



# RENEW YOUR PASSPORT BY MAIL

Let us help you save some time by following these five easy steps below:

Step 1: Complete a DS-82 form

Step 2: Submit your previous passport, with an expiration date of no more than 5 years.



Step 3: Take a 2x2 color photo white background (NO EYE GLASSES)



Step 4: Write a check or get a money order payable to U.S. Department of State



Step 5. Mail everything to the U.S. Department of State in a sturdy envelope. We recommend using traceable mail services, for example Priority Mail. (See *passport application for mailing instructions*.) For processing times visit [travel.state.gov](http://travel.state.gov) or call 1-877-487-2778.

Passport Fee Chart	
Passport book	\$110.00
Passport card	\$30.00
Both book and card	\$140.00