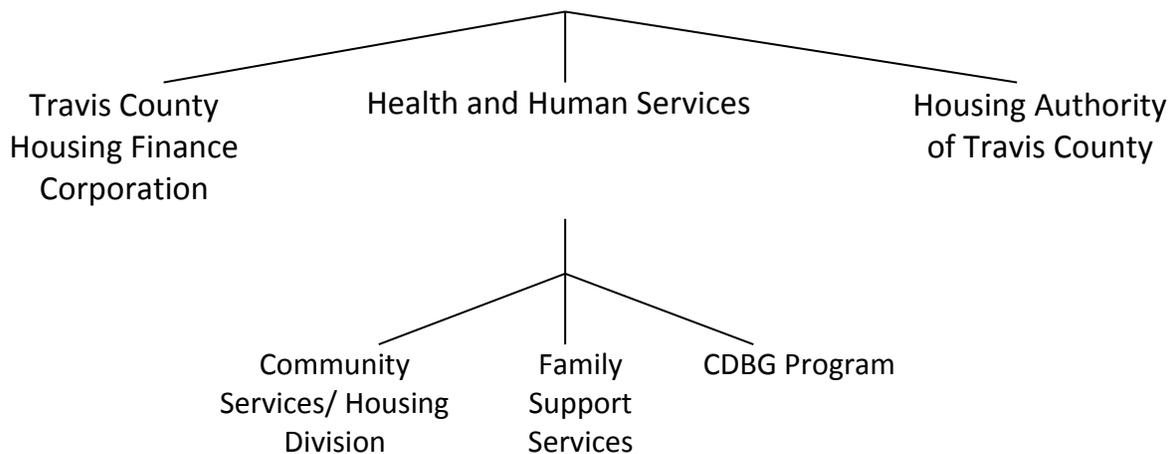
Staff has identified the following goals for improvement:

1. Continue the process of reorganizing our work within our team and transitioning work to the administrative associate position.
2. Continue the self-evaluation started in PY16 and shore up any weaknesses/concerns identified.
3. Continue to better document procedures for succession planning and continuity.

OVERVIEW OF HOUSING SERVICES

In addition to CDBG, Travis County addresses the housing needs of its residents through diverse strategies that include the support of homeless and emergency shelters; transitional, public, assisted, and rental housing; first-time homebuyer programs; and owner-occupied assistance programs. These services are either directly delivered by county departments or affiliate entities, or by contracted not-for-profit agencies. The following chart is a visual representation of the different departments/affiliate entities of the County working on a variety of housing services.

Figure 12. Travis County Departments Providing Housing Services



TRAVIS COUNTY HHS HOUSING SERVICES

The Travis County Housing Services Division performs weatherization and home repairs on houses occupied by county residents to improve energy efficiency, the physical living conditions, and safety in these homes. Funding for services comes from the Texas Department of Housing and Community Affairs, and the Travis County General Fund.

In the reporting period, a total of 225 households received energy saving and home repair assistance. The assistance was distributed in the following manner:²

- 155 low-income households were assisted with energy savings through the state-funded Low Income Home Energy Assistance Program (LIHEAP) and a state-funded grant from the Department of Energy.
- 70 low-income homeowners were assisted with home repair through General Fund dollars.

² Please note that some individuals may be counted in multiple categories due to receipt of assistance from any combination of these programs.

TRAVIS COUNTY HHS FAMILY SUPPORT SERVICES DIVISION

The Family Support Services (FSS) Division provides rent and mortgage assistance for 30-day housing stabilization as well as utility assistance. Funding for services comes from the Travis County General Fund, the Federal Emergency Management Agency (FEMA), the Comprehensive Energy Assistance Program, and a variety of local electric and gas utility providers.

OTHER TRAVIS COUNTY HHS DIVISIONS

Other HHS Divisions provide emergency rent or utility assistance on a smaller scale than FSS. These dollars are usually a part of a comprehensive case management program with strategic use of funds for families in need.

TRAVIS COUNTY HOUSING FINANCE CORPORATION

Through the Travis County Housing Finance Corporation (TCHFC), Travis County is engaged in a number of efforts to foster and maintain affordable housing. The Corporation provides single-family home ownership (including down-payment assistance) opportunities to homebuyers who meet certain income requirements. The Corporation also issues tax-exempt bonds to finance the construction or acquisition of multifamily apartments that must provide rental units to certain low and moderate-income families. The Corporation can also participate in these multifamily projects as a General Partner and/or General Contractor.

In November 2014, the Board approved the creation of the Hill Country Home Down Payment Assistance program (HCHDPA), a grant program to home purchasers in Travis County that have incomes of 140% of AMI or less. The program offers a slightly higher than market interest rate (usually between 50 and 70 basis points higher depending on market conditions) on FHA, VA or USDA loans with participating lenders. Qualifying participants receive 4%, 5% or 6% of the total mortgage amount as a grant: the percentage is based on the borrower's qualifications. Of the 4% to 6% grant amount, 1.5% or 2% goes to the lender for origination and other costs, while 2.5% or 3.5% is net to the borrower for closing costs and/or down payment assistance. As of September 30, 2017, HCHDPA had provided \$3,757,747.46 in down payment assistance, with approximately 357 mortgage loans closed totaling \$73.81 million since program inception.

In March 2015, TCHFC issued \$26,800,000 in tax exempt bonds to finance the construction of a 252 unit LIHTC property, The Heights on Parmer. The property offers one-, two- and three-bedroom units to individuals and families earning 60% of the Area Median Income (AMI), and began leasing in late Program Year 2015. The property stabilized in Program Year 2016 with an average occupancy of 95% or higher. In September 2014, TCHFC issued \$22,000,000 in tax exempt bonds for William Cannon Apartments: this property offers one-, two- and three-bedroom units at 50 and 60% of AMI. This property opened mid-Program Year 2015: the property stabilized in Program Year 2016 with an average occupancy of 95% or higher.

In January 2015, the Board approved TCHFC to participate as both the General Partner (GP) and General Contractor (GC) on low income housing tax credit projects. In August 2015, the Board approved the initial inducement to issue bonds for The Terrace at Walnut Creek, with the final inducement in March 2016: TCHFC is the bond issuer, GP and GC on this property. Terrace at Walnut Creek has a total of 11 apartment buildings and a leasing office. As of September 30, 2017, four of the 11 buildings are leased or preleased. The remaining buildings will be delivered intermittently until February 2018. The project should complete construction and stabilize in Program Year 2017. This property offers 321 one-, two-, three- and four-bedroom units at 40% and 60% of AMI.

In October 2015, the Board approved the initial inducement to issue bonds for West Gate Ridge Apartments, with the final inducement in September 2016: TCHFC is the bond issuer, GP and GC on this property. On this project, HUD provided the permanent lending, which necessitated the formation and participation of a 501(c)3, TCC Hill Country Development Corporation, which is acting as the GC in this deal. West Gate Ridge began construction 4th quarter of 2016 and should be complete in Program Year 2017. This property will offer 140 one- and two-bedroom units at 50% and 60% of AMI.

In August 2017, the Board approved the initial inducement to issue bonds for McKinney Falls Apartments: TCHFC is the bond issuer and GP on this property. The TCC Hill Country Development Corporation will be the GC on this property. The final inducement and issuance of bonds is anticipated in Program Year 2017. This property will also receive \$750,000 in CDBG funds as a forgivable loan for land acquisition. Ground breaking is currently projected in May 2018 with a completion in 4th quarter 2019. This property will offer 312 one-, two-, three- and four-bedroom units at 50% and 60% of AMI.

In 2013, the Board approved TCHFC to provide loans to developers for 9% low income housing tax credit (LIHTC) projects. The loan program satisfies TDHCA's requirements for local government participation in LIHTC developments, and allowed Travis County to participate more directly in addressing the need for workforce housing in the greater County area. The second loan was originated in June 2015 for art at Bratton's Edge Apartments, a family property in northern Travis County, a rapidly growing submarket of the ETJ. The loan was for \$122,400. The project was under construction is Program Year 15 and completed construction in 2016. The property stabilized occupancy and converted to permanent financing in July 2017, and the first loan payment was received in July 2017.

THE HOUSING AUTHORITY OF TRAVIS COUNTY

The Housing Authority of Travis County (HATC) manages three assisted affordable housing sites, a Section 8 Housing Choice Voucher Program, and a Continuum of Care Grant. There are over 200 people on the waiting list for both public housing and the Housing Choice Voucher Programs. The Housing Authority of Travis County (HATC) successfully converted its three public housing properties to project base rental assistance (PBRA) under the Rental Assistance Demonstration (RAD) conversion program on November 1, 2016. This will allow it to leverage debt in order to reinvest in the public housing facilities and to shift units to the Section 8 platform with the guarantee of long term affordability.

In addition, HATC owns and manages two additional properties, including 33 units of Senior Housing, and 8 duplexes (16 affordable housing units.)

There are no public housing units in the CDBG jurisdiction; however, CDBG program staff are actively engaged with housing authority staff in various capacities. The CDBG office and the HATC are always looking for potential partnership opportunities to create affordable housing units in the CDBG service area. To date no projects have been undertaken, but if a viable project is identified staff will present it to the Travis County Commissioners Court for consideration.

The HATC is currently implementing a program in partnership with Frameworks CDC to provide financial literacy classes to housing authority residents, the first step in financial independence that might result in homeownership. Additionally, the HATC is implementing a strategic plan that includes assessing programs to help residents prepare for homeownership. One option being considered is a self-sufficiency program that might include components such as workforce readiness training, debt management and credit repair. Finally, HATC is working with local agencies to develop capacity for workforce development for residents of the properties. Taken together, these actions would help prepare residents for homeownership opportunities.

BARRIERS TO AFFORDABLE HOUSING

Texas, a Dillon's rule state, does not allow counties to adopt home rule; therefore, the powers they may exercise are limited to those explicitly granted by state government. For Texas counties, this does not include the authority to adopt building codes. What applies outside of incorporated boundaries are the standards of the International Building Code, which has been effectively adopted by the state. Additionally, Travis County is limited by state law in the extent of its land use authority. In unincorporated areas, Texas counties may approve the subdivision of land, construct and maintain subdivision roads and assess costs to landowners, and may specify minimum standards for road construction and drainage.

The County has created an Affordable Housing Policy Committee in order to align affordable housing policies across all Travis County departments, in accord with the recommendations outlined in the Fair Housing Plan of the Analysis of Impediments. On April 14, 2015, the Travis County Commissioners Court approved a structure and charge for the committee. Travis County HHS, through the CDBG Office, convened the first session of the Affordable Housing Policy Committee on June 3, 2015 and the committee has met on a monthly basis since then. The committee consists of key staff from various County departments that implement programs relevant to housing development and services and a representative from the City of Austin. To date, values have been approved and fair housing and screening criteria have been drafted and are being finalized to move through the approval process. The committee has also identified a series of categories to create policy to influence County resources and future development as allowable by law. During PY16, the committee developed a housing pre-application, application and fair housing review policy and forms. These documents are pending legal review and then will move through an approval process. Additionally, the committee began review and evaluation of over forty Implementation Tools for Affordable Housing Development that will be presented to the Commissioners Court for consideration.

IMPEDIMENTS TO FAIR HOUSING CHOICE

HUD has a commitment to eliminate racial and ethnic segregation, physical and other barriers to persons with disabilities, and other discriminatory practices in the provision of housing. HUD extends the responsibility of affirmatively furthering fair housing to local jurisdictions through a variety of regulations and program requirements.

As an entitlement county receiving CDBG funds from HUD, Travis County must fulfill its fair housing responsibilities by developing an Analysis of Impediments (AI) to Fair Housing Choice and by taking actions to overcome the identified impediments. When the program was first implemented in 2006, the County operated under the City of Austin's AI. In addition to the City of Austin's study, the 2011-2013 Consolidated Plan allowed the County to develop a better picture of the conditions and needs of the unincorporated area and its residents.

In PY11, Travis County contracted with the firm Mullin & Lonergan with General Fund dollars totaling over \$60,000 to undertake an AI for the County. As part of the research for the AI, the consultants held two community forums, as well as on site interviews and focus groups with a wide variety of stakeholders, both internal and external to the County. The draft was presented to the Commissioners Court on November 5, 2013, followed by a public comment period with no substantive comments.

The AI identified the following impediments to Fair Housing Choice:

- 1) Isolation of Low-Income Rural Communities
- 2) Poor Condition of Housing Stock in Unincorporated Areas
- 3) Increasingly Prohibitive Housing Costs
- 4) Persistence of Housing Discrimination
- 5) Presence of Discriminatory Restrictive Deeds/Covenants
- 6) Concentration of Voucher Holders in Impacted Areas
- 7) Absence of Authority for Local Oversight Over Design and Construction
- 8) Lack of Local Human Rights or Fair Housing Ordinance
- 9) Need for Improved Connections between Residents and Employment Opportunities
- 10) Improvements Needed in Some Policy Documents
- 11) Questionable Patterns in Private Lending

To address these impediments, the AI included a Fair Housing Plan that CDBG staff will work to implement in coordination with other departments.

During PY16, the following actions were taken to address the identified impediments:

ISOLATION OF LOW-INCOME RURAL COMMUNITIES:

- The Social Work Expansion project, funded through CDBG, addressed the isolation of low-income rural communities by bringing the services to 136 clients.
- The CDBG program improved 10 homes through the Home Repair Program.
- The PY 2016 investment in Holistic Family Services represents the first full year of implementation. This pilot program uses a Wraparound Family Intervention approach to address multiple complex needs of whole families, in an effort to create lasting, positive change for children in these families. Services focus on families with children in the outlying areas of Travis County, and more specifically, impacted block groups in areas of very low or low opportunity outside of the City of Austin. Services currently target families residing in the 78653 zip code. Service provision began in June 2016. Thirty-two families, totaling 153 people were enrolled in the program during PY2016. Eleven people served were homeless, temporarily sheltered.

POOR CONDITION OF HOUSING STOCK IN UNINCORPORATED AREAS:

- The CDBG program addressed the poor condition of housing stock in the unincorporated areas by the continued investment in the Home Repair Program. Repairs were made to 10 housing units during the program year. Additional homes were repaired or improved through the Department's Housing Services Division with other Federal, State and local funds.
- The PY16 Action Plan includes an approved project that allocates funds for the purpose of developing affordable housing in the CDBG service area. During PY16, a project site and developer were identified, and the project was amended to reflect both the reallocation of funds from cancelled PY15 & PY16 projects and the project details. The property will offer 312 one-, two-, three- and four-bedroom units at 50% and 60% of AMI.

INCREASINGLY PROHIBITIVE HOUSING COSTS:

- TCHFC's homebuyer assistance program began in November 2014. As of September 30, 2017, the program had provided \$3,757,747 in down payment assistance, with 357 mortgage loans closed totaling \$73.81 million since program inception.
- In March 2015, TCHFC issued \$26,800,000 in tax exempt bonds to finance the construction of a 252-unit LIHTC property, The Heights on Parmer. The property offers one-, two- and three-bedroom units to individuals and families earning 60% of the Area Median Income (AMI) and the property stabilized in PY16 with an average 95% occupancy.
- In August 2017, the TCHFC Board approved the initial inducement to issue bonds for McKinney Falls Apartments. The property will offer 312 units affordable to households at 50% and 60% MFI. This project includes \$750,000 in CDBG funds to assist with the cost of land.
- During 2016, CDBG staff reviewed 14 proposed sites for Low Income Housing Tax Credit (LIHTC) deals for fair housing compliance and drafted a Fair Housing Policy that will apply to LIHTC projects.

