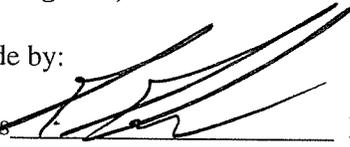


**Travis County Commissioners Court Agenda Request**

Voting Session **August 3, 2010**

I. A. Request made by:

Rodney Rhoades  Phone # 854-8679

Signature of Elected Official/Appointed Official/Executive Manager/County Attorney

B. Requested Text:

Discuss and take appropriate action related to Planning Assumptions to be used by Broaddus & Associates for the development of the Travis County Central Campus Master Plan including:

- a. Assume parking permits and zoned parking will be used to maximize county assets in the future;
- b. Assume that Travis County will, overtime, reach a 5% reduction in demand for parking through the use of alternative modes of transportation;
- c. Assume that existing resources throughout the area will be maximized to offset the need to build additional structure parking for visitor and juror parking in the Central Campus.

C. Approved by: \_\_\_\_\_  
Signature of Commissioner(s) or County Judge

II. A. Backup memorandum and exhibits should be attached and submitted with this Agenda Request (Original and eight copies of agenda request and backup).

B. Please list all of the agencies or officials names and telephone numbers that might be affected or be involved with the request. Send a copy of this Agenda Request and backup to them:

Honorable John K, Dietz, 250th District Court	854-9312
Honorable Bob Perkins, 331 <sup>st</sup> District Court	854-9443
Honorable Lora Livingston, 261 <sup>st</sup> District Court	854-9309
Honorable Brenda Kennedy, 403 <sup>rd</sup> District Court	854-9808
Honorable Eric Shepperd, County Court-at-Law #2	854-9248
Honorable David Crain, County Court-at-Law #3	854-9243
Honorable Michael Denton	854-9896
Honorable Guy Herman, Probate Court	854-9258
Honorable Herb Evans, Justice of the Peace, Pct.5	854-9050
Bruce Elfant, Constable Pct., 5	854-9100
Debra Hale, Criminal Court Administration	854-9244
Peg Liedtke, Civil Court Administration	854-9364
Sheriff Greg Hamilton	854-9770
Amalia Rodriguez-Mendoza, District Clerk	854-9737
Dana DeBeauvoir , County Clerk	854-9188
Rosemary Lehmberg, District Attorney	854-9400
David Escamilla, County Attorney	854-9415
Dolores Ortega-Carter, Travis County Treasurer	854- 9365
Susan Spataro, Travis County Auditor	854-9125
Cyd Grimes, Travis County Purchasing Agent	854-9700
Danny Hobby, Executive Manager Emergency Services	854-9367
Roger Jefferies, Executive Manager Justice & Public Safety	854-4415
Sherrri Fleming, Executive Manager Health & Human & Veterans' Services	854-4100
Joe Gieselman, Executive Manager Transportation & Natural Resources	854-9383
Sydnia Crosbie, Chair Travis County Parking Committee	854-9383
Roger El Khoury, Director Facilities Management Department	854-4579
Joe Harlow, Chief Technology Officer	854-9175
Deece Eckstein , Intergovernmental Relations Coordinator	854-9754
Steven Broberg, Director of Records Management	854-9575
Todd Osburn, HRMD	854-9165
Dan Mansur, HRMD	854-9165
Rodney Rhoades, Executive Manager Planning & Budget	854-8679
Belinda Powell, Strategic Planning Manager	854-9106
Leslie Stricklan, AIA, Sr. Project Manager	854-4778

III. Required Authorizations: Please check if applicable:

- Planning and Budget Office (854-9106)
- Additional funding for any department or for any purpose
- Transfer of existing funds within or between any line item budget
- Grant
- Human Resources Department(854-9165)
- A change in your department's personnel (reclassifications, etc.)
- Purchasing Office (854-9700)
- Bid, Purchase Contract, Request for Proposal, Procurement
- County Attorney's Office (854-9415)
- Contract, Agreement, Policy & Procedure

AGENDA REQUEST DEADLINE: This Agenda Request complete with backup memorandum and exhibits should be submitted to the County Judge's Office no later than 5:00 PM on Tuesday for the following week's meeting. Late or incomplete request may be deferred to the next subsequent meeting.



