

460th DISTRICT COURT

Welcome to the 460th District Court of Travis County, Texas. The following procedures and rules are meant to create a professional court setting and to facilitate the handling of cases in an orderly and efficient manner.

General Rules

- All defendants must appear in Court at 9:00 am.
- Defendants who are represented by an attorney need not appear at pre-indictment (unindicted) settings. Defendants without an attorney must appear at all pre-indictment settings. All defendants must appear at all post-indictment appearances unless excused by the judge.
- To reset out of jail cases, notify the court coordinator of the reason for the reset. Defendants should not leave court without a new reset date.
- If a case has been indicted for more than 6 months or if a defendant has been in custody for more than 100 days, the attorney must update the judge on the status of the case before a reset will be granted.
- Notify the court coordinator if an interpreter will be needed for any proceeding as soon as you know so arrangements can be made.
- If a defendant needs to be transported from the jail for a court setting, the attorney must notify the court coordinator by 2:00 pm the business day prior to their scheduled appearance.

Jury Trials

- Only cases where negotiations have been exhausted and all pretrial matters have been resolved will the defendant be arraigned and the case set on the jury trial docket. Attorneys must be ready for every trial setting.
- A motion for continuance for a case on the jury trial docket must be presented at the earliest opportunity to permit the judge to efficiently manage the trial docket and for opposing counsel to notify witnesses that their appearance will not be needed. Motions for continuance will be closely scrutinized; only meritorious motions will be granted.
- Jury docket call is set for 9:00 a.m. on the Thursday prior to jury weeks.

Bond Forfeitures

- If a defendant fails to appear for a scheduled court setting where their presence is required, a bond forfeiture will be called. The defendant will then have 5 days to check in with court staff or a warrant will be issued for their arrest.

Pretrial Hearings

- Pretrial hearings will be held on Fridays of non-jury weeks. Please let the court coordinator how many witnesses you anticipate will testify, if any.