-
- During PY16, the Affordable Housing Policy committee met on a monthly basis. During PY16, the committee developed a housing pre-application, application and fair housing review policy and forms. These documents are pending legal review and then will move through an approval process. The committee began review and evaluation of over forty Implementation Tools for Affordable Housing Development that will be presented to the Commissioners Court for consideration.
 - A subcommittee worked on the County's Public Improvement District (PID) policy. Work of the subcommittee included the drafting of the Affordable and Fair Housing Policy section of the PID policy and preliminary framework to conduct reviews of proposed PID petitions to ensure compliance with fair housing requirements and to provide recommendations related to affordable housing and improving opportunity. To date, one review has been completed and one was underway at the close of the PY16 program year.

PERSISTENCE OF HOUSING DISCRIMINATION:

- The CDBG program funds fair housing services through the Austin Tenant's Council to combat the persistence of housing discrimination. 43 clients were served during the program year.
- The County website continues to have a fair housing page with resources and information.
- As a part of their CDBG funded fair housing program, Austin Tenant's Council conducts outreach and fair housing counseling to the CDBG service areas.

CONCENTRATION OF VOUCHER HOLDERS IN IMPACTED AREAS:

- The Housing Authority converted all of its public housing units through a RAD conversion. During PY2017, CDBG staff will request to map the location of voucher holders and provide feedback to HATC.

ABSENCE OF AUTHORITY FOR OVERSIGHT OF DESIGN AND CONSTRUCTION:

- Travis County Departments including TNR, HHS (CDBG), HFC and HATC reviewed a variety of bills that attempted to restrict or increase affordable housing, fees and land use during the Legislative Session. The County's land use remains the same with some ability to use certain incentives further restricted. There was a significant push to restrict local authority to both counties and cities by the State Legislature this year. Many of the most egregious bills did not make it out of committee or were not supported.

LACK OF LOCAL HUMAN RIGHTS OR FAIR HOUSING ORDINANCE:

- In PY2015, the Commissioners Court approved a set of values to guide affordable housing development which includes these efforts. Additionally, during PY16, the Commissioners Court approved an affordable and fair housing policy to the Public Improvement District policy that clearly delineates the County's role with regard to fair housing.

NEED FOR IMPROVED CONNECTIONS BETWEEN RESIDENTS AND EMPLOYMENT OPPORTUNITIES:

- The Department funds CARTS to provide van service that expands rural transportation access.
- Commissioners Court members participated on Cap Metro's long-range planning efforts to promote the expansion of public transit service in non-impacted, high-growth unincorporated areas, particularly ride-to-work routes.
- In collaboration with TNR, CapMetro, CARTS and HHS (CDBG), a transit development plan is being developed to draw down FTA funds to provide transit in urbanized areas that are not within CapMetro's current catchment area.
- In collaboration with TNR, CapMetro, CARTS and HHS (CDBG), a transit development plan is being developed to draw down FTA funds to provide transit in urbanized areas that are not within CapMetro's current catchment area. As a part of this work, affordable housing developments that need access to transit in the ETJ or unincorporated areas will be discussed and considered. Further, the Fair Housing reviews the Affordable Housing Committee has drafted include a review of transit proximity.
- TNR funded a bus route expansion in a low to moderate income area service an affordable housing complex and a new homeless micro-housing development in the unincorporated area of the county.

QUESTIONABLE PATTERNS IN PRIVATE LENDING:

- The TCHFC's homebuyer assistance program requires homebuyer education for first-time homebuyers. The CDBG website has a Housing Resource page that includes link to financial counseling and homebuyer education.

IMPROVEMENTS IN SOME POLICY DOCUMENTS:

- A draft Language Access Plan for persons with limited English proficiency has been created. It is ready for legal review and approval in the next program year.
- HATC's public housing units went through a RAD conversion; therefore, an ACOP is no longer applicable. HATC will review the comparable document to determine if any updates are needed.

HOMELESSNESS

PLANNING EFFORTS TO END HOMELESSNESS

Travis County is a member of the Ending Chronic Homelessness (ECHO) Coalition whose mission is to identify specific strategies and oversee ongoing planning and implementation of a plan to end chronic homelessness in Austin and Travis County. The coalition is comprised of four committees or work groups: Housing, Continuum of Care (CoC), Outreach and Education, and Data. These committees in turn have subcommittees. Regular monthly meetings for each committee/subcommittee are held, and plenary meetings for all ECHO members are held quarterly.

Travis County CDBG staff joined ECHO's Planning and Evaluation Committee during PY07. In PY11, Travis County granted ECHO \$50,000 to provide administrative and operating support to the newly formed nonprofit to administer homelessness prevention services within the County, and continues that investment to date. Since then County staff have participated in a number of subcommittees including the annual Point-in Time-Count, and the Independent Review Team that reviews and ranks CoC applications and provides feedback to contracting agencies as well as the Housing Committee and Membership Council. Refer to the section on HUD Continuum of CARE (CoC) Funding below for further details on CoC.

The social work team, which is partially funded by the CDBG program, holistically assist individuals and families in gaining or maintaining housing stability. During PY16, the FSS Division and CDBG worked collaboratively to find a solution for participation in Coordinated Assessment. Additionally, HHS provides general fund dollars to variety of agencies that work on homelessness issues through its social service contract investments.

HUD CONTINUUM OF CARE (CoC) FUNDING

Continuum of Care is a funding mechanism by which HUD awards through a national competition grants for the Supportive Housing Program (SHP), Shelter Plus Care (S+C) and the Section 8 Moderate Rehabilitation Single-Room Occupancy (SRO) Program to states, localities and nonprofit organizations.

The SHP program provides funding for the development of transitional housing for homeless individuals with disabilities. The S+C program provides rental assistance for homeless people with chronic disabilities (usually severe mental illness, HIV/AIDS, and chronic drug and/or alcohol dependency). All grantees are required to match their federal funding for rental assistance with equal funding for supportive services. The SRO program provides project-based rent subsidies for occupants of single-room occupancy facilities that have undergone moderate rehabilitation.

The Austin/Travis County CoC received approximately \$5.6 million in HUD Continuum of Care (CoC) funding. Part of the funding will focus on projects that qualify as part of the SHP program while the other part will target projects under the S+C programs.

The Continuum achieved a function zero to end Veterans Homelessness during PY16 and also participated in a Youth Demonstration project to assist in ending youth homelessness. The point-in-time count in January 2017 showed a slight uptick in the number of unsheltered homeless.

HOME / AMERICAN DREAM DOWN PAYMENT INITIATIVE (ADDI)

Travis County does not receive HOME or ADDI funds at this time.

EMERGENCY SHELTER GRANT

Travis County does not receive Emergency Shelter Grant funds at this time.

NON-HOUSING COMMUNITY DEVELOPMENT INVESTMENTS

Non-Housing Community Development projects include infrastructure, public facilities, business and jobs, community service projects, and projects benefitting populations with specialized needs. Out of these categories Travis County identified infrastructure, populations with specialized needs and community services as high priorities for the 2014-2018 Consolidated Planning period.

OVERVIEW OF TRAVIS COUNTY CDBG INVESTMENTS IN COMMUNITY DEVELOPMENT

The following table outlines the total amount of CDBG funding committed throughout the program’s history to infrastructure, community service, public buildings and facilities, and business and jobs. For actual expenditures of current projects please refer to the specific project descriptions above, for historical expenditures please consult prior year’s CAPERs.

Figure 13. Overview of Travis County CDBG Investment in Community Development

Community Development Needs/Projects	Priority Need Level	CDBG Investments
Infrastructure		
Water Improvements PY06: Northridge Acres	High	\$200,000
Street Improvements PY06: Apache Shores	High	\$305,000
Street Improvements PY07: Apache Shores	High	\$500,000
Street Improvements PY06: Lava Lane	High	\$83,659
Street Improvements PY09: Lava Lane	High	\$60,000
Street Improvements PY10: Lava Lane	High	\$400,000
Street Improvements PY11: Lake Oak Estates	High	\$145,000
Street Improvements PY12: Lake Oak Estates	High	\$326,598
Street Improvements PY13: Lake Oak Estates	High	\$425,000
Total Infrastructure		\$2,445,257
Community Development Needs/Projects	Priority Need Level	CDBG Investments
Community Service		
Other Public Service Needs PY07	High	\$0
Other Public Service Needs PY08	High	\$64,877

Other Public Service Needs PY09	High	\$35,000
Other Public Service Needs PY10	High	\$69,295
Other Public Service Needs PY11	High	\$118,500
Other Public Service Needs PY12: Social Work	High	\$106,000
Other Public Service Needs PY12: Fair Housing	High	\$28,451
Other Public Service Needs PY13: Social Work	High	\$75,000
Other Public Service Needs PY13: Fair Housing	High	\$50,000
Other Public Service Needs PY14: Social Work	High	\$80,110
Other Public Service Needs PY14: Fair Housing	High	\$50,000
Other Public Service Needs PY15: Social Work	High	\$80,110
Other Public Service Needs PY15: Fair Housing	High	\$50,000
Other Public Service Needs PY16: Social Work	High	\$74,710
Other Public Service Needs PY16: Fair Housing	High	\$32,375
Total Community Service		\$914,248
Populations with Specialized Needs		
Southeast Metro Park: All Abilities Park	High	\$460,000
Public Buildings & Facilities		
Barkley Meadows Flood Damage Repair	Medium	\$547,102
Business & Jobs		
Business & Jobs	Medium	\$0

In addition to CDBG investments, the County’s infrastructure department, Transportation and Natural Resources, conducts community development activities in the form of public parks, bridge and drainage projects, storm water management, road maintenance, on-site sewage facilities, transportation planning, and various other projects, approximately totaling over \$50 million.

ANTI-POVERTY STRATEGY

Travis County's lead agency for administering CDBG funds is the Health and Human Services Department. The goal of the department is to address community needs through internal and external investments and services. The department strives to accomplish the following: Maximize quality of life for all people in Travis County; Protect vulnerable populations; Invest in social and economic well-being; Promote healthy living: physical, behavioral, and environmental; and Build a shared understanding of our community.

Travis County operates a number of anti-poverty programs that assist individuals and families on multiple fronts in transitioning from crisis to self-sufficiency. The County carries out its anti-poverty programs both through the direct delivery of services managed by HHS and by purchasing services from private and not-for-profit agencies in the community. In addition to the provision of direct services, Travis County continually assesses the poverty and basic needs of county residents, works with stakeholders in facilitating anti-poverty efforts, and supports public policy initiatives that prevent and ameliorate conditions of poverty.

Annually, approximately \$33 million is invested in alleviating the conditions which contribute to poverty by stabilizing housing, providing comprehensive case management, and increasing opportunity through workforce development and youth and child programs – just to name a few.

The CDBG program funded social work program assists residents of the CDBG service area. In PY16, 136 people were served. This program's aim is to improve access to social services to residents of the unincorporated areas.

LEAD-BASED PAINT

Activities supported with Travis County CDBG funds must be in full compliance with the Lead Safe Housing Rule (24 CFR Part 35) of the U.S. Department of Housing and Urban Development (HUD). The CDBG program has created guidelines to ensure that the necessary steps for notification, identification and treatment of Lead Based Paint are followed, for owner occupied rehabilitation projects and other projects as appropriate.

HHS Housing Services Division, which receives funds through State grant funds and the Travis County General Fund, provides limited lead-based paint remediation on houses built before 1978 where small holes in the wall or similar acts that could cause additional possible lead exposure are made. The lead safe practices are used to ensure client and worker safety. Areas disturbed are sealed and all loose contaminates are removed. The Housing Services Division does not have a complete lead abatement process nor does it have a formal lead based paint remediation program; however, they do perform Lead Safe work as prescribed by the EPA in conjunction with their WAP and Home Repair Programs. Housing Services is an EPA Certified Lead Safe Firm who employs EPA Certified Lead Safe Renovators and complies with lead safe practices when working on homes built prior to 1978.

SPECIFIC HOPWA OBJECTIVES

Travis County does not receive HOPWA funds at this time.



APPENDICES



APPENDIX A

PROJECT PHOTOS

OWNER OCCUPIED HOME REHABILITATION PROGRAM

CDBG Project: Owner Occupied Home Rehabilitation Program PY2016

Before: *Old window AC unit and damaged furnace & AC*



After: *AC/Furnace replaced*



CDBG Project: Owner Occupied Home Rehabilitation Program PY2016

Before: Bathroom with non-ADA bathtub and damaged floors, sink, and toilet



After: ADA accessible bathroom with new floors, AC register, sink, and toilet



CDBG Project: Owner Occupied Home Rehabilitation Program PY2016

Before: *Damaged roof*



After: *New roof*



Before: *Non-GFCI outlets*



After: *GFCI outlets*



CDBG Project: Owner Occupied Home Rehabilitation Program PY2016

Before: *Non-ADA shower; and damaged front door*



After: *ADA-accessible shower with grab bars; and new front door with storm door*



CDBG Project: Owner Occupied Home Rehabilitation Program PY2016

Before: *Unsafe electrical box and inefficient AC unit*



After: *New electrical box and AC unit*



CDBG Project: Owner Occupied Home Rehabilitation Program PY2016

Before: *Leaking and non-ADA bathtub without grab bars*



After: *ADA-accessible shower with grab bars; added bathroom vent/heater*



CDBG Project: Owner Occupied Home Rehabilitation Program PY2016

Before: *Inaccessible shower/toilet; also, washer & dryer in bathroom made it difficult to access for attendant to take resident in wheelchair into the bathroom*

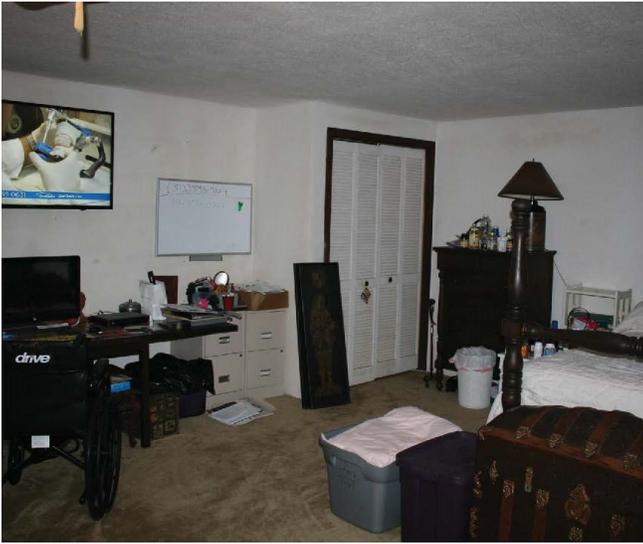


After: *ADA accessible bathroom (laundry area reconfigured with stacking washer/dryer to make the room ADA-accessible)*



CDBG Project: Owner Occupied Home Rehabilitation Program PY2016

Before: *Non-accessible floors (carpetted); damaged siding; old water heater; and no grab bars in shower*