**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

314 W. 11th Street  
P.O. Box 1748  
Austin, Texas 78767

**MEMORANDUM**

**August 3, 2010**

**TO:** Members of the Commissioners Court

**FROM:** Belinda Powell, Strategic Planning Manager *BPowell*  
Leslie Stricklan, AIA, Sr. Project Manager, Facilities Management Department *Leslie Stricklan*

**SUBJECT:** Discuss Planning Assumptions to be used by Broaddus & Associates for the development of the Travis County Central Campus Master Plan including:

- a. Assume parking permits and zoned parking will be used to maximize county assets in the future;
- b. Assume that Travis County will, over time, reach a 5% reduction in demand for parking through the use of alternative modes of transportation;
- c. Assume that existing resources throughout the area will be maximized to offset the need to build additional structure parking for visitor and juror parking in the Central Campus.

Broaddus and Associates has been working to develop a Parking Needs Assessment for the 25 year planning horizon as a part of the Phase II Master Plan development for the Central Campus. In order to complete the assessment and determine an appropriate level of parking to be included in the Central Campus Master Plan, the Commissioners Court is asked to approve a series of planning assumptions. These assumptions will inform the Broaddus team's work in developing specific Master Plan scenarios that will accommodate the parking demands that relate to the service growth forecast for Travis County offices and departments in the Phase I Needs Assessment. The scenarios developed will be presented in late September as an integrated part of the Master Plan Scenarios for further discussion and community in-put.

In the mean time, more specific information related to the "demand" driven by the county's forecast growth can be developed once a more defined set of parameters have been identified. Given best practices for planning in the industry the Broaddus team recommends the following assumptions be used when calculating parking demand for single occupant vehicles in the Central Campus:

- a) **Parking permits for a particular parking zone will be issued to county employees parking their vehicles in the Central Campus area.** Industry research of this practice and

an analysis of the county's current assets indicate an increase in utilization of approximate 15% to 20% should be planned if this assumption is used.

- b) **Travis County will over time reach a 5% reduction in demand for parking through the use of alternative modes of transportation.** This assumption will reduce the planned demand figures by an additional 5%. The finding that a successful program can reach a 5% reduction in demand is consistent with forecasts industry as well as the Downtown Austin Alliance's (DAA) Transportation Management Association (TMA) analysis for the Austin Central Business District. The Central Campus is targeted by Capitol Metro and the City of Austin to become a "transit rich corridor." The Broaddus team believes that the continuation of the County's promotion of alternatives transit methods to the single occupant vehicle and the addition of resources to the Central Campus area makes a 5% reduction in demand a reasonable planning target.
- c) **Assume that existing resources throughout the area will be maximized to offset the need to build additional structure parking for visitor and juror parking in the Central Campus.** As the City of Austin and Capitol Metro continue to evaluate changes to transit patterns, streetscapes, parking ordinances and requirements, inventory of on-street parking resources as well as off-street resources available in the Central Business District this will inevitably change the access to parking resources. Recognizing that the demand for visitor, particularly juror, parking fluctuates significantly throughout the week, the Broaddus team recommends that alternatives to additional structured parking for this demand factor be used as a base planning assumption. This will allow the Commissioners Court to meet this recognized demand in a fashion that can use a variety of solutions such as consideration for remote parking with shuttle services as was used in the past from Palmer Auditorium, continuing the agreement with the City of Austin for the use of metered spaces, participation in a regional parking authority for new structured remote parking, etc.

With direction from the Commissioners Court the Broaddus team will finalize a parking assessment report for review and comment. The Parking Committee has agreed in their letter dated July 26, 2010, attached, to continue to work with the team to address any outstanding questions.

