

THE STATE OF TEXAS

Cause #: D-1- - -

\_\_\_\_\_  
PLAINTIFF  
\_\_\_\_\_  
DEFENDANT  
IN THE \_\_\_\_\_ DISTRICT COURT OF  
TRAVIS COUNTY, TEXAS

**SUBPOENA**

To any Sheriff, Constable, or any other person authorized to serve and execute subpoenas in the State of Texas:

You are commanded to summon: \_\_\_\_\_  
NAME

\_\_\_\_\_ ADDRESS, CITY, STATE

on behalf of:  PLAINTIFF  DEFENDANT  OTHER: \_\_\_\_\_

to appear at:  TRAVIS COUNTY CFCF  LOCATION: \_\_\_\_\_  
1700 GUADALUPE  
AUSTIN, TEXAS, 78701

on \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ o'clock, \_\_\_\_m., and there to remain until discharged, in order to:

Attend and given testimony at a  DEPOSITION  HEARING  TRIAL

Produce and permit inspection and copying of the following designated documents or tangible things in the possession, custody, or control of that person: ( List attached) \_\_\_\_\_

**Failure by any person without adequate excuse to obey a subpoena served upon that person may be deemed a contempt of the court from which the subpoena is issued or a district court in the county in which the subpoena is served, and may be punished by fine or confinement, or both.**

Issued and given under my hand and seal of said Court at Austin, Texas, this \_\_\_\_\_, \_\_\_\_\_.

VELVA L. PRICE  
DISTRICT CLERK  
TRAVIS COUNTY, TEXAS  
Requested by: \_\_\_\_\_

By: \_\_\_\_\_  
DEPUTY

Received \_\_\_\_\_ at \_\_\_\_\_ a/p.m. Executed \_\_\_\_\_ at \_\_\_\_\_ a/p.m.

by delivering, in person, to: \_\_\_\_\_ at \_\_\_\_\_

in \_\_\_\_\_ County, Texas, a true copy of this Subpoena and the sum of \$ \_\_\_\_\_.

\_\_\_\_\_  
SHERIFF / CONSTABLE / AUTHORIZED PERSON by: \_\_\_\_\_  
DEPUTY / SERVER

Sworn to and subscribed before me this \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC, STATE OF TEXAS SEAL:

Service fee to Sheriff / Constable Pct. \_\_\_\_ paid to District Clerk  Service fee not prepaid, charged \$ \_\_\_\_\_

When reporting to the Travis County Civil Family Court Facility check the monitor in the hallway to determine the courtroom in which this case is scheduled to be heard.