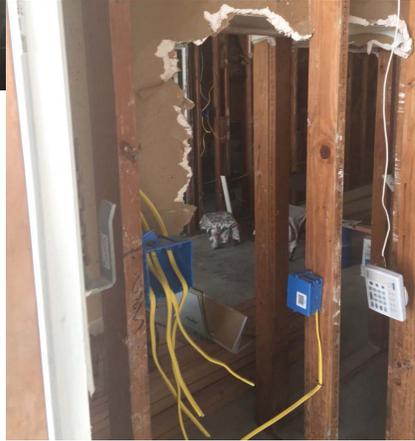


After: *ADA accessible floors; siding repaired/replaced/ new water heater; shower with grab bars*



CDBG Project: Owner Occupied Home Rehabilitation Program PY2016

Before: *Unfinished ADA-accessible room/bathroom*

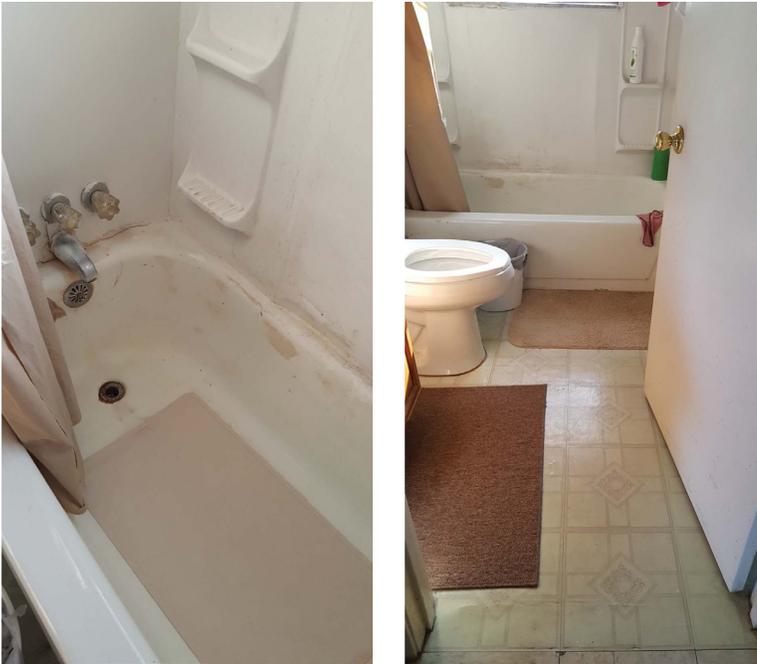


After: *ADA accessible bathroom/room (existing bathroom not accessible since on 2nd floor)*

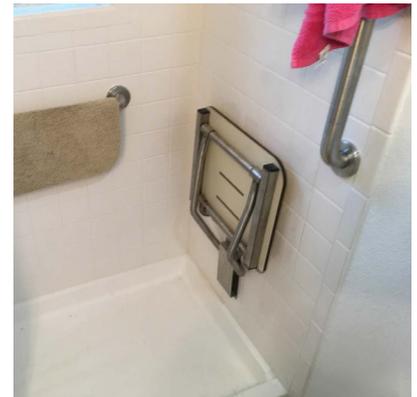


CDBG Project: Owner Occupied Home Rehabilitation Program PY2016

Before: Inaccessible bathroom

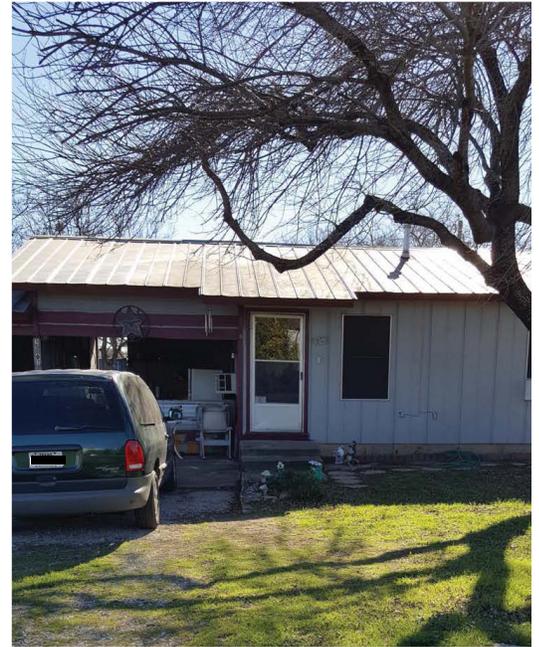


After: ADA-accessible bathroom with vent/heater, GFCI outlet, ADA handle on door

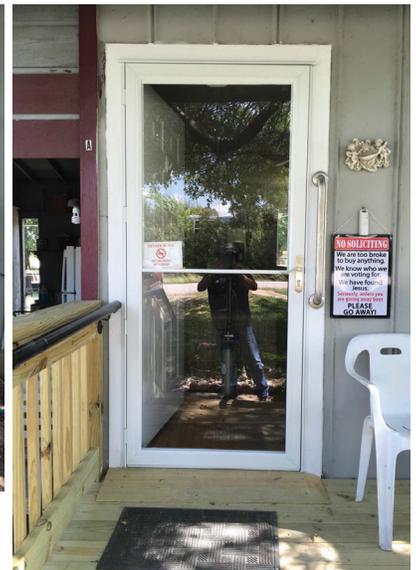


CDBG Project: Owner Occupied Home Rehabilitation Program PY2016

Before: *Damaged floor and carpeting posed tripping hazards; front steps without railing*



After: *New floors eliminated hazards; new front deck with stairs and railing*



CDBG Project: Owner Occupied Home Rehabilitation Program PY2016

Before: *Leaking gas stove; inefficient water heater*



After: *New stove with hood that vents to the outside; GFCI outlets; new water heater*

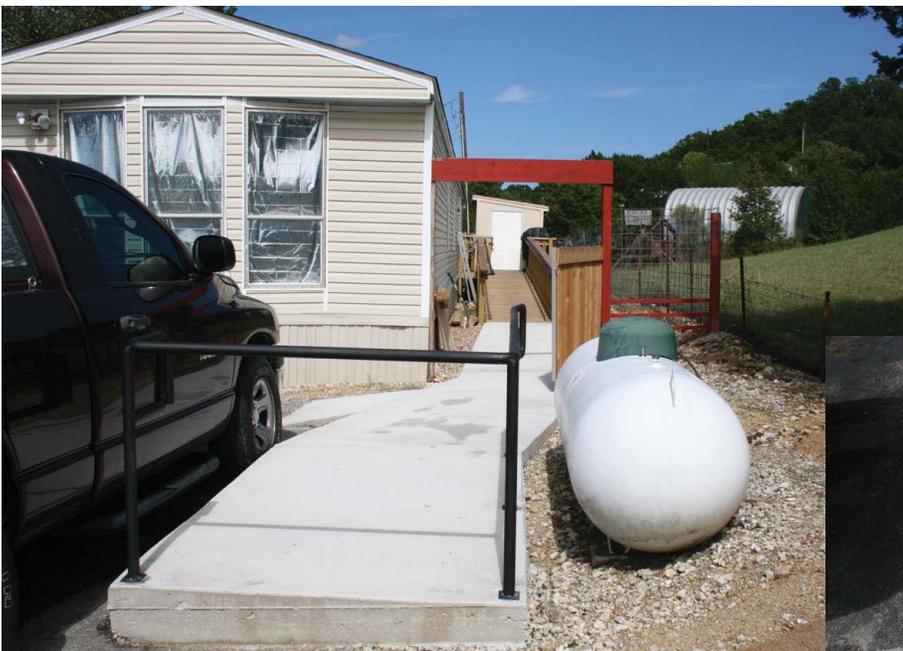


CDBG Project: Owner Occupied Home Rehabilitation Program PY2016

Before: *Deck and ramp without rails and unsafe*

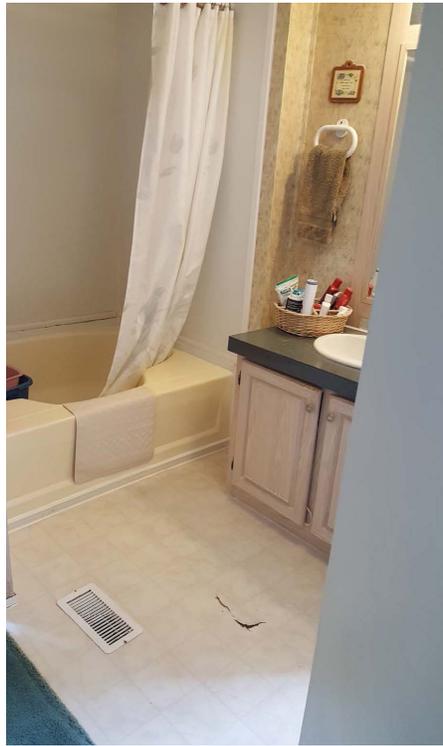


After: *New deck with extended ramp and railings*



CDBG Project: Owner Occupied Home Rehabilitation Program PY2016

Before: Non-accessible bathroom and damaged floor (tripping hazard)



After: ADA accessible bathroom with new floors



CDBG Project: Owner Occupied Home Rehabilitation Program PY2016

Before: *Leaking roof; stove vent without vent pipe*



After: *New stove vent with vent pipe*





APPENDIX B

PUBLIC ENGAGEMENT ADVERTISEMENTS

PUBLIC NOTICE in English
PUBLIC NOTICE in Spanish



Travis County Health and Human Services

P.O. Box 1748, Austin, Texas 78767

(512) 854-4100 Fax (512) 854-4115

TRAVIS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

INVITATION TO COMMENT ON THE DRAFT OF THE PROGRAM YEAR 2016

CDBG ANNUAL REPORT

As part of Travis County's ongoing public engagement related to its Community Development Block Grant (CDBG,) Travis County will make available to the public its Program Year 2016 CDBG annual report known as the Consolidated Annual Program, Performance and Evaluation Report (CAPER).

The CAPER covers a period from October 1, 2016 to September 30, 2017, and describes progress made in carrying out the CDBG projects. This report will be submitted to the U.S. Department of Housing and Urban Development to meet federal requirements.

COMMENT PERIOD AND DRAFT DOCUMENT

Comments will be accepted for 15 days **beginning November 30, 2017 at 8:00 a.m. and ending December 15, 2017 at 5:00 p.m.** Beginning November 30, 2017, a draft document will be available for download on the Travis County CDBG page www.co.travis.tx.us/CDBG, and also available for review at any of the seven Travis County Community Centers:

Travis County Community Center at Del Valle	3518 FM 973, Del Valle, TX 78617
Travis County Community Center at Pflugerville	15822 Foothills Farm Loop, Bldg. D, Pflugerville, TX 78660
Travis County Community Center at Oak Hill	8656-A Hwy 71 W., Suite A, Austin, TX 78735
Travis County Community Center at Jonestown	18649 FM 1431, Jonestown, TX 78645
Travis County Community Center at Manor	600 W. Carrie Manor, Manor, TX 78653
Travis County Community Center at Palm Square	100 N. IH-35, Suite 1000, Austin, TX 78701
Travis County Community Center at Post Road	2201 Post Road, Suite 101, Austin, TX 78704

PUBLIC HEARINGS

The public can provide their comments by attending a Public Hearing scheduled for **Tuesday, December 5, 2017 at 9:00 a.m.** at Travis County Commissioners Courtroom, 700 Lavaca St., Austin, TX.

MAILING COMMENTS

The public can also mail their comments to: CDBG Program, Travis County, HHS, P.O. Box 1748, Austin, TX 78767 or e-mail them to the CDBG program at cdbg@traviscountytexas.gov.

For additional information contact the CDBG Office, at cdbg@traviscountytexas.gov or call 512-854-3460. To request that an American Sign Language or Spanish interpreter be present at the public hearing, please contact staff at least five business days in advance.

Travis County is committed to compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, as amended. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-854-3465 for assistance.



Travis County Health and Human Services

P.O. Box 1748, Austin, Texas 78767
(512) 854-4100 Fax (512) 854-4115

EL PROGRAMA DE SUBSIDIOS GLOBALES DE DESARROLLO
COMUNITARIO (CDBG) DEL CONDADO DE TRAVIS

INVITACIÓN PARA COMENTAR SOBRE LA VERSIÓN PRELIMINAR DEL **INFORME ANUAL DEL PROGRAMA CDBG** PARA EL AÑO PROGRAMÁTICO 2016

Como parte del proceso continuo del Condado de Travis relacionado con participación pública en el Programa de Subsidios Globales para el Desarrollo Comunitario (conocido como CDBG, por sus siglas en inglés) el Condado de Travis pondrá a disposición del público el informe anual del programa CDBG para el año programático 2016 conocido como el Informe Anual Consolidado de Desempeño y Evaluación (CAPER, por sus siglas en inglés).

El informe CAPER cubre un período desde el 1 de octubre de 2016 hasta el 30 de septiembre de 2017, y describe el progreso realizado en el desarrollo de los proyectos del programa CDBG. Este informe será presentado al Departamento de Vivienda y Desarrollo Urbano de EE.UU. para cumplir con los requisitos federales.

PERÍODO PARA COMENTARIOS Y DOCUMENTO PRELIMINAR

Se aceptarán comentarios durante 15 días a partir **del 30 de noviembre de 2017 a las 8:00 a.m. hasta el 15 de diciembre de 2017 a las 5:00 p.m.** A partir del 30 del noviembre de 2017, la versión preliminar del documento estará disponible para ser descargada de la página del programa CDBG del Condado de Travis en el internet www.co.travis.tx.us/CDBG, y también estará disponible para ser consultada en cualquiera de nuestros siete centros comunitarios del Condado de Travis:

Centro Comunitario del Condado de Travis en Del Valle	3518 FM 973, Del Valle, TX 78617
Centro Comunitario del Condado de Travis en Pflugerville	15822 Foothills Farm Loop, Edificio D, Pflugerville, TX 78660
Centro Comunitario del Condado de Travis en Oak Hill	8656-A Hwy 71 W., Suite A, Austin, TX 78735
Centro Comunitario del Condado de Travis en Jonestown	18649 FM 1431, Jonestown, TX 78645
Centro Comunitario del Condado de Travis en Manor	600 W. Carrie Manor, Manor, TX 78653
Centro Comunitario del Condado de Travis en Palm Square	100 N. IH-35, Suite 1000, Austin, TX 78701
Centro Comunitario del Condado de Travis en Post Road	2201 Post Road, Suite 101, Austin, TX 78704

AUDIENCIA PÚBLICA

El público puede hacer comentarios asistiendo a una audiencia pública el **martes, 5 de diciembre de 2017 a las 9:00 a.m.** en el edificio Travis County, en la sala "Commissioners Courtroom", 700 Lavaca St., Austin, TX.

ENVÍO DE COMENTARIOS

El público también puede enviar comentarios por correo postal a: CDBG Program, Travis County, HHS, P.O. Box 1748, Austin, TX 78767, o por correo electrónico a cdbg@traviscountytexas.gov.

Para mayor información comuníquese con del programa CDBG a través del e-mail cdbg@traviscountytexas.gov o llamando al 512-854-3460. Para solicitar que haya un intérprete en español o de lenguaje americano de señas en alguna de estas reuniones, por favor contacte al personal por lo menos con cinco días hábiles de anterioridad.