Honorable John K, Dietz, 250th District Court  
Honorable Bob Perkins, 331<sup>st</sup> District Court  
Honorable Lora Livingston, 261<sup>st</sup> District Court  
Honorable Brenda Kennedy, 403<sup>rd</sup> District Court  
Honorable Eric Shepperd, County Court-at-Law #2  
Honorable Michael Denton  
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Bruce Elfant, Constable Pct., 5  
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Roger Jefferies, Executive Manager Justice & Public Safety  
Sherri Fleming, Executive Manager Health & Human & Veterans' Services  
Joe Gieselman, Executive Manager Transportation & Natural Resources  
Sydnia Crosbie, Chair of the Travis County Parking Committee  
Roger El Khoury, Director Facilities Management Department  
Joe Harlow, Chief Technology Officer  
Deece Eckstein, Intergovernmental Relations Coordinator  
Steven Broberg, Director of Records Management  
Todd Osburn, HRMD  
Dan Mansur, HRMD

Travis County  
Parking Committee



**MEMORANDUM**

**To:** Travis County Commissioners Court

**From:** Members, Parking Committee

**Date:** July 26, 2010

**Subject:** Central Campus Master Plan Parking Assumptions on August 3, 2010  
Voting Session

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The Parking Committee submits the following recommendations in reference to the assumptions that Broaddus and Associates presented to the Commissioners Court on July 13, 2010 in connection with the Travis County Central Campus Master Plan. The assumptions adopted by the Court will be incorporated into the policy changes that the Committee will recommend for the Court's approval later this Fall.

- a) A dedicated resource is needed for parking administration to ensure use of available spaces most efficiently. Whether an internal FTE or external management company, a resource should be allocated whose primary responsibility is to manage the County's parking assets. This is a prerequisite for all other recommendations.
- b) The Committee recommends a zoned parking pilot be conducted in the 700 Lavaca garage. That garage is currently administered by a management company using this system. The Parking Committee recommends that the same process be used when County employees are assigned to that garage. This includes an appropriate level of overbooking to maintain at least a 5% buffer and presumes no designated spaces. The Committee recommends that the pilot be based on the Committee's own studies showing 76% utilization on average over a 5-week period in February and March, 2009.

If the Court adopts a general zoned parking policy in all County-owned garages, the Committee recommends that it be implemented gradually, increasing the overbook rate until 95% utilization is achieved. This should be managed aggressively so that there is no loss of productivity resulting from employees' inability to find a parking space. In order for zoned parking to be successful, facilities must be secured with parking arms, wireless antennas or some similar device.

- c) Juror parking should continue to be provided through an agreement with the City of Austin. This is particularly important for jurors who are selected to serve. Unless there is a surplus in County parking spaces, those reporting for a jury call should utilize on-street parking.
- d) Similarly, visitor parking should be provided for a fee to be paid by the visitor after spaces for employees and serving jurors have been supplied.

Travis County  
Parking Committee



**August 3, 2010 Voting Session - Central Campus Master Plan Parking Assumptions**

- e) Charging employees for parking is not recommended. However if paid parking is implemented, it is recommended that all employees, including those who do not work downtown, be charged on a sliding scale based on salary. In order for paid parking to be fair and equitable to all County staff, there should be no exceptions to the charge regardless of rank, position or work site.
- f) County vehicles should be secured. As County assets, spaces should continue to be provided for County vehicles housed downtown. However, every effort should first be made to minimize the County fleet downtown and the vehicles should be parked in the more secured parking facilities.

The Parking Committee respectfully requests that Broaddus provide additional information regarding future parking projections. Of particular interest is the methodology used to calculate the surplus number of County-owned spaces and the optimization projections. For example, the County already re-striped some of its parking facilities a few years ago; this may result in a reduction in Broaddus' assumed 10% optimization. Moreover, in some of the garages there are structural pillars that cannot be moved to attain more space. The committee will continue to work with Broaddus to resolve any questions related to these base assumptions.



**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

314 W. 11th Street  
P.O. Box 1748  
Austin, Texas 78767

**ADDITIONAL BACK UP ITEM #14**

**MEMORANDUM**

**August 3, 2010**

**TO:** Members of the Commissioners Court

**FROM:** Belinda Powell, Strategic Planning Manager *Belinda Powell*  
Leslie Stricklan, AIA, Sr. Project Manager, Facilities Management Department *Leslie Stricklan*

**SUBJECT:** Discuss Planning Assumptions to be used by Broaddus & Associates for the development of the Travis County Central Campus Master Plan including:

- a) **Parking permits for a particular parking zone will be issued to county employees parking their vehicles in the Central Campus area.** Industry research of this practice and an analysis of the county's current assets indicate an increase in utilization of approximate 15% to 20% should be planned if this assumption is used.

