

EFFECTIVE October 1, 2019

**TRAVIS COUNTY CIVIL COURTS
COMPENSATION FOR
SUBSTITUTE COURT REPORTERS**

Rate of Payment:

The pay for substitute court reporters shall be as follows:

1 day (8 hours)	\$ 402.00
1/2 day (4 hours)	201.00
Hourly Rate/After Hours Rate	50.27

Hourly Rate/After Hours Rate Policy:

If a substitute court reporter is scheduled for a 1/2 day, and the time worked exceeds 4 hours, pay shall be the half day amount PLUS the pay for each hour, or part of an hour, worked in excess of the scheduled 4 hours.

If a substitute court reporter is scheduled for 1 day, and the time worked exceeds 8 hours, pay shall be the full day amount PLUS the pay for each hour, or part of an hour, worked in excess of the scheduled 8 hours. After hours pay will commence at 6:00 p.m. on a day when court convenes at 8:30 a.m.

Cancellation Policy:

In the event the Court cancels less than 24 hours before a substitute court reporter is scheduled to work, a cancellation fee of 1/2 day amount will be paid if the court reporter was scheduled to work a 1/2 day; or one full day amount if the court reporter was scheduled to work for a full day or more.

Hearing/Jury Trial Policy:

If a substitute court reporter is scheduled for a hearing/jury trial that proceeds, the court reporter shall be paid for the time worked in Court rounded up to the one half day increment. For example, a court reporter is scheduled for a trial that could possibly last for 5 days starting at 1:00 p.m. on Monday yet the trial concludes at 10:30 a.m. on Wednesday. The court reporter shall be paid for 1/2 day for Monday, 1 full day for Tuesday and 1/2 day for Wednesday.