El Condado de Travis está comprometido a cumplir con la Ley de Americanos con Discapacidades (ADA) y con la Sección 504 de la Ley de Rehabilitación de 1973, según su enmienda. Al solicitarlo, se proporcionarán modificaciones razonables e igual acceso a comunicaciones. Si necesita ayuda, por favor llame al 512-854-3465.



APPENDIX C

HUD-REQUIRED ECON PLANNING CAPER

GOALS AND OUTCOMES

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

A brief summary of the projects implemented during PY16 follows. For more details, please refer to the "Projects" section of "Attachment 1: Supplement to PY16 CAPER" and "Attachment 2: Project Photos."

- **Inclusive Playground at Southwest Metro Park:** An environmental review has been completed and an RFQ for design and construction has been drafted. As shown in Table 2 below, under the category "Populations with Specialized Needs", the expected benefit for the park is 26,870 individuals. Construction of the park was initially planned for PY15, but was delayed due to questions about the best route to procure the project. The park is anticipated to be completed in PY17.
- **Owner Occupied Septic System Repair:** The environmental report was completed and site specific determinations have begun. The amended subrecipient agreement is drafted and will be approved in PY17 and work will be started on houses soon thereafter.
- **Owner Occupied Home Rehabilitation:** This is an ongoing project, first implemented in PY12. This project funds minor home repair services for low- and moderate-income homeowners in the CDBG service area. During PY16, repairs were completed on 10 homes using prior years' funding that was still available.
- **Land Acquisition for Affordable Housing:** The PY16 Action Plan includes an approved Land Acquisition for Affordable Housing project that allocates funds for the purpose of developing affordable housing in the CDBG service area. During PY16, a project site and developer for the project were identified. The project was amended to reflect both the reallocation of funds from cancelled PY15 and PY16 projects and the project details including site location, housing units, and project developer. The 312 new housing units associated with this project are anticipated to be complete in calendar year 2019.
- **Northeast Feeder Route Bus Service:** Due to an unforeseen issue with executing the contract, this project will not be paid with CDBG funds resulting in the project being cancelled and the funds being reallocated to an alternate project. The route was expected to serve 11,120 people, captured in Tables 1 and 2 under the categories "Community Services." Because the project was cancelled for PY16 the actual outcomes for this project was 0.

- **Hillmore Drive Street Improvement:** Due to the high cost of design, this project was deemed financially infeasible and cancelled. The expected outcome of 3,510 is captured in Tables 1 and 2 under the category "Infrastructure." Due to cancellation, the actual outcome for PY16 was 0.
- **Social Work Expansion:** This ongoing program is an internal expansion of existing HHS services. The project funds the equivalent of one FTE social worker who works at a Travis County HHS&VS facility. To reduce transportation barriers, the social worker provides the majority of service provision through home visits. During PY16, the project served 136 people.
- **Fair Housing Counseling:** This ongoing project provides funds for Tenant's Rights and Fair Housing Counseling for residents of the CDBG service area. The project is administered by the Austin Tenants' Council. During PY16, the project served 43 households, benefitting 110 people.
- **Administration and Planning:** This project funds the operating expenses associated with the grant. During PY16, the program met all programmatic deadlines while administering the projects outlined above. In addition, CDBG staff assisted in the convening of the Travis County Affordable Housing Policy Committee consisting of staff from across the County and the City of Austin, tasked with developing countywide affordable housing policy. CDBG provide ongoing staff support to the committee and participated as a member.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Community Services	Non-Housing Community Development	CDBG	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	45000	605	1.34%	305	179	58.69%
Community Services	Non-Housing Community Development	CDBG	Homeless Person Overnight Shelter	Persons Assisted	0	0	0	0	0	0.00%
Housing	Affordable Housing	CDBG	Homeowner Housing Added	Household Housing Unit	10	23	230.00%	312	0	0.00%
Housing	Affordable Housing	CDBG	Homeowner Housing Rehabilitated	Household Housing Unit	90	37	41.11%	8	10	125.00%
Infrastructure	Non-Housing Community Development	CDBG	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7500	126	1.68%	0	0	0.00%
Populations with Specialized Needs	Non-Housing Community Development	CDBG	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	26870	0	0.00%	0	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

After considering the housing, community development, and public service needs of Travis County’s low- to moderate-income residents, along with the results of public engagement efforts, Travis County Commissioners Court identified the priorities in the table below as the focus for the five-year consolidated planning period. All of the projects implemented or completed during PY16 (with the exception of Administration and Planning) fell under one of the high priorities identified by the Court.

Category	Priority	Projects
Housing	High	Owner Occupied Home Repair; Owner Occupied Septic System; Land Acquisition for Affordable Housing
Community Services	High	Social Work Expansion; Fair Housing Counseling, Transportation Services (cancelled)
Infrastructure	High	Street Improvements (cancelled)
Populations with Specialized Needs	High	Inclusive Playground
Business and Jobs	Low	N/A
Buildings and Facilities	Low	N/A

Table 2 - Priorities in the PY14-PY18 Consolidated Plan

RACIAL AND ETHNIC COMPOSITION OF FAMILIES ASSISTED

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	119
Black or African American	56
Asian	2
American Indian or American Native	1
Native Hawaiian or Other Pacific Islander	1
Total	179
Hispanic	68
Not Hispanic	111

Table 3 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Please note that the table above will not tie to the table "PY16 Project Beneficiaries by Race and Ethnicity" included in "Attachment 1 Supplement to the PY16 CAPER." The numbers reported above count only the head of the household for some projects, while the table in the Supplement counts all members in each of these households. Additionally, the numbers reported in the Supplement include the reporting category "Other/Multi-Racial."

RESOURCES AND INVESTMENTS 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	\$2,471,129	\$571,233

Table 4 – Resources Made Available

Narrative

The resources made available in the column above include the PY16 award plus carryover funds from prior years. The Home Repair project was implemented in PY16 using funding from several prior years.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
N/A	N/A	N/A	N/A

Table 5 – Identify the geographic distribution and location of investments

Narrative

Travis County’s CDBG program serves the unincorporated areas of the county and the Village of Webberville. The program does not have any designated target areas. For project location maps please refer the section "Geographic Distribution of Projects" in "Attachment 1: Supplement to the PY16 CAPER." Specific descriptions of geographic distribution for each of the CDBG projects is as follows:

- Populations with Specialized Needs Inclusive Playground: Precinct 1: Block Group 1, Census Tract 22.11; and Block Groups 1&2, Census Tract 22.07; Precinct 4: Block Groups 1& 2, Census Tract 23.10; Block Groups 1&2, Census Tract 24.33; Block Group 1, Census Tract 24.32; Block Groups 1&2, Census Tract 24.35; Block Group 1, Census Tract 24.36; and Block Group 2, Census Tract 24.31.
- Affordable Housing Land Acquisition: Precinct 4: Block Group 1, Census Tract 24.32.
- Public Services Social Work Services Expansion: Various eligible households in the unincorporated areas of Travis County. Specifically residents in the following zip codes were served in PY16: 78612, 78617, 78621, 78641, 78645, 78653, 78654, 78660, 78669, 78719, 78724, 78725, 78728, 78732, 78733, 78734, 78736, 78754.

- Public Services Tenants Rights and Fair Housing Counseling: Various eligible households residing in the unincorporated areas of the County and the Village of Webberville. Specifically residents in the following zip codes were served in PY16: 78615, 78617, 78653, 78660, 78724, 78725, 78728, 78733, 78734, 78738, 78747, 78754, 78721.
- Housing Rehabilitation: Various eligible households residing in the unincorporated areas of the County and the Village of Webberville. Specifically in the following zip codes were served in PY16: 78660, 78641, 78669, 78719, 78728, 78734, 78744, 78748.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Although no matching requirements are mandated for CDBG, during the reporting period, Travis County was successful in using HUD’s CDBG funds to leverage additional \$203,752.64 in funds from other sources, as detailed below.

- Social Work Expansion: \$16,126 (Travis County Rent and Utility Funds)
- Home Repair: \$48,000
- Administration and Planning: \$139,626.64 (General Fund)

Travis County employs a variety of strategies that address high priorities identified in the CDBG Strategic Plan, including assessing how County owned land and property can be best utilized. Travis County recognized that a parcel at Airport Boulevard and 53 ½ Street, which is currently a parking lot, is underutilized. The County’s office space needs at the site would not use the full development potential of the parcel, providing an opportunity to address other priorities identified by the Commissioners Court. In December 2015, Travis County issued a two-step Request for Proposal (RFP) on the Airport Boulevard North Campus site. The requested proposals were to provide mixed-use concepts that would provide County office space, parking, mixed-income housing and possibly a small amount of retail space to activate the busy corner. After review of two rounds of submissions, and interviews by a multidisciplinary committee, the Commissioner’s Court decided to enter into negotiations with the top ranked applicant. In June 2016, DMA Companies (DMA) and Southwest Strategies Group (SSG) were selected. The housing component will offer approximately 146 apartments ranging from studios to three-bedroom units. Most units will be affordable with income and rent limits at 30 and 60 percent of the area median income based on the current pro forma.

AFFORDABLE HOUSING 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 2 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	312	0
Number of households supported through Rehab of Existing Units	8	10
Number of households supported through Acquisition of Existing Units	0	0
Total	320	10

Table 3 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The original PY16 Action Plan included funding for an approved Land Acquisition for Affordable Housing project, but project details were undetermined at time of approval. The intention was to amend the project once a viable project was identified. During PY16, a project site and developer for the project were identified, and the PY16 Action Plan was amended to reflect both the reallocation of funds from cancelled PY16 and PY15 projects and the project details including site location, housing units, and project developer. The amended project went through a public comment process before approval by the Commissioners Court. The PY16 goal of 312 new housing units are associated with this project. The goal reflects the PY16 funding for the project, but the land acquisition is anticipated to close in PY17 and project completion in calendar year 2019, so no actual units are reported in PY16.

Eight units of housing were anticipated to be repaired through the Owner Occupied Septic System project. While the start of this program was delayed, and therefore no units were repaired through this program, ten units were repaired through the ongoing Home Repair project using prior years' funds.

Discuss how these outcomes will impact future annual action plans.

The Owner Occupied Home Rehabilitation project has been ongoing since PY12, and repairs have been completed on 79 houses to date (10 in PY16.) Because the project still had prior years' funds available, no PY16 funds were allocated to the project. This is a successful project and it is likely that need for the services will continue. The PY17 Action Plan includes a substantial amount of funding for the project and it is likely that amount will sustain the project through the next program year.

Because the start of the Owner Occupied Septic System project was delayed, the majority of PY16 funding will be available for use during PY17 and no additional funding was included in the PY17 Action Plan. Decisions around PY18 funding for the project will be based on project performance and demand for services.

The 312 new housing units associated with the Land Acquisition project are anticipated to be complete in calendar year 2019.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	138	0
Low-income	41	0
Moderate-income	10	0
Total	189	0

Table 4 – Number of Persons Served

Narrative Information

For a detailed description of persons served by income level, by project please refer the table "PY16 Beneficiaries by Income" in "Attachment 1: Supplement to the PY16 CAPER." Please note that the table above will not tie to the table "PY16 Project Beneficiaries by Income" included in "Attachment 1 Supplement to the PY16 CAPER." The numbers reported above count only the head of the household for some projects, while the table in the Supplement counts all members in each of these households.

HOMELESS AND OTHER SPECIAL NEEDS 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The social work team, which is partially funded by the CDBG program, holistically assist individuals and families in gaining or maintaining housing stability. During PY16, the FSS Division and CDBG worked collaboratively to find a solution for participation in Coordinated Assessment. Additionally, HHS provides general fund dollars to variety of agencies that work on homelessness issues through its social service contract investments.

Addressing the emergency shelter and transitional housing needs of homeless persons

HHS provides general fund dollars to a variety of agencies that work on homelessness issues through its social service contract investments. No federal funds were used in PY16 for emergency or transitional housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The social work team, which is partially funded by the CDBG program, holistically assist individuals and families in gaining or maintaining housing stability. Additionally, HHS provides general fund dollars to variety of agencies that work on homelessness issues through its social service contract investments.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Travis County is a member of the Ending Chronic Homelessness (ECHO) Coalition whose mission is to identify specific strategies and oversee ongoing planning and implementation of a plan to end chronic homelessness in Austin and Travis County. The coalition is comprised of four committees or work groups: Housing, Continuum of Care (CoC), Outreach and Education, and Data. These committees in turn have subcommittees. Regular monthly meetings for each committee/subcommittee are held, and plenary meetings for all ECHO members are held quarterly.

Travis County CDBG staff joined ECHO's Planning and Evaluation Committee during PY07. In PY11, Travis County granted ECHO \$50,000 to provide administrative and operating support to the newly formed nonprofit to administer homelessness prevention services within the County, and continues that investment to date. Since then County staff have participated in a number of subcommittees including the annual Point-in Time-Count, and the Independent Review Team that reviews and ranks CoC applications and provides feedback to contracting agencies as well as the Housing Committee and Membership Council. Refer to the section on HUD Continuum of CARE (CoC) Funding below for further details on CoC.

Continuum of Care is a funding mechanism by which HUD awards through a national competition grants for the Supportive Housing Program (SHP), Shelter Plus Care (S+C) and the Section 8 Moderate Rehabilitation Single-Room Occupancy (SRO) Program to states, localities and nonprofit organizations.

The SHP program provides funding for the development of transitional housing for homeless individuals with disabilities. The S+C program provides rental assistance for homeless people with chronic disabilities (usually severe mental illness, HIV/AIDS, and chronic drug and/or alcohol dependency). All grantees are required to match their federal funding for rental assistance with equal funding for supportive services. The SRO program provides project-based rent subsidies for occupants of single-room occupancy facilities that have undergone moderate rehabilitation.

The Austin/Travis County CoC received approximately \$5.6 million in HUD Continuum of Care (CoC) funding. Part of the funding will focus on projects that qualify as part of the SHP program while the other part will target projects under the S+C programs.

The Continuum achieved functional zero to end Veterans Homelessness during PY16 and also participated in a Youth Demonstration project to assist in ending youth homelessness. The point-in-time count in January 2017 showed a slight uptick in the number of unsheltered homeless.

PUBLIC HOUSING 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Housing Authority of Travis County (HATC) manages three assisted affordable housing sites, a Section 8 Housing Choice Voucher Program, and a Continuum of Care Grant. There are over 200 people on the waiting list for both public housing and the Housing Choice Voucher Programs. The Housing Authority of Travis County (HATC) successfully converted its three public housing properties to project base rental assistance (PBRA) under the Rental Assistance Demonstration (RAD) conversion program on November 1, 2016. This will allow it to leverage debt in order to reinvest in the public housing facilities and to shift units to the Section 8 platform with the guarantee of long term affordability.

In addition, HATC owns and manages two additional properties, including 33 units of Senior Housing, and 8 duplexes (16 affordable housing units.)

There are no public housing units in the CDBG jurisdiction; however, CDBG program staff are actively engaged with housing authority staff in various capacities. The CDBG office and the HATC are always looking for potential partnership opportunities to create affordable housing units in the CDBG service area. To date no projects have been undertaken, but if a viable project is identified staff will present it to the Travis County Commissioners Court for consideration.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The HATC is currently implementing a program in partnership with Frameworks CDC to provide financial literacy classes to housing authority residents, the first step in financial independence that might result in homeownership. Additionally, the HATC is implementing a strategic plan that includes assessing programs to help residents prepare for homeownership. One option being considered is a self-sufficiency program that might include components such as workforce readiness training, debt management and credit repair. Finally, HATC is working with local agencies to develop capacity for workforce development for residents of the properties. Taken together, these actions would help prepare residents for homeownership opportunities.