The following information is provided to address questions related to the impact of a planning assumption of using assigned parking for every Travis County employee for Master Planning. The table shown below indicates the size of the additional parking structures that would need to be added to the Travis County inventory. This information does not include where the structures might be located or what the impact of any replacement parking where structures might be demolished would be. These issues will be developed with the specific Master Plan Scenarios after a planning assumption/direction is adopted by the Commissioners Court.

	<b>Current</b>	<b>2015</b>	<b>2025</b>	<b>2035</b>
Inventory of County owned parking	1093	1093	1093	1093
Incremental occupancy of 700 Lavaca garage	301	574	659	699
<b>TOTAL</b>	<b>1394</b>	<b>1667</b>	<b>1752</b>	<b>1792</b>
<b>County FTE Per Broaddus Phase I Assessment</b>				
General Government	625	800	967	1188
Courts Related	1298	1548	1874	2195
<b>TOTAL</b>	<b>1923</b>	<b>2348</b>	<b>2841</b>	<b>3383</b>
<b>TOTAL Parking Deficit</b>	<b>-529</b>	<b>-681</b>	<b>-1089</b>	<b>-1591</b>
Demand Reduced by 25% (assumption A & B)	1442	1761	2131	2537
<b>TOTAL Parking Deficit w/ reduction</b>	<b>-48</b>	<b>-94</b>	<b>-379</b>	<b>-745</b>

700 Lavaca Garage - 699 spaces  
Granger Garage - 372 spaces  
San Antonio Garage - 378 spaces

- b) (No other additional material provided see chart above)
- c) **Assume that existing resources throughout the area will be maximized to offset the need to build additional structure parking for visitor and juror parking in the Central Campus.**

The following information is at the request of Judge Dietz for the Commissioners Court to consider modifying this assumption slightly to plan for pay to park garages being used, where appropriate to offset the need for Visitor/Juror parking. This would allow the flexibility for the planning team to continue to consider additional options/partnerships within the CBD to accommodate the parking demand overtime. According to research provided by the District Judges' Office, in FY '08-'09 Bexar County realized \$193,691 over the cost of operation for a pay for parking central garage that supports their court system, and Harris County released combined earnings for Fy '10 ending Feb. 2010, of \$1,449,566 from their pay to park visitor garage and their Jury Assembly garage.

The attached pages from the Bexar County and Tarrant County web sites also show that they offer visitors and jurors several travel and parking options to accommodate access for their civic service. The Harries County web page attached allows jurors to see where there is parking available to them around the various justice facilities.

Honorable John K, Dietz, 250th District Court	
Honorable Bob Perkins, 331 <sup>st</sup> District Court	
Honorable Lora Livingston, 261 <sup>st</sup> District Court	
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Steven Broberg, Director of Records Management	
Todd Osburn, HRMD	Dan Mansur, HRMD



Bexar County ★ Jury Duty ★ Parking

General Information

Parking

Qualifications

Exemptions

Disqualified Jurors

Failure to Answer Summons

Jurors Rights

Parking

Construction Woes

Order of Events of a Trial

Jury Reimbursement Donation Program

Directions

Grand Jury Information

**Note: Due to downtown construction and possible road closures, you are encouraged to arrive early for jury duty to allow time to find adequate parking if you choose not to take advantage of the Bus Coupon included in your jury summons.**

- **Bus Coupon:** Riding the bus can be easier than driving your car. Call 362-2020 to find out which bus to take. To use the Bus Coupon, you must have the top portion of your Jury Summons.
- **Ellis Alley Park & Ride:** One alternative to parking in the immediate Courthouse area is to **park free** at VIA's Ellis Alley Park and Ride lot at St. Paul's Square. Then catch a VIA streetcar from there to the Courthouse and use your Bus Coupon to **ride free**. To use the Bus Coupon, you must have the top portion of your Jury Summons.
- **Parking Downtown:**
  - There is parking available in the downtown area but it can fill up on high traffic days. **It is advised that you arrive early enough to obtain a parking space** in a nearby garage.
  - Parking reimbursement is not provided by the Central Jury Room. Nor is the Central Jury Room responsible for any parking tickets obtained by the individual.
  - Parking at the parking meters is not advised. The Courts cannot allow anyone to leave the courtroom to insert change in the meters.
- **Bexar County Parking Garage:**
  - There is a \$2.00 maximum charge at the Bexar County Parking Garage **with ticket validation** from the Central Jury Room. Parking space is limited and **there is no guarantee of parking space availability**.
  - There is parking for persons with disabilities around the elevators on every floor of the Bexar County Parking Garage.
  - There are **no in-an-out** privileges
  - Standard rates apply for non-validated parking
- **Other Downtown Parking Lots:**
  - Parking rates for lots around the Justice Center are set at the discretion of the owner, not Bexar County (except for the Bexar County Parking Garage).
  - Prices may vary significantly from lot to lot.
  - Correct change may be needed
  - There are **no in-an-out** privileges

