

VISITATION DENIAL LOG  
 CAUSE # \_\_\_\_\_

Your Name:	Other Parents Name:
Address:	Address:
City, State, Zip:	City, State, Zip:
Phone: (Home) _____ (Cell) _____	Phone: (Home) _____ (Cell) _____

DATE	TIME	PICK UP LOCATION	WITNESS? If so, Please state name and contact information	VIOLATION DESCRIPTION:	POLICE REPORT FILED? If so police report #
_____	_____ AM PM	Address: _____ _____ City, State, Zip: _____	Name: _____ Address: _____ City, State, Zip: _____ _____ Phone: _____	Notes: _____ _____ _____	_____ Report #
_____	_____ AM PM	Address: _____ _____ City, State, Zip: _____	Name: _____ Address: _____ City, State, Zip: _____ _____ Phone: _____	Notes: _____ _____ _____	_____ Report #
_____	_____ AM PM	Address: _____ _____ City, State, Zip: _____	Name: _____ Address: _____ City, State, Zip: _____ _____ Phone: _____	Notes: _____ _____ _____	_____ Report #

**BY MY SIGNATURE BELOW, I ACKNOWLEDGE THAT ALL OF MY ENTRIES ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

# INSTRUCTIONS

1. Before you leave to go pick up your child (ren), **you must** have a certified copy of the order, which gives you the right to exercise visitation. (If you do not have one, go to the records department of the county in which your case took place and request a “Certified “copy).
2. You must be at the designated time and location as stated on the court order. If the exchange takes place at the custodial parent’s home, knock on the door, step back and wait for a few minutes. **NEVER ENTER THE RESIDENCE, EVEN IF YOU ARE INVITED.** If the exchange is to occur at a neutral location, get a receipt clearly showing the date and time. (If possible, it would be better if you go with a witness).
3. If the Custodial Parent does not answer the door or does not make the child(ren) available, document the date, time and location of the exchange and witness information. If you choose to call the police, make sure a report is issued (We do not recommend calling the police, this is a civil not a criminal matter).
4. Completely fill out the section in the Visitation Denial Log for each violation and make sure to attach each police report and any other supporting documentation such as a receipt with the date and time clearly visible.
5. After 3 violations, call the Access and Visitation Enforcement Officer at 512-854-9821 to schedule a meeting with the Visitation Attorney to evaluate your case for legal intervention.

## REMEMBER:

- ❖ **The Custodial parent does not violate the court order if she/he calls, texts or e-mails you informing you she/he will not be at the designated place for you to exercise visitation. YOU MUST BE AT THE RIGHT PLACE AT THE RIGHT TIME per you court order.**
- ❖ **Even if the custodial parent continues to deny you your visitation, after the suit is brought into the court, you need to continue to go to and attempt to exercise your visitation, as each further violation can be used in court.**