Actions taken to provide assistance to troubled PHAs

The Housing Authority of Travis County is not designated as troubled.

OTHER ACTIONS 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In 2015, the County created an Affordable Housing Policy Committee in order to align affordable housing policies across all Travis County departments, in accord with the recommendations outlined in the Fair Housing Plan of the Analysis of Impediments for Travis County. The committee includes CDBG staff, key staff from various County departments that implement programs relevant to housing development and services and a representative from the City of Austin. The committee has met on a monthly basis since 2015.

During PY16, the committee developed a housing pre-application, application and fair housing review policy and forms. These documents are pending legal review and then will move through an approval process. Additionally, the committee began review and evaluation of over forty Implementation Tools for Affordable Housing Development that will be presented to the Commissioners Court for consideration.

A subcommittee of the Affordable Housing Policy Committee that includes CDBG staff worked on the County's Public Improvement District (PID) policy. Work of the subcommittee included the drafting of the Affordable and Fair Housing Policy section of the PID policy. The policy was approved by the Commissioners Court in October 2017. The subcommittee also developed a preliminary framework to conduct reviews of proposed PID petitions to ensure compliance with fair housing requirements and to provide recommendations related to affordable housing and improving opportunity. To date, one review has been completed and one was underway at the close of the PY16 program year.

During PY16, CDBG staff started reviewing proposed sites for Low Income Housing Tax Credit (LIHTC) deals for fair housing compliance. The State's application process requires local jurisdictions to make the fair housing assessment. The Commissioners Court directed CDBG staff to draft a Fair Housing Policy that will apply to LIHTC projects. This policy will become a component of the countywide Affordable Housing Policy once this is completed, but in the interim it provides a framework for evaluating projects.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The CDBG funded Social Work project addresses the isolation of low-income rural communities by bringing the services to clients. To improve access to transportation, the Department funds van service to expand access to transportation from the Del Valle area to employment and education centers.

The CDBG program has continuing investments in the Home Repair Program and Owner Occupied Septic System Program to improve housing conditions in the unincorporated areas. In PY16 repairs were made to 10 housing units during the program year and additional homes were repaired through the Housing Services Division with other funds.

The County is also undertaking the development of a Transit Development Plan to access Federal Funds to expand transit in urbanized areas outside Capital Metros jurisdiction.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Activities supported with Travis County CDBG funds must be in full compliance with the Lead Safe Housing Rule (24 CFR Part 35) of the U.S. Department of Housing and Urban Development (HUD). The CDBG program has created guidelines to ensure that the necessary steps for notification, identification and treatment of Lead Based Paint are followed, for owner occupied rehabilitation projects and other projects as appropriate.

HHS Housing Services Division, which receives funds through State grant funds and the Travis County General Fund, provides limited lead-based paint remediation on houses built before 1978 where small holes in the wall or similar acts that could cause additional possible lead exposure are made. The lead safe practices are used to ensure client and worker safety. Areas disturbed are sealed and all loose contaminates are removed. The Housing Services Division does not have a complete lead abatement process nor does it have a formal lead based paint remediation program; however, they do perform Lead Safe work as prescribed by the EPA in conjunction with their WAP and Home Repair Programs. Housing Services is an EPA Certified Lead Safe Firm who employs EPA Certified Lead Safe Renovators and complies with lead safe practices when working on homes built prior to 1978.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Travis County's lead agency for administering CDBG funds is the Health and Human Services

Department. The goal of the department is to address community needs through internal and external investments and services. The department strives to accomplish the following: Maximize quality of life for all people in Travis County; Protect vulnerable populations; Invest in social and economic well-being; Promote healthy living: physical, behavioral, and environmental; and Build a shared understanding of our community.

Travis County operates a number of anti-poverty programs that assist individuals and families on multiple fronts in transitioning from crisis to self-sufficiency. The County carries out its anti-poverty programs both through the direct delivery of services managed by HHS and by purchasing services from private and not-for-profit agencies in the community. In addition to the provision of direct services, Travis County continually assesses the poverty and basic needs of county residents, works with stakeholders in facilitating anti-poverty efforts, and supports public policy initiatives that prevent and ameliorate conditions of poverty.

Annually, approximately \$33 million is invested in alleviating the conditions which contribute to poverty by stabilizing housing, providing comprehensive case management, and increasing opportunity through workforce development and youth and child programs – just to name a few.

The CDBG program funded social work program assists residents of the CDBG service area. In PY16, 136 people were served. This program's aim is to improve access to social services to residents of the unincorporated areas.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The CDBG program has done a good job affirmatively furthering fair housing and serving as a resource to our County department. We have also been successful in finding improvements to be made with projects and taking steps to address them before an issue arises. While we didn't achieve timeliness this year, given the number of set backs we had which contributed to non-compliance with timeliness, the Program remains in a good position. The program has a strong plan to ensure timeliness is achieved next year. Finally, the CDBG program has employees who have been here at least five years with the exception of the newly created Administrative Associate position. This lack of turnover is key to helping the program continue to move forward.

As the program invested more time into affirmatively furthering fair housing on the policy side, it

revealed areas of weakness in our grant management due to capacity to do both well. It is time intensive to implement the CDBG program well and within the intentions of the items such as AFFH, Section 3 and citizen engagement. We want to continue to provide a high quality level of work; therefore, we recognize we need to make some adjustments. In addition to the following goals, staff will look to create efficiencies, simplify processes, and better document our processes.

Staff has identified the following goals for improvement:

1. Continue the process of reorganizing our work within our team and transitioning work to the administrative associate position.
2. Continue the self-evaluation started in PY16 and shore up any weaknesses/concerns identified.
3. Continue to better document procedures for succession planning and continuity.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The structure of the Affordable Housing Policy Committee work includes an advisory group with representatives from other units of local government, nonprofit and for profit housing developers and social service agencies. As the committee creates or refines policies, they will seek input from this group to insure effective coordination between all parties.

Through the fair housing assessment for Low Income Housing Tax Credit properties, CDBG provides recommendations to understand the development area better including assets to allow for the project to improve opportunity not only for development residents, but also the surrounding community.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Isolation of Low-Income Rural Communities:

- The Social Work project increased access to services for 136 clients.
- The County contracted with a local agency to expand social services, with a plan to target funds in areas of low opportunity outside the City of Austin. Annually the agency has access to up to \$1,000,000 and service provision began in PY16.
- The CDBG Home Repair program improved 10 homes.

Poor Condition of Housing Stock in Unincorporated Areas:

- The CDBG Home Repair program improved 10 homes. Additional homes were repaired through HHS Housing Services Division with other funding sources.

Persistence of Housing Discrimination:

- CDBG funds fair housing services through the Austin Tenant’s Council. 43 clients were served during the program year.
- The County website continues to have a fair housing page with resources and information.
- As a part of their CDBG program, ATC conducts outreach to the CDBG service areas.

Need for Improved Connections between Residents and Employment Opportunities:

- HHS funds CARTS to provide van service that expands rural access.
- TCCC participated in Cap Metro’s long range planning efforts to promote the expansion of public transit services in the unincorporated areas, particularly ride-to-work routes.
- TNR funded a bus route expansion in a low to moderate income area.
- The County is working on a Transit Development Plan to allow the draw-down of Federal transit dollars to expand transit to urbanized areas currently outside of Capital Metro’s service area.

Increasingly Prohibitive Housing Costs:

- As of September 2017, TCHFC's homebuyer assistance program had provided \$3,757,747 in down payment assistance, with 357 mortgage loans closed totaling \$73.81 million since program inception.
- In March 2015, TCHFC issued \$26,800,000 in tax exempt bonds to finance the construction of a 252-unit LIHTC property. The property stabilized in PY16 with an average 95% occupancy.
- The TCHFC Board approved the initial inducement to issue bonds for McKinney Falls Apartments. The property will offer 312 units of affordable housing. This project includes \$750,000 in CDBG funds to assist with the cost of land.
- During PY16, the Affordable Housing Policy committee met on a monthly basis. The committee drafted a housing pre-application, application and fair housing review policy and forms. The committee also began review and evaluation of Implementation Tools that will be presented to TCCC.

Questionable Patterns in Private Lending:

- TCHFC's homebuyer assistance program requires homebuyer education for first-time homebuyers. The CDBG website links to financial counseling and homebuyer education resources.

Improvements in Some Policy Documents:

- A draft Language Access Plan has been created and is ready for legal review and approval.

Additional Actions:

- CDBG staff convened and participated in the Affordable Housing Policy Committee.
- Staff and committee members drafted the Affordable and Fair Housing Policy section of the County's Public Improvement District (PID) policy and conducted Fair Housing and Opportunity reviews of PID petitions.
- Staff completed one Fair Housing and Opportunity Review and one was in progress at the end of the program year.
- Staff drafted a Fair Housing Policy that will apply to LIHTC projects and provided fair housing assessments of 13 potential project sites for LIHTC deals.

MONITORING 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

As the lead agency for the development and implementation of the Consolidated Plan, the Travis County HHS&VS Department implements standard policies and procedures for monitoring CDBG programs. These monitoring activities ensure compliance with program regulations and compliance with financial requirements. Federal guidelines include: OMB A-110, OMB A-122, 24 CFR Part 570.603 (CDBG Labor Standards), 570.901-906 (CDBG) and the Davis Bacon Act and Contract Work Hours and Safety Standards Act (CDBG).

HHS provides contract administration for community development activities in conjunction with the TNR, including but not limited to contract negotiations, compliance monitoring, and payment and contract closeout.

Subrecipients

The subrecipient agreement will be the foundation for programmatic monitoring. Subrecipients will be monitored for programmatic compliance on-site or remotely in the following manner:

1. All invoices and reports will be routed via HHS CDBG staff prior to final approval by financial services and the Auditor's Office.
2. Most subrecipients will be desk audited monthly during invoice review
3. Programmatic monitoring will occur for the previous year, preferably in the first quarter, unless an issue is found during the year then a technical assistance visit and/or increased oversight will be instituted.
4. Financial monitoring will be completed as necessary and as directed by the subrecipient fiscal performance.

Contractors

Contractors may be used to provide some housing, community development and public services. Contractors submit periodic reimbursement requests that document and verify expenditures. The contract agreement will be used as the primary basis for monitoring. The following steps are the monitoring process for each contract:

5. On-site or remote reviews at an established periodic interval (prior to project commencement) will occur to ensure compliance with terms of the contract, HUD guidelines, state/local building and construction standards, and review of engineering plans and specifications.
6. If a contractor is found to be out of compliance, a notice is sent stating their contractual obligation and required action. Failure to comply may result in loss of current and/or future contracts as well as a hold on any payments.
7. All invoices and reports will be routed via HHS CDBG staff prior to final approval by financial services and the Auditor's Office.

For detailed descriptions of monitoring activities taken for each project please refer to the "Monitoring Activity Completed" section of "Appendix A: Supplement to the PY16 CAPER."

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

During the week of November 6, 2017, Travis County published a Public Notice announcing the availability of the PY16 CAPER, the public comment period and the public hearing at Travis County Commissioners Court. Travis County HHS drafted the CAPER and presented it to the Travis County Commissioners Court on November 28, 2017. After presentation to Travis County Commissioners Court, the CAPER will be posted for public review and written comments prior to approval by the Travis County Commissioners Court. The comment period will be held from November 30, 2017 to December 15, 2017. Additionally, a public hearing will be held at Travis County Commissioners Court on December 5, 2017. For a full description of all comments received and copies of the advertisements in English and Spanish please refer to the "Public Engagement" section of "Attachment 1: Supplement to the PY16 CAPER" and "Attachment 3: Advertisements."

CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

In PY15, two projects were cancelled due to issues with contract negotiations. Because those two projects were phased and had coordinated projects funded in PY16, the cancellation also impacted PY16 funds. The cancellation of multiple projects over the course of two years left the Program in a difficult position to achieve timeliness in PY16. During development of the PY17 Action Plan, staff improved the vetting process for projects and had in-person meetings with all new subrecipients who applied for PY17 funds . These meetings allowed for a direct dialogue to clarify any assumptions made by either party about program requirements and subrecipient capacity to meet them.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A



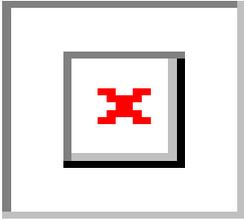
APPENDIX D

IDIS REPORTS

- ATTACHMENT A. CDBG Financial Summary Report (CO4PR26)
- ATTACHMENT B. CDBG Activity Summary Report for PY16 (CO4PR03)
- ATTACHMENT C. CDBG Summary of Accomplishments for PY16 (CO4PR23)

ATTACHMENT A

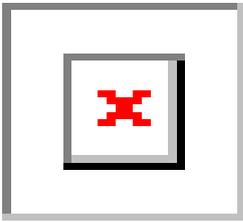
CDBG Financial Summary Report (CO4PR26)



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2016
TRAVIS COUNTY , TX

DATE: 11-21-17
TIME: 16:18
PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,323,652.53
02 ENTITLEMENT GRANT	1,087,585.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,411,237.53
PART II: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	371,331.48
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	371,331.48
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	199,901.26
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	571,232.74
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,840,004.79
PART III: LOWMOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	371,331.48
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	371,331.48
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2016 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	100,860.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	100,860.00
32 ENTITLEMENT GRANT	1,087,585.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,087,585.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	9.27%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	199,901.26
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	199,901.26
42 ENTITLEMENT GRANT	1,087,585.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,087,585.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	18.38%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