Amelia "Mellie" C. Cardona  
 Central Jury Bailiff  
 Bexar County Justice Center  
 300 Dolorosa / Basement  
 San Antonio, Tx 78205-3006  
 210-335-2667



TEXT ONLY

Search

- REPORTING FOR DUTY
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- EXEMPTIONS
- MAPS
- REQUEST POSTPONEMENT
- JURY CALENDAR
- STAFF DIRECTORY
- JURY SERVICES
- HOME

LOGIN

REGISTER



Arlington Heights

## Directions & Parking

### Parking

**THE TANDY SUBWAY PARKING LOT HAS BEEN REPLACED BY THE RADIO SHACK FACILITY.**

Tarrant County is continuing its efforts to make your experience as a juror as convenient as possible. Tarrant County has arranged for FREE remote parking at LaGrave Field, located off North Main, approximately six (6) blocks north of the Tarrant County Courthouse. Your dated Jury Summons or current Juror Badge may be used for FREE bus service from this lot on the T to the downtown area.

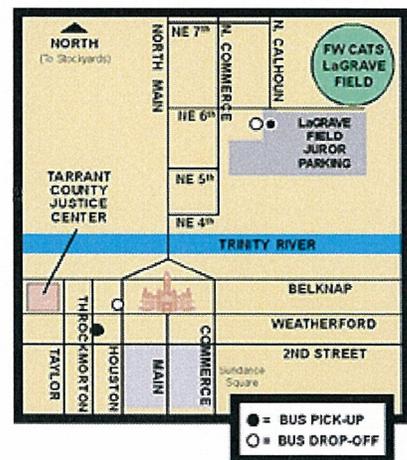
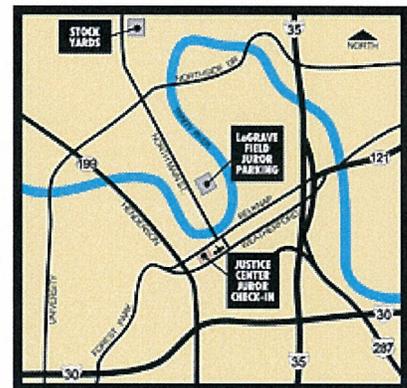
The T buses pick-up and drop-off at the LaGrave Field parking lot every fifteen minutes Monday through Friday from 7:00am to 7:00pm.

Jurors can also ride FREE on the Trinity Rail Express to the downtown Intermodal Transportation Center. It is important that you keep your Jury Summons or Juror Badge with you in order to benefit from this free parking and transit.

#### LaGrave Field Parking

Park FREE at LaGrave Field (Mapsco 62-V) and take a FREE 5-minute ride to downtown on the bus. The T buses will pick you up directly in front of the designated LaGrave parking lot. Exit the bus at the stop on Houston Street between Belknap and Weatherford. Jury Services is located two (2) blocks west in the Tarrant County Justice Center (Mapsco 62-Z).

To return to LaGrave parking lot, catch any Route 1 North Main bus on Throckmorton Street just south of Weatherford before 2nd Street, across from the entrance to the former Tandy Center. The bus will drop you off inside the LaGrave parking lot.



**Present your valid juror summons or current juror badge and ride FREE on any T LOCAL BUS/TROLLEY or Tarrant County Single Zone TRINITY RAIL EXPRESS.**

**Pay parking**

Pay parking is available in the parking garages and lots directly East of the Justice Center on Belknap Street and in the lots South of the Justice Center on Weatherford Street for those who wish to make their own parking arrangements.

