

Travis County Courts E-Courtroom Quick Reference Guide

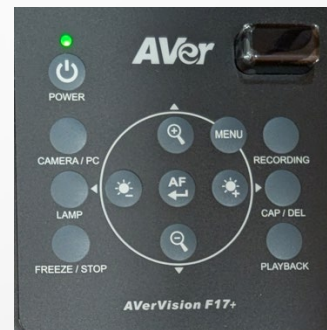
AV Control Panel

- Power
- Input buttons switch between PC, Counsel inputs and Doc Camera.
- Volume knob (does not affect microphones)
- Audio Mute (does not affect microphones)



Document Camera

- Turn on Power. Includes Auto-Focus (AF), and Zoom (+/-) features.



Lectern PC

- Press power on AV control panel and make sure PC is on, then press PC button on control panel to select input.
- The E-Court PC is located in the cabinets in front of the bench.
- Use the lectern PC for playing evidence on disk (DVD or other media file).
- To plug in a flash drive, use one of USB slots on the front of the PC.
- Ecourtroom PC has wireless keyboard and mouse that can be used from the counsel tables.
- PC has Microsoft Office products, VLC, The Record Player, Insight, and Windows Media Player.

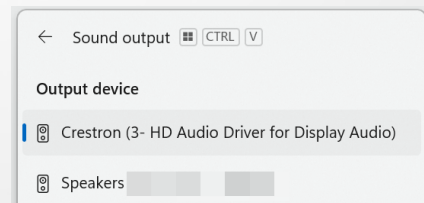


Travis County Criminal Courts E-Courtroom Quick Reference Guide



- **Connecting a Laptop**

- At each counsel table there is an HDMI input port. If you don't see the cables please check with the court bailiff or coordinator.
- Press Power On from Control Panel, then connect your laptop. Press Defense & Prosecutor input button on Control Panel.
- Make sure your laptop display is set to Duplicate or Extend and press the proper key combo (Window + P keys) to send the display out.
- If your presentation includes audio, make sure audio settings of your laptop are set to output to Crestron.



Assisted Listening/Interpreter Equipment

- Each court has a set of assisted listening/interpreter equipment, check with court staff if needed.