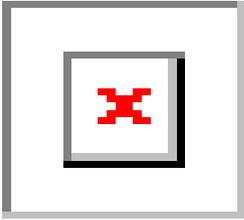
Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	6	71	6024975	PY16 FSS Social Work Expansion Services	05	LMC	\$26,298.16
2016	6	71	6036618	PY16 FSS Social Work Expansion Services	05	LMC	\$3,863.54
2016	6	71	6042053	PY16 FSS Social Work Expansion Services	05	LMC	\$5,133.85
2016	6	71	6050151	PY16 FSS Social Work Expansion Services	05	LMC	\$7,196.76
2016	6	71	6061534	PY16 FSS Social Work Expansion Services	05	LMC	\$8,980.85
2016	6	71	6065020	PY16 FSS Social Work Expansion Services	05	LMC	\$3,288.34
2016	6	71	6072017	PY16 FSS Social Work Expansion Services	05	LMC	\$4,100.29
2016	6	71	6081055	PY16 FSS Social Work Expansion Services	05	LMC	\$7,303.21
2016	6	71	6091737	PY16 FSS Social Work Expansion Services	05	LMC	\$8,545.00
					05	Matrix Code	\$74,710.00
2016	5	68	6024975	PY16 Tenants Rights & Fair Housing Counseling	05J	LMC	\$3,825.00
2016	5	68	6036618	PY16 Tenants Rights & Fair Housing Counseling	05J	LMC	\$600.00
2016	5	68	6050151	PY16 Tenants Rights & Fair Housing Counseling	05J	LMC	\$12,350.00
2016	5	68	6061534	PY16 Tenants Rights & Fair Housing Counseling	05J	LMC	\$300.00
2016	5	68	6065020	PY16 Tenants Rights & Fair Housing Counseling	05J	LMC	\$2,850.00
2016	5	68	6091737	PY16 Tenants Rights & Fair Housing Counseling	05J	LMC	\$1,125.00
2016	5	68	6095841	PY16 Tenants Rights & Fair Housing Counseling	05J	LMC	\$5,100.00
					05J	Matrix Code	\$26,150.00
2013	2	47	6065020	PY13 Home Rehabilitation	14A	LMH	\$150.00
2014	9	52	6024976	PY14 Home Rehabilitation Construction	14A	LMH	\$74,588.00
2014	9	52	6065020	PY14 Home Rehabilitation Construction	14A	LMH	\$53,460.00
2014	9	52	6095841	PY14 Home Rehabilitation Construction	14A	LMH	\$24,749.00
2014	9	52	6095849	PY14 Home Rehabilitation Construction	14A	LMH	\$98,882.00
					14A	Matrix Code	\$251,829.00
2014	9	53	6024976	PY14 Home Rehabilitaiton Project Delivery	14H	LMH	\$1,333.15
2014	9	53	6065020	PY14 Home Rehabilitaiton Project Delivery	14H	LMH	\$7,448.38
2014	9	53	6095841	PY14 Home Rehabilitaiton Project Delivery	14H	LMH	\$6,489.87
2014	9	53	6095849	PY14 Home Rehabilitaiton Project Delivery	14H	LMH	\$2,824.40
2016	2	70	6091737	PY16 Owner Occupied Septic System Proj Del	14H	LMH	\$504.89
2016	2	70	6095841	PY16 Owner Occupied Septic System Proj Del	14H	LMH	\$41.79
					14H	Matrix Code	\$18,642.48
Total							\$371,331.48

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	6	71	6024975	PY16 FSS Social Work Expansion Services	05	LMC	\$26,298.16
2016	6	71	6036618	PY16 FSS Social Work Expansion Services	05	LMC	\$3,863.54
2016	6	71	6042053	PY16 FSS Social Work Expansion Services	05	LMC	\$5,133.85
2016	6	71	6050151	PY16 FSS Social Work Expansion Services	05	LMC	\$7,196.76
2016	6	71	6061534	PY16 FSS Social Work Expansion Services	05	LMC	\$8,980.85
2016	6	71	6065020	PY16 FSS Social Work Expansion Services	05	LMC	\$3,288.34
2016	6	71	6072017	PY16 FSS Social Work Expansion Services	05	LMC	\$4,100.29
2016	6	71	6081055	PY16 FSS Social Work Expansion Services	05	LMC	\$7,303.21
2016	6	71	6091737	PY16 FSS Social Work Expansion Services	05	LMC	\$8,545.00
					05	Matrix Code	\$74,710.00



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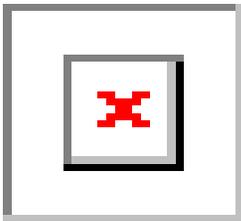
Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	5	68	6024975	PY16 Tenants Rights & Fair Housing Counseling	05J	LMC	\$3,825.00
2016	5	68	6036618	PY16 Tenants Rights & Fair Housing Counseling	05J	LMC	\$600.00
2016	5	68	6050151	PY16 Tenants Rights & Fair Housing Counseling	05J	LMC	\$12,350.00
2016	5	68	6061534	PY16 Tenants Rights & Fair Housing Counseling	05J	LMC	\$300.00
2016	5	68	6065020	PY16 Tenants Rights & Fair Housing Counseling	05J	LMC	\$2,850.00
2016	5	68	6091737	PY16 Tenants Rights & Fair Housing Counseling	05J	LMC	\$1,125.00
2016	5	68	6095841	PY16 Tenants Rights & Fair Housing Counseling	05J	LMC	\$5,100.00
					05J	Matrix Code	\$26,150.00
Total							\$100,860.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	7	67	6024975	PY16 Administration and Planning	21A		\$61,907.23
2016	7	67	6036618	PY16 Administration and Planning	21A		\$9,961.93
2016	7	67	6042053	PY16 Administration and Planning	21A		\$17,718.28
2016	7	67	6050151	PY16 Administration and Planning	21A		\$15,972.48
2016	7	67	6061534	PY16 Administration and Planning	21A		\$23,812.32
2016	7	67	6065020	PY16 Administration and Planning	21A		\$9,978.37
2016	7	67	6072017	PY16 Administration and Planning	21A		\$6,812.87
2016	7	67	6081055	PY16 Administration and Planning	21A		\$14,885.85
2016	7	67	6091737	PY16 Administration and Planning	21A		\$37,988.57
2016	7	67	6095841	PY16 Administration and Planning	21A		\$46.55
2016	7	67	6095849	PY16 Administration and Planning	21A		\$816.81
					21A	Matrix Code	\$199,901.26
Total							\$199,901.26

ATTACHMENT B

CDBG Activity Summary Report for PY16 (CO4PR03)



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PGM Year: 2013
Project: 0002 - PY14 Owner Occupied Housing
IDIS Activity: 47 - PY13 Home Rehabilitation

Status: Completed 7/27/2017 12:00:00 AM
Location: Address Suppressed

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 02/11/2014

Description:

This project funds minor home repair services for low- and moderate-income homeowners in the unincorporated areas of Travis County and the Village of Webberville, to move homes towards Housing Quality Standards. The program seeks to improve the energy efficiency, physical living conditions, and safety in owner-occupied homes. A 0% interest, forgivable 5-year loan up to \$24,999 with no required annual or monthly payments is available. The loan is forgiven at a pro-rata rate of 20% for each year of home ownership. Examples of potential improvements include, but are not limited to: connections of houses to long-term viable sources of water (not part of a stand-alone infrastructure project), complementing weatherization services of other funding sources, septic tank repairs, and electrical and plumbing repairs. In the event that program income is created, it will be reinvested into the existing Home Rehabilitation project. These funds are targeted toward homeowners at or below 80% MFI in the CDBG service area. This project will be administered by Meals on Wheels and More, Inc. Some of the allocation will partially fund a CDBG Planner position to complete environmental paperwork, final inspections and sign off, and any other needed project delivery related costs. Updated: In December 2015, this project was changed to a grant.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$411,000.00	\$0.00	\$0.00
		2012	B12UC480503		\$0.00	\$158,873.67
		2013	B13UC480503		\$0.00	\$251,276.33
		2014	B14UC480503		\$150.00	\$850.00
Total	Total			\$411,000.00	\$150.00	\$411,000.00

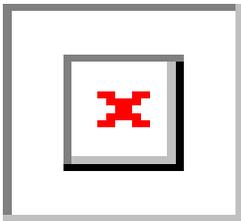
Proposed Accomplishments

Housing Units : 16

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	9	7	0	0	9	7	0	0
Black/African American:	5	0	0	0	5	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	1	0	0	0	1	0	0	0



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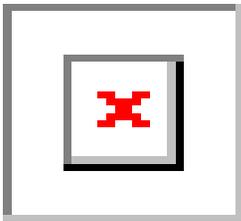
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	16	7	0	0	16	7	0	0
Female-headed Households:	8		0		8			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	6	0	6	0
Low Mod	5	0	5	0
Moderate	5	0	5	0
Non Low Moderate	0	0	0	0
Total	16	0	16	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2013	Four housing units were rehabilitated during program year 2013. The PY12 funding was primarily used during PY13, but the remaining funds for this year will be expended by the end of September 2015.	
2014	A total of 16 houses were rehabilitated in PY2014.	
2015	In PY 15, 10 homes were completed, but are accounted for in the PY14 Home Rehabilitation program activity. These last few hundred dollars are included in a line item for the project related to inspections. To change the purchase order to allow this money to spent first is burdensome; therefore, we have elected to keep this project open until the last few hundred dollars is expended. The project should close in quarter 2 of PY16.	
2016	In PY 16, 10 homes were completed, but are accounted for in the PY14 Home Rehabilitation program activity. These last few hundred dollars are included in a line item for the project related to inspections. To change the purchase order to allow this money to spent first is burdensome; therefore, we elected to keep this project open until the last few hundred dollars is expended. The final monies were drawn down in July. This project is considered complete.	



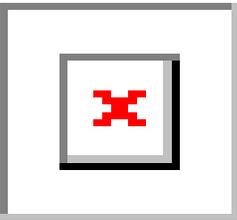
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Total:	12	3	0	0	12	3	0	0
Female-headed Households:	4		0		4			
<i>Income Category:</i>								
	Owner	Renter	Total	Person				
Extremely Low	4	0	4	0				
Low Mod	5	0	5	0				
Moderate	2	0	2	0				
Non Low Moderate	0	0	0	0				
Total	11	0	11	0				
Percent Low/Mod	100.0%		100.0%					

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2014	In PY14, one home was assisted. Another 16 homes were assisted with PY13 funds.	
2015	Ten houses were completed during PY15 assisting a total of 26 people.	
2016	During PY16, any remaining balances from pre-PY15 projects were moved into this project and the related project delivery. During PY16, ten houses were repaired benefitting 16 people. The remaining funds will be spent in PY17.	



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PGM Year: 2014
Project: 0009 - PY14 Owner Occupied Home Rehabilitation
IDIS Activity: 53 - PY14 Home Rehabilitation Project Delivery

Status: Open
Location: PO Box 1748 Austin, TX 78767-1748
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Rehabilitation Administration (14H) **National Objective:** LMH

Initial Funding Date: 12/19/2014

Description:

This project funds the project delivery costs to support Activity #52.
 This includes intake, outreach, environmental review, among other activities.

Financing

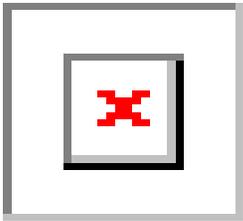
	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$97,476.34	\$0.00	\$0.00
		2012	B12UC480503		\$0.00	\$4,095.94
		2013	B13UC480503		\$0.00	\$18,143.06
		2014	B14UC480503		\$18,095.80	\$51,999.99
Total	Total			\$97,476.34	\$18,095.80	\$74,238.99

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0							



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Female-headed Households: 0 0 0

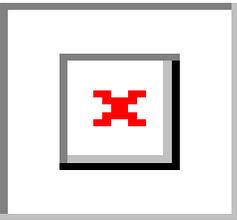
Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0

Percent Low/Mod

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2016	During PY16, any remaining balances from pre-PY15 projects were moved into this project and the related project delivery. During PY16, ten houses were repaired benefitting 16 people. The remaining funds will be spent in PY17.	



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PGM Year: 2015
Project: 0001 - PY15 Parks
IDIS Activity: 62 - PY15 Inclusive Park at SE Metro

Status: Open
Location: 4511 Hwy 71 E Del Valle, TX 78617-3240

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Parks, Recreational Facilities (03F) **National Objective:** LMA

Initial Funding Date: 11/17/2016

Description:
 This project would build an inclusive playground at Southeast Metro Park. An inclusive playground uses universal components to create an area of play that supports the cognitive, physical, sensory, visual, and auditory needs of all children. While the playground will be specifically accessible to children with specialized needs, it will also be available for use to all residents of the area. The project will be implemented by the Travis County Parks Department.

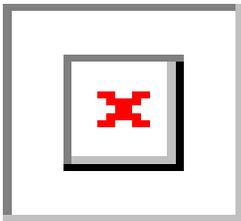
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15UC480503	\$460,000.00	\$0.00	\$0.00
Total	Total			\$460,000.00	\$0.00	\$0.00

Proposed Accomplishments
 Public Facilities : 22,635
 Total Population in Service Area: 22,635
 Census Tract Percent Low / Mod: 55.91

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2015	Staff drafted the environmental report and reviewed the options to procure the design and construction services for the project. The park is anticipated to be substantially complete in PY16.	
2016	The environmental report was completed and clearance was achieved. The scope of work is ready and the design RFQ is in the final stages for release. An unexpectedly delay due to priorities occurred, but the project will start during PY17 and is expected to be substantially complete during 2018.	



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PGM Year: 2015
Project: 0004 - PY15 Owner Occupied Home Rehabilitation
IDIS Activity: 64 - PY15 Owner Occupied Home Rehabilitation

Status: Open
Location: 502 E Highland Mall Blvd Austin, TX 78752-3722

Objective: Provide decent affordable housing
Outcome: Availability/accessibility
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 11/17/2016

Description:

This project funds minor home repair services for low- and moderate-income homeowners in the unincorporated areas of Travis County and the Village of Webberville, to move homes towards Housing Quality Standards. The program seeks to improve the energy efficiency, physical living conditions, and safety in owner-occupied homes. A grant up to \$24,999 is available. Examples of potential improvements include, but are not limited to: connections of houses to long-term viable sources of water (not part of a stand-alone infrastructure project), complementing weatherization services of other funding sources, septic tank repairs, and electrical and plumbing repairs. These funds are targeted toward homeowners at or below 80% MFI in the CDBG service area. This project will be administered by Meals on Wheels and More, Inc. Some of the allocation will be used for project delivery costs of the project and some of the allocation may partially fund a CDBG Planner position to complete environmental paperwork, final inspections and sign off and any other needed project delivery related costs.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15UC480503	\$50,000.00	\$0.00	\$0.00
Total	Total			\$50,000.00	\$0.00	\$0.00

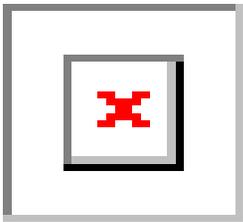
Proposed Accomplishments

Housing Units : 2

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0



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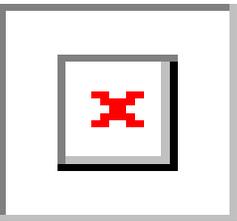
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0							
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2015	Ten homes were completed in PY15, however, they were completed with funds prior to PY15. The homes are included in the PY14 Home Rehabilitation project.	
2016	Ten houses were completed in PY16, however, it was with funds prior to PY15. The completed homes are counted in the PY14 Home Rehabilitation project. The funds for PY15 will be spent in PY17.	



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PGM Year: 2015
Project: 0004 - PY15 Owner Occupied Home Rehabilitation
IDIS Activity: 65 - PY 15 Owner Occupied Home Rehab Project Delivery

Status: Open
Location: 502 E Highland Mall Blvd Austin, TX 78752-3722
Objective: Provide decent affordable housing
Outcome: Availability/accessibility
Matrix Code: Rehabilitation Administration (14H) **National Objective:** LMH

Initial Funding Date: 11/17/2016

Description:

These are funds to help administer the home repair program by both the subrecipient and Travis County.
 All accomplishments will be included in activity #64.

Financing

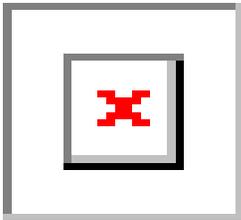
	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15UC480503	\$22,584.71	\$0.00	\$0.00
Total	Total			\$22,584.71	\$0.00	\$0.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0							
Female-headed Households:	0		0		0			



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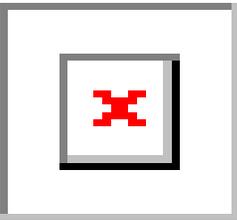
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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2015	Ten houses were completed in PY15, however, it was with funds prior to PY15. The completed homes are counted in the PY14 Home Rehabilitation project.	
2016	Ten houses were completed in PY16, however, it was with funds prior to PY15. The completed homes are counted in the PY14 Home Rehabilitation project. The funds for PY15 will be spent during PY17.	