**Handicap Parking**

If you have a handicap license plate, sticker, or place card, you may park free at the meters. The City of Fort Worth tells us they will not ticket you if you park at the meters as long as you adhere to the time limitations posted on the street signs. Each street has different time limitations. The handicap entrance to the Tarrant County Justice Center is located on Lamar Street. The street level entrance is the Lower Plaza; take the elevator up one floor, the jury room is located on the Plaza Level.

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**County Telephone Operator: 817- 884-1111**

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100 E. Weatherford, Fort Worth, Texas 76196  
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# Harris County District Courts



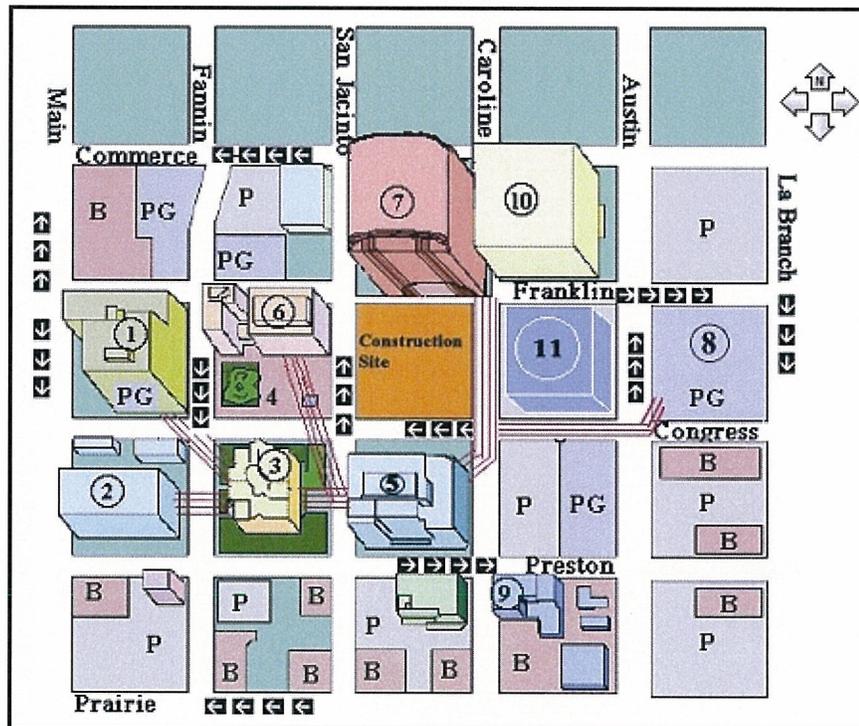
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[Search](#)

## Navigation

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- District Clerk
- Court Information**
- Courts
- Local Rules
- Grand Jury Info
- Jury Info
- Process Servers
- Judicial Assignments
- Bail Bond Schedule
- Downtown Locations**
- Criminal Justice Center
- Civil Courthouse
- Downtown
- Dining
- Other Information**
- FAQ
- Courts & Law
- DC Web Email
- Applications**
- FDAMS
- Court Reporters

Here's a map of our complex and the vicinity. Note that it includes points of interest such as parking locations and places to buy lunch or snacks.



### Legend

B	Building
P	Parking Area
PG	Parking Garage
	Tunnel

### Map Key With Food Service Locations

Code	Name	Location	Food Service
1	Congress Plaza(Jury Assembly)	1019 Congress St.	Vending Machines on 1st Floor
2	Administration Bldg.	1001 Preston St.	Cafeteria in Basement

3	OLD Civil Courts Bldg.	301 Fannin St.	Bldg. Under Construction
4	Quebedaux Park	Corner Fannin St. & Congress St.	*****
5	Juvenile Justice Center	1200 Congress St.	Cafeteria in Basement
6	Family Law Center	1115 Congress St.	Snack Bar in Basement
7	<a href="#">Criminal Justice Center</a>	1201 Franklin St.	Cafeteria on 2nd Floor
8	Parking Garage	1401 Congress St.	*****
9	Old Fire Station Bldg.	1302 Preston St.	*****
10	Records Center ( Old Central Jail )	1301 Franklin St.	*****
11	Civil Courthouse	201 Caroline St.	Cafeteria In Basement

Harris County Administrative Offices of the District Courts 2006

Site best viewed in 1024X768 Resolution. For questions or comments [Contact Us](#).

**justex.net**