

IN THE INTEREST OF

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IN THE DISTRICT COURTS

OF TRAVIS COUNTY, TEXAS

CHILD(REN)

_____ JUDICIAL DISTRICT

COURT REPORTS FOR ADVERSARY, STATUS, AND PERMANENCY HEARINGS

The Court finds that, in order for the Court to adequately prepare for **adversary hearings** held under Chapter 262, and **status** and **permanency hearings** required by Chapter 263 of the Texas Family Code, it is imperative that the Court receive a court report from the Department in advance of all such hearings.

IT IS THEREFORE ORDERED that the Texas Department of Family and Protective Services, by and through its Program Administrator for Region 7, or by and through any responsible agent or employee of the Department, shall provide a court report in advance of each adversary, status, and permanency hearing scheduled in this case under Chapter 262 and 263 of the Texas Family Code, in accordance with the following instructions and deadlines:

Instructions:

- (1) The Department shall ensure that the **Original** court report is filed with the District Clerk’s Office;
- (2) The Department shall ensure that an additional **Hard Copy** of the court report is placed in the designated box for court reports in the Office of the District Judges in Room 327 of the Travis County Courthouse, located at 10000 Guadalupe in Austin; AND
- (3) The Department shall ensure that an **Electronic Copy** of the report is sent to the following email address: courtreports@traviscountytexas.gov

Deadlines:

The Department shall ensure that filing and delivery is completed according to **EACH** of the methods outlined in the above instructions **by no later than NOON:**

- (1) on the **Thursday** preceding each hearing scheduled on a **Monday** CPS docket;
- (2) on the **Wednesday** preceding each hearing scheduled on a **Friday** CPS docket;
- (3) on the **Tuesday** preceding each relevant CPS hearing scheduled on a Thursday Crossover Docket; and
- (4) **two working days** in advance of a scheduled hearing whenever a CPS docket is held on an alternate day of the week or the court is closed on a day when the report would otherwise be due.

IT IS FURTHER ORDERED that, should the Department fail to timely provide a court report in accordance with the above instructions, the Department, or any responsible agent or employee of the Department, may be held in contempt of court for its violation of this court order and may be fined for such contempt.

Signed this _____ day of _____ 20__.

DARLENE BYRNE
Judge Presiding