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PGM Year: 2016
Project: 0007 - PY16 Administration and Planning
IDIS Activity: 67 - PY16 Administration and Planning

Status: Completed 9/30/2017 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Initial Funding Date: 02/16/2017

Description:

The funds allocated for administration will pay for the operating expenses associated with the grant including office supplies, training, contracted services, rule interpretation, fair housing activities, membership, action plan, annual report, reporting, and other business-related expenses. Additionally, the funds will pay for a portion (100% and 60%) of the salaries for the two CDBG planners (one full time and one 34 time) as well as a new part-time administrative position. These positions are responsible for project development, action plan and annual report development, monitoring and reporting, and other tasks relating to administration and planning.

Financing

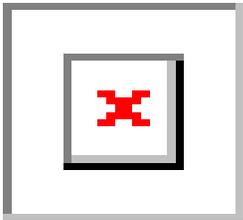
	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16UC480503	\$199,901.26	\$199,901.26	\$199,901.26
Total	Total			\$199,901.26	\$199,901.26	\$199,901.26

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



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Female-headed Households:

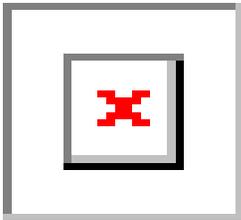
0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2016
Project: 0005 - PY16 Tenants' Rights and Fair Housing Counseling
IDIS Activity: 68 - PY16 Tenants Rights & Fair Housing Counseling

Status: Completed 9/30/2017 12:00:00 AM
Location: 1604 E 2nd St Austin, TX 78702-4412
Objective: Provide decent affordable housing
Outcome: Availability/accessibility
Matrix Code: Fair Housing Activities (if CDBG, then subject to 15% cap) (05J) **National Objective:** LMC

Initial Funding Date: 02/16/2017

Description:

The funds are allocated for Tenant's Rights and Fair Housing Counseling for residents of the unincorporated areas and the Village of Webberville. This program will expand existing services in the unincorporated areas of the County and the Village of Webberville, and proposes to serve approximately 55 people. Tenant's Rights services include: telephone counseling and in-person mediation, as needed. Fair housing services include: fair housing counseling, fair housing complaint processing, and testing in support of an individual complainant. Additionally, part of the funds will be used for allowable program delivery costs, such as marketing materials and office supplies. At least 51% of the recipients will be at or below 80% of the Median Family Income (MFI).

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16UC480503	\$26,150.00	\$26,150.00	\$26,150.00
Total	Total			\$26,150.00	\$26,150.00	\$26,150.00

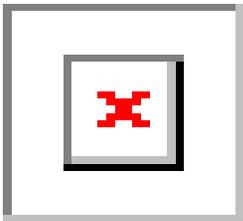
Proposed Accomplishments

People (General) : 55

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	29	20
Black/African American:	0	0	0	0	0	0	11	0
Asian:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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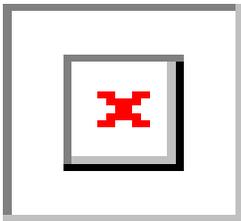
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	43	20
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	27
Low Mod	0	0	0	15
Moderate	0	0	0	1
Non Low Moderate	0	0	0	0
Total	0	0	0	43
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2016	During PY16, Austin Tenant's Council assisted 10 people with fair housing counseling, 33 people with tenants rights counseling and conducted 35 outreach events.	



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PGM Year: 2016
Project: 0002 - PY16 Owner Occupied Septic System Program
IDIS Activity: 69 - PY16 Owner Occupied Septic Construction

Status: Open
Location: 502 E Highland Mall Blvd Austin, TX 78752-3722

Objective: Provide decent affordable housing
Outcome: Availability/accessibility
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 02/16/2017

Description:

This project will provide a grant of up to \$24,999 to eligible homeowners in the CDBG service area for activities related to repair or replacement of failing or non-compliant on-site sewage systems. The program would be administered by Meals and Wheels and More. Some of the allocation will be used for project delivery incurred by the subrecipient and to partially fund a CDBG planner position to complete environmental reviews, final inspections and sign off, and any other needed project delivery related costs.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16UC480503	\$215,000.00	\$0.00	\$0.00
Total	Total			\$215,000.00	\$0.00	\$0.00

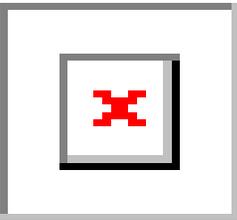
Proposed Accomplishments

Housing Units : 8

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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PGM Year: 2016
Project: 0002 - PY16 Owner Occupied Septic System Program
IDIS Activity: 70 - PY16 Owner Occupied Septic System Proj Del

Status: Open
Location: 502 E Highland Mall Blvd Austin, TX 78752-3722
Objective: Provide decent affordable housing
Outcome: Availability/accessibility
Matrix Code: Rehabilitation Administration (14H) **National Objective:** LMH

Initial Funding Date: 02/16/2017

Description:

This activity provides funding for the administration of the Owner Occupied Septic System program for Activity #69

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16UC480503	\$35,000.00	\$546.68	\$546.68
Total	Total			\$35,000.00	\$546.68	\$546.68

Proposed Accomplishments

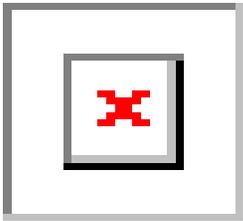
Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:

Owner Renter Total Person



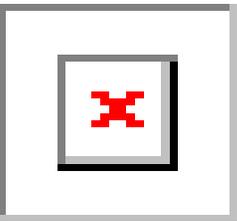
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Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2016	During PY16 the tier one was completed, eligibility and site specific environmentals started. The bulk of the work will occur during PY17.	



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PGM Year: 2016
Project: 0006 - PY16 FSS Social Work Expansion Project
IDIS Activity: 71 - PY16 FSS Social Work Expansion Services

Status: Completed 9/30/2017 12:00:00 AM
Location: 502 E Highland Mall Blvd Austin, TX 78752-3722

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Public Services (General) (05)

National Objective: LMC

Initial Funding Date: 02/16/2017

Description:

This program is an internal Travis County Health and Human Services & Veterans Service expansion of existing services. The program increases program capacity to provide case management, information and referral, non-clinical counseling, crisis intervention, and outreach in all four precincts of the unincorporated areas. The project is targeted to individuals who are at 80% MFI or below. The project will fund the equivalent of one FTE social worker who works at a Travis County HHS&VS facility; however, to reduce transportation barriers, the social worker provides the majority of service provision through home visits. Additionally, operating expenses necessary to provide home based services, mileage, and training, among other expenses, may be funded.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16UC480503	\$74,710.00	\$74,710.00	\$74,710.00
Total	Total			\$74,710.00	\$74,710.00	\$74,710.00

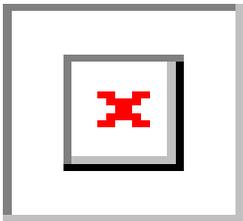
Proposed Accomplishments

People (General) : 250

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	90	48
Black/African American:	0	0	0	0	0	0	45	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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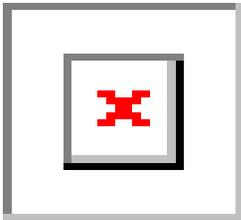
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	136	48
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	108
Low Mod	0	0	0	24
Moderate	0	0	0	4
Non Low Moderate	0	0	0	0
Total	0	0	0	136
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2016	During PY16, 126 clients have been served and 164 outreach contacts have been made.	



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PGM Year: 2016
Project: 0004 - PY16 Affordable Housing Development
IDIS Activity: 72 - PY16 Land Acquisition - McKinney Falls

Status: Open
Location: 1109 McKinney Falls Parkway Austin, TX 78744-3722
Objective: Provide decent affordable housing
Outcome: Affordability
Matrix Code: Acquisition of Real Property (01) **National Objective:** LMH

Initial Funding Date: 02/16/2017

Description:

This project would provide funds to a subrecipient (to be identified) for the purpose of developing affordable housing in the CDBG service area. The funds could be used for leveraged funding for a project with multiple funding streams, or used as sole funding for lot purchase. The land purchased could be used for the development of either rental or owner occupied affordable housing. A subrecipient will be identified through an RFS process. Once the subrecipient identifies a parcel for purchase and a plan for development, the project would go out for public comment.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16UC480503	\$512,983.00	\$0.00	\$0.00
Total	Total			\$512,983.00	\$0.00	\$0.00

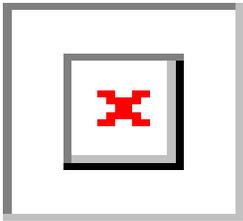
Proposed Accomplishments

Housing Units : 195

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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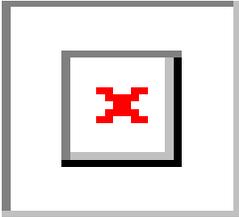
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Total Funded Amount:	\$2,864,462.86
Total Drawn Thru Program Year:	\$1,305,314.81
Total Drawn In Program Year:	\$571,232.74

ATTACHMENT C

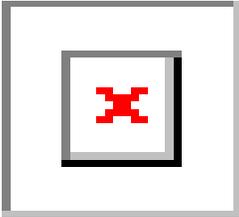
CDBG Summary of Accomplishments for PY16 (CO4PR23)



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Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

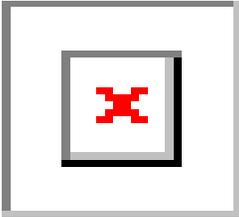
Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Acquisition	Acquisition of Real Property (01)	1	\$0.00	0	\$0.00	1	\$0.00
	Total Acquisition	1	\$0.00	0	\$0.00	1	\$0.00
Housing	Rehab; Single-Unit Residential (14A)	3	\$251,679.00	1	\$150.00	4	\$251,829.00
	Rehabilitation Administration (14H)	3	\$18,642.48	0	\$0.00	3	\$18,642.48
	Total Housing	6	\$270,321.48	1	\$150.00	7	\$270,471.48
Public Facilities and Improvements	Parks, Recreational Facilities (03F)	1	\$0.00	0	\$0.00	1	\$0.00
	Total Public Facilities and Improvements	1	\$0.00	0	\$0.00	1	\$0.00
Public Services	Public Services (General) (05)	0	\$0.00	1	\$74,710.00	1	\$74,710.00
	Fair Housing Activities (if CDBG, then subject to 15% cap) (05J)	0	\$0.00	1	\$26,150.00	1	\$26,150.00
	Total Public Services	0	\$0.00	2	\$100,860.00	2	\$100,860.00
General Administration and Planning	General Program Administration (21A)	0	\$0.00	1	\$199,901.26	1	\$199,901.26
	Total General Administration and Planning	0	\$0.00	1	\$199,901.26	1	\$199,901.26
Grand Total		8	\$270,321.48	4	\$300,911.26	12	\$571,232.74



TRAVIS COUNTY

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

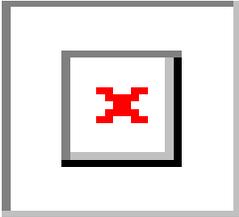
Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Acquisition	Acquisition of Real Property (01)	Housing Units	0	0	0
	Total Acquisition		0	0	0
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	21	20	41
	Rehabilitation Administration (14H)	Housing Units	0	0	0
	Total Housing		21	20	41
Public Facilities and Improvements	Parks, Recreational Facilities (03F)	Public Facilities	45,270	0	45,270
	Total Public Facilities and Improvements		45,270	0	45,270
Public Services	Public Services (General) (05)	Persons	0	136	136
	Fair Housing Activities (if CDBG, then subject to 15% cap) (05J)	Persons	0	43	43
	Total Public Services		0	179	179
Grand Total			45,291	199	45,490



TRAVIS COUNTY

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic		
			Persons	Total Households	
Housing	White	0	0	28	13
	Black/African American	0	0	8	0
	Asian	0	0	2	0
	American Indian/Alaskan Native	0	0	1	0
	Other multi-racial	0	0	2	0
	Total Housing	0	0	41	13
Non Housing	White	119	68	0	0
	Black/African American	56	0	0	0
	Asian	2	0	0	0
	American Indian/Alaskan Native	1	0	0	0
	Native Hawaiian/Other Pacific Islander	1	0	0	0
	Total Non Housing	179	68	0	0
Grand Total	White	119	68	28	13
	Black/African American	56	0	8	0
	Asian	2	0	2	0
	American Indian/Alaskan Native	1	0	1	0
	Native Hawaiian/Other Pacific Islander	1	0	0	0
	Other multi-racial	0	0	2	0
	Total Grand Total	179	68	41	13



TRAVIS COUNTY

CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low (<=30%)	3	0	0
	Low (>30% and <=50%)	5	0	0
	Mod (>50% and <=80%)	2	0	0
	Total Low-Mod	10	0	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries		10	0
Non Housing	Extremely Low (<=30%)	0	0	135
	Low (>30% and <=50%)	0	0	39
	Mod (>50% and <=80%)	0	0	5
	Total Low-Mod	0	0	179
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries		0	0



APPENDIX E

FHEO REPORT

**Travis County Fair Housing Action Plan
2016 Report of Accomplishments**

Goals	Strategies to Meet Goals	Responsible Entities	Benchmark	Year to be Completed	Progress in 2014	Progress in 2015	Progress in 2016
Impediment #1: Isolation of low-income rural communities							
Improve living conditions for lower-income populations, among which members of the protected classes are heavily represented	Continue to invest CDBG funds to provide basic living environment improvements in impacted areas	CDBG Office, Commissioners Court	Reporting of Completed Projects in the CAPER	Ongoing	CDBG continues to fund owner occupied home rehabilitation and a street improvement project in the Lake Oak Estates neighborhood.	CDBG completed 17 homes during 2015 and continues to fund the project for next year. Lake Oak Estates street improvements were completed.	CDBG completed repairs on 10 homes during 2016 and continues to fund the project for next year.
	Continue to support social workers in efforts to connect far-flung low-income residents with available programs and services	CDBG Office, Commissioners Court	Reporting of Completed Projects in the CAPER	Ongoing	Continued CDBG funding in 2014 resulted in services to 191 people.	170 people assisted in 2015 with continued funding approved in 2016.	136 people assisted in 2016 with continued funding approved in 2017. This project will be phased out in PY2018 as other non-profits are showing interest in focusing services outside the urban core.
	Look for opportunities to expand services to far-flung low income residents through new investment or by influencing others to invest in a more geographically targeted way.	CDBG Office, Commissioners Court	Reporting of New Opportunities in the CAPER	Ongoing	The County has provided \$1,000,000 of General Funds to the Department to expand social services. During 2014, the Commissioners Court approved the Department's plan to geographically target these funds to impacted areas with very low to low opportunity outside the City of Austin. The RFS will be released in PY 2014.	The RFS referenced in 2014 was released. A contract has been negotiated and it anticipated to be approved November 2015. Services will be provided in 2016.	The PY 2016 investment in Holistic Family Services represents the first full year of implementation. This pilot program uses a Wraparound Family Intervention approach to address multiple complex needs of whole families, in an effort to create lasting, positive change for children in these families. Services focus on families with children in the outlying areas of Travis County, and more specifically, impacted block groups in areas of very low or low opportunity outside of the City of Austin. Services currently target families residing in the 78653 zip code. Service provision began in June 2016. Thirty-two families, totaling 153 people were enrolled in the program during PY2016. Eleven people served were homeless, temporarily sheltered.

