

Instructions to CPS Attorneys who are seeking Court-Ordered Bus Passes on behalf of your client:

Please be sure to complete (1) the Motion below; and (2) the Proposed Order below; and (3) ensure that your client completes and signs the Attached Affidavit in support of your motion. Please note that the Court's preference is to handle Motions for bus passes via the email Submission Docket rather than in court. To make such a request, please follow the Submission Docket protocol and email your 3 documents to CPSSubmissiondocket@traviscountytx.gov. Please be sure to copy all parties in the case with your submission. The Court may occasionally have bus passes on hand in which case the Court will entertain urgent requests for bus passes in court during statutory CPS hearings. If tendering your Motion for bus passes at a statutory hearing, please be sure to provide copies of your Motion and attached Affidavit to all parties in advance of the hearing.

CAUSE NO. _____

IN THE INTEREST OF

CHILDREN

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IN THE DISTRICT COURTS
OF TRAVIS COUNTY, TEXAS
___ JUDICIAL DISTRICT

MOTION FOR COURT-ORDERED BUS PASSES

Comes now, Respondent Parent, _____, and respectfully requests that the Court order the Department of Family and Protective Services to make best efforts to provide up to:

_____ monthly / daily bus passes to the Respondent Parent, subject to availability.
(↑insert # requested) (↑circle preference)

The Request is made specifically for the purpose of assisting the Respondent Parent with transportation to court-ordered visitation and/or the court-ordered service plan. In support of this motion, Respondent offers the attached affidavit (“Attachment A”), which Respondent believes demonstrates the need for transportation assistance through bus passes.

Movant prays that the Court GRANT the Motion for Court-Ordered Bus Passes.

Respectfully submitted,

CERTIFICATE OF SERVICE

By my above signature, I hereby certify that the above motion has been sent pursuant to the Texas Rules of Civil Procedure to the following:

Attorney for the Petitioner

Attorney for Respondent Mother / Father

Attorney ad Litem

CASA – Guardian ad Litem

Attachment A – Affidavit in Support of Motion for Court-Ordered Bus Passes

My name is _____, I am over the age of 18, and of sound mind and capable of making this affidavit. I

have personal knowledge of the facts and statements below which are true:

- I am asking the Court to Order that bus passes be provided to me, if available.
- I **do / do not** currently have a working vehicle or access to a working vehicle I may use for transportation to my services.
- I **am / am not** able to borrow someone else's vehicle. (Vehicle owner: _____)
- I **do / do not** have access to child safety seats to transport my children.
- I **do / do not** live close to a bus line. The nearest bus stop is approximately _____ feet / miles from my residence.
- I **can / cannot** afford transportation to my court-ordered visitation and/or court-ordered services.
- The transportation I used to travel to Court (today / most recently) was: _____
- The reason I am requesting these bus passes is: _____

- I need the number of bus passes I have requested because: _____

- The number of bus passes I have requested is expected to last me through: _____
- If the Court orders bus passes to be provided to me in this case, I will use the bus passes first for purposes of attending visitation or meeting other requirements of the Court ordered service plan.

Unsworn Declaration in Lieu of Notarized Statement (Texas CPRC 132.001)

My Name is: _____ My date of birth is: _____

My address is: _____

My email address is: _____

If an inmate: My inmate identification number is _____ I am incarcerated at: _____

Facility Name and Address _____ My release date is: _____

I declare under penalty of perjury that all information provided and statements made in the above *Affidavit in Support of Motion for Court-Ordered Bus Passes* is within my personal knowledge and is true and correct.

Completed and formally signed on _____ in _____ County _____ State
(date) County Name

Signature: _____

CAUSE NO. _____

IN THE INTEREST OF

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IN THE DISTRICT COURTS

CHILDREN

OF TRAVIS COUNTY, TEXAS

___ JUDICIAL DISTRICT

COURT ORDER FOR BUS PASSES

Came on for consideration at a hearing on the _____ day of _____, 201____, the Motion for Court-Ordered Bus Passes of Respondent Parent, _____. The Court finds that the Respondent Parent has unmet transportation needs and bus passes would assist the parent in traveling to court-ordered visitation and/or services ordered in the court-ordered service plan.

IT IS THEREFORE ORDERED that the Department of Family and Protective Services (DFPS) shall make best efforts to provide _____(# of) monthly / daily bus passes, if available, to Respondent Parent, _____. For any monthly passes, the Court Orders that only one monthly pass be provided to the Respondent Parent at a time, and that the provision of any additional monthly passes be contingent on need and continued compliance with court-ordered visitation and services ordered in the court-ordered service plan. This Order is subject to the availability of bus passes which are made available to DFPS locally at no cost and DFPS is not ordered to purchase bus passes for the Respondent Parent.

IT IS FURTHER ORDERED that DFPS is Ordered to transmit a copy of this Court order to Partnerships for Children at marcus@partnershipsforchildren.org no later than 3 business days from the date of this order and to obtain the bus passes from Partnerships for Children and make arrangements to transfer the passes to the Respondent Parent as soon as practicable after they are made available.

IT IS FURTHER ORDERED that the Respondent Parent is Ordered to make best efforts to obtain the bus passes from the caseworker not later than 7 business days from the date of this order.

IT IS FURTHER ORDERED that the bus passes Ordered herein shall be first used by Respondent parent for purposes of attending visitation or meeting the requirements of the Court ordered service plan.

SIGNED this ____ day of _____ 2018.

DARLENE BYRNE
Judge Presiding