**Travis County Fair Housing Action Plan
2016 Report of Accomplishments**

Goals	Strategies to Meet Goals	Responsible Entities	Benchmark	Year to be Completed	Progress in 2014	Progress in 2015	Progress in 2016
Impediment #2: Poor condition of housing stock in unincorporated areas							
Balance the revitalization of racially/ethnically concentrated LMI areas with the expansion of affordable housing opportunities elsewhere	Continue investment in the rehabilitation of owner-occupied housing in the Urban County	CDBG Office, Commissioners Court	Number of homes rehabilitated	Ongoing	35 homes were repaired during 2014. Additional homes were repaired or improved through the Department's Housing Services Division with other Federal, State and local funds.	17 homes were repaired during 2015. Additional homes were repaired or improved through the Department's Housing Services Division with other Federal, State and local funds.	Ten homes were repaired during 2016. Additional homes were repaired or improved through the Department's Housing Services Division with other Federal, State and local funds.
	Look for opportunities to invest in the creation of new affordable housing in non-impacted areas of moderate to very high opportunity	CDBG Office	Reporting of New Opportunities Reviewed in the CAPER	Ongoing	A multi-family housing project was proposed and supported with CDBG funding in the PY14 Action Plan. The project was located in a non-impacted, moderate area of opportunity. The project was withdrawn by the developer.	We have reviewed several project locations for the Travis County Housing Finance Corporation and made recommendations. No requests for new affordable housing were presented for CDBG funding consideration in 2015.	The PY16 Action Plan includes an approved project that allocates funds for the purpose of developing affordable housing in the CDBG service area. During PY16, a project site and developer were identified, and the project was amended to reflect both the reallocation of funds from cancelled PY15 & PY16 projects and the project details. The property will offer 312 one-, two-, three- and four-bedroom units at 50% and 60% of AMI.
	Study the feasibility of pursuing Section 108 funds through the CDBG program, which would allow access to up to five times the annual entitlement grant to infuse the housing rehabilitation program with capital.	CDBG Office	Completed Analysis	2016	No action taken.	No action taken.	CDBG staff's current work load with the affordable housing policy committee has taken a significant portion of time. At this time, CDBG does not have the bandwidth to complete a feasibility study. We will re-assess after the policy work is substantially complete at the end of PY2017.

**Travis County Fair Housing Action Plan
2016 Report of Accomplishments**

Goals	Strategies to Meet Goals	Responsible Entities	Benchmark	Year to be Completed	Progress in 2014	Progress in 2015	Progress in 2016
Impediment #3: Increasingly prohibitive housing costs							
Balance the revitalization of racially/ethnically concentrated LMI areas with the expansion of affordable housing opportunities	Support the Housing Finance Corporation in growing its tenant-based rental assistance program and seeking greater engagement among landlords, particularly with units outside of impacted areas	CDBG Office, Commissioners Court	Reporting of Completed Projects in the CAPER	Ongoing	23 households received TBRA during 2014 with \$171,561.58 of HOME funds from the State.	6 households received TBRA during 2015 with \$33,957.00 of HOME funds from the State. The contract ended in September 2015.	No action taken, this grant and program are now closed.
	Encourage the HFC to continue its efforts to provide down payment assistance to income eligible households and work with developers to create affordable units through the single-family and multi-family bond programs	CDBG Office, Commissioners Court	Reporting of Completed Projects in the CAPER	Ongoing	In September 2014, TCHFC issued \$22,000,000 in tax exempt bonds to finance the construction of a 252 unit LIHTC property, William Cannon Apartments. This project is focused to households earning 50-60% MFI. Another property is currently undergoing renovations, assisted by the TCHFC through tax exempt bonds. Issuance of a \$122,400 loan to a developer applying for a 9% LIHTC for a property in northern Travis County to address workforce housing.	TCHFC's new homebuyer assistance program the Hill Country Home Down Payment Assistance program (HCHDPA), began in November 2014. As of September 30, 2015, the program had provided \$891,680.40 in down payment assistance, with 98 mortgage loans closed totaling \$18.95 million. In March 2015, TCHFC issued \$26,800,000 in tax exempt bonds to finance the construction of a 252 unit LIHTC property, The Heights on Parmer. Other projects moved forward and can be found in more detail in the Appendix of the PY14 CAPER.	As of September 30, 2017, HCHDPA had provided \$3,757,747.46 in down payment assistance, with approximately 357 mortgage loans closed totaling \$73.81 million since program inception. The Heights at Parmer property stabilized in Program Year 2016 with an average occupancy of 95% or higher. In August 2017, the Board approved the initial inducement to issue bonds for McKinney Falls Apartments: TCHFC is the bond issuer and GP on this property. The TCC Hill Country Development Corporation will be the GC on this property. This property will offer 312 one-, two-, three- and four-bedroom units at 50% and 60% of AMI. This is the same project where CDBG funds are being made available for land acquisition.

	Encourage the HFC to incorporate priority areas for new construction investment into its funding guidelines to expand affordable housing in opportunity areas	CDBG Office	Reporting of New Opportunities in the CAPER	Ongoing	During 2014, the CDBG program consulted on several project options and reviewed each for fair housing compliance.	During 2015, the CDBG program consulted on several project options and reviewed each for fair housing compliance.	During 2016, CDBG staff reviewed 14 proposed sites for Low Income Housing Tax Credit (LIHTC) deals for fair housing compliance and drafted a Fair Housing Policy that will apply to LIHTC projects.
	Develop an Affordable Housing Policy for Travis County that includes siting recommendations	CDBG Office, HFC and Commissioners Court	Implementation of new policy	2015/2016	No action taken.	During 2015, the creation of an Affordable Housing Policy committee occurred. Values have been drafted and are moving through the approval process. In addition, the committee has identified a series of categories to create policy to influence County resources and future development as allowable by law.	During PY16, the committee developed a housing pre-application, application and fair housing review policy and forms. These documents are pending legal review and then will move through an approval process. The committee began review and evaluation of over forty Implementation Tools for Affordable Housing Development that will be presented to the Commissioners Court for consideration. A subcommittee worked on the County's Public Improvement District (PID) policy. Work of the subcommittee included the drafting of the Affordable and Fair Housing Policy section of the PID policy and preliminary framework to conduct reviews of proposed PID petitions to ensure compliance with fair housing requirements and to provide recommendations related to affordable housing and improving opportunity. To date, one review has been completed and one was underway at the close of the PY16 program year.
	Develop incentive-based permitting processes for mixed-income subdivisions	TNR	Implementation of new incentives	2016	No action taken.	No action taken.	The County does not have authority to expedite permitting for affordable housing. Through the Affordable Housing Policy Committee, the review of over 40 implementation tools is occurring to determine what options are available to the County.
Preserve affordable housing stock	Encourage the Strategic Housing Finance Corporation to proceed with plans to acquire and maintain the affordability of tax-credit developments for which affordability requirements are set to expire.	CDBG Office, Commissioners Court	Number of units preserved	Ongoing	No action taken.	No action taken.	No action taken.

**Travis County Fair Housing Action Plan
2016 Report of Accomplishments**

Goals	Strategies to Meet Goals	Responsible Entities	Benchmark	Year to be Completed	Progress in 2014	Progress in 2015	Progress in 2016
Impediment #4: Persistence of housing discrimination							
Maintain efforts to identify, understand and eliminate discrimination	Continue education and outreach efforts related to fair housing, including publication of such material online and on the County's TV network	CDBG Office	Proliferation of fair housing information	Ongoing	County website continues to have a fair housing page with resources and information.	County website continues to have a fair housing page with resources and information.	County website continues to have a fair housing page with resources and information.
	Continue to engage ATC to conduct education and outreach or paired testing in unincorporated areas, focusing on disability discrimination in the rental market	CDBG Office, Commissioners Court	Number of people assisted and/or test conducted	Ongoing	As a part of their CDBG funded fair housing program, Austin Tenant's Council conducts outreach and fair housing counseling to the CDBG service areas.	As a part of their CDBG funded fair housing program, Austin Tenant's Council conducts outreach and fair housing counseling to the CDBG service areas.	As a part of their CDBG funded fair housing program, Austin Tenant's Council conducts outreach and fair housing counseling to the CDBG service areas.
Impediment #5: Presence of discriminatory restrictive deeds/covenants							
Remove policy barriers to fair housing opportunity	File a fair housing complaint with HUD or ATC upon encountering any discriminatory restrictive deeds or covenants	CDBG Office	Complaints filed	Ongoing	No complaints filed.	No complaints filed.	No complaints filed.
Impediment #6: Concentration of voucher holders in impacted areas							
Deconcentrate poverty	Increase efforts toward assisting voucher holders to find affordable units in the western half of the County	HATC	Implementation of additional integration strategies	2017	No action taken.	No action taken.	The Housing Authority converted all of its public housing units through a RAD conversion. During PY2017, CDBG staff will request to map the location of voucher holders and provide feedback to HATC.
Preserve affordable housing stock	Continue efforts to acquire affordable housing developments before their conversion to market rate	HFC	Number of units preserved	Ongoing	No action taken.	No action taken.	No affordable housing developments were acquired during the program year.

**Travis County Fair Housing Action Plan
2016 Report of Accomplishments**

Goals	Strategies to Meet Goals	Responsible Entities	Benchmark	Year to be Completed	Progress in 2014	Progress in 2015	Progress in 2016
Impediment #7: Absence of authority for local oversight of design and construction							
Improve physical accessibility of housing	Contract with ATC to provide training to architects, engineers and other design professionals	CDBG Office	Proliferation of fair housing information	2017-2018	No action taken.	ATC provided a fair housing training in 2015. It was not funded with CDBG funds, but due to our contractual relationship, Travis County was able to refer people to the training.	No trainings were provided during PY 2016.
	Continue legislative advocacy in the interest of gaining increased land-use authority and the ability to adopt and enforce a building code	Commissioners Court	Advocacy action complete	2015 & 2017	No action taken.	No Action taken.	Travis County Departments including TNR, HHS (CDBG), HFC and HATC reviewed a variety of bills that attempted to restrict or increase affordable housing, fees and land use during the Legislative Session. The County's land use remains the same with some ability to use certain incentives further restricted. There was a significant push to restrict local authority to both counties and cities by the State Legislature this year. Many of the most egregious bills did not make it out of committee or were not supported.
Impediment #8: Lack of local human rights or fair housing ordinance							
Maintain efforts to identify, understand and eliminate discrimination	Pass a resolution or proclamation that serves as a government-wide statement of intention to promote fair housing and prohibit discrimination	Commissioners Court	Adoption of such	2016	No action taken.	No action taken.	In PY2015, the Commissioners Court approved a set of values to guide affordable housing development which includes these efforts. Additionally, during PY16, the Commissioners Court approved an affordable and fair housing policy to the Public Improvement District policy that clearly delineates the County's role with regard to fair housing.

**Travis County Fair Housing Action Plan
2016 Report of Accomplishments**

Goals	Strategies to Meet Goals	Responsible Entities	Benchmark	Year to be Completed	Progress in 2014	Progress in 2015	Progress in 2016
Impediment #9: Need for improved connections between residents and employment opportunities							
Improve connections between lower-income population and employment opportunities	Continue to collaborate with Cap Metro and CARTS to create innovative solutions that serve particular neighborhood connection needs	CDBG Office	Continued Collaboration	Ongoing	The Department funds van service through CARTS to expand access to transportation from the Del Valle area to employment centers.	The Department funds van service through CARTS to expand access to transportation from the Del Valle area to employment centers. CDBG and TC General Fund are jointly funding a bus route expansion in a low to moderate income area service an affordable housing complex and a new homeless micro-housing development.	The Department funds CARTS to provide van service that expands rural transportation access. Travis County Transportation and Natural Resources department partially funds a bus route expansion in a low to moderate income area that provides service to an affordable housing complex and homeless micro-housing development.
	Participate in Cap Metro's long-range planning efforts to promote the expansion of public transit service in non-impacted, high-growth unincorporated areas, particularly ride-to-work routes	CDBG Office	Continued Collaboration	Ongoing	No action taken.	Commissioners Court members participated on this item.	Commissioners Court members participated on this item. In collaboration with TNR, CapMetro, CARTS and HHS (CDBG), a transit development plan is being developed to draw down FTA funds to provide transit in urbanized areas that are not within CapMetro's current catchment area.
	Prioritize investment criteria to incentivize affordable housing development on major corridors with public transit service	HFC	Implementation of criteria	2016	No action taken.	No action taken.	In collaboration with TNR, CapMetro, CARTS and HHS (CDBG), a transit development plan is being developed to draw down FTA funds to provide transit in urbanized areas that are not within CapMetro's current catchment area. As a part of this work, affordable housing developments that need access to transit in the ETJ or unincorporated areas will be discussed and considered. Further, the Fair Housing reviews the Affordable Housing Committee has drafted include a review of transit proximity.

**Travis County Fair Housing Action Plan
2016 Report of Accomplishments**

Goals	Strategies to Meet Goals	Responsible Entities	Benchmark	Year to be Completed	Progress in 2014	Progress in 2015	Progress in 2016
Impediment #10: Improvements needed in some policy documents							
Increase the strength of fair housing policies	Amend the Affirmative Marketing Plan to include a statement of consequences for noncompliance, which could potentially include a recapture of funds, disallowance of future participation in the program and/or a referral of the matter to a fair housing rights organization	CDBG Office	Updated AMP	2016	No action taken.	No action taken.	Updated, but has not been approved by Commissioners Court yet.
Increase access to programs and services for members of the protected classes	Formalize the Language Access Plan for persons with limited English proficiency	CDBG Office	Completion of Plan	2016	No action taken.	Draft created. Ready for legal review and approval.	To be included as an appendix to the Citizen Participation Plan being updated in January 2018.
Remove policy barriers to fairhousing opportunity	Update the ACOP to specifically prohibit discrimination against the new classes protected by 2012 changes to HUD program regulation	HATC	Updated ACOP	2016	No action taken.	No action taken.	HATC's public housing units went through a RAD conversion; therefore, an ACOP is no longer applicable. HATC will review the comparable document to determine if any updates are needed.
Impediment #11: Questionable patterns in private lending							
Increase credit access, awareness of discriminatory practices among members of the protected classes	Provide or connect lower-income and minority households to financial counseling and homebuyer education	CDBG Office	Households assisted	Ongoing	The current CDBG funded project for land acquisition to support single family affordable housing development requires 8 hours of homebuyer education.	The TCHFC's homebuyer assistance program requires homebuyer education for first time homebuyers. The CDBG website has a Housing Resource page that includes link to financial counseling and homebuyer education.	The TCHFC's homebuyer assistance program requires homebuyer education for first-time homebuyers. The CDBG website has a Housing Resource page that includes link to financial counseling and homebuyer education.