

2019

Travis County Law Enforcement Officer Standards and Education Fund Disbursement Review Report

#19-06

3/14/2019



TRAVIS COUNTY
AUDITOR'S OFFICE

PATTI SMITH, CPA
COUNTY AUDITOR



TRAVIS COUNTY
700 LAVACA
P.O. BOX 1748
AUSTIN, TX 78767
(512) 854-9125
FAX: (512) 854-9164

To: Margaret Moore, Travis County District Attorney
David Escamilla, Travis County Attorney
Sally Hernandez, Travis County Sheriff
Danny Thomas, Travis County Constable, Precinct 1
Adan Ballesteros, Travis County Constable, Precinct 2
Stacy Suits, Travis County Constable, Precinct 3
George Morales, Travis County Constable, Precinct 4
Carlos Lopez, Travis County Constable, Precinct 5

From: Patti Smith, CPA
Travis County Auditor

Date: March 14, 2019

Subject: LEOSE Disbursement Review

Scheduled as part of our statutory requirements, the Risk Evaluation and Consulting (REC) Division of the Travis County Auditor's Office has completed an examination of the FY18 disbursements made from the eight Law Enforcement Officer Standards and Education (LEOSE) Funds utilized in Travis County. We conducted our examination in accordance with the applicable statutes governing the County Auditor's Office and those relating to County financial and accounting protocols. As a result of our examination, we are providing this report on our findings and recommendations.

SCOPE OF EXAMINATION

The primary objective of this examination was to assess the adequacy and effectiveness of the overall system of internal controls in place for the disbursement of LEOSE funds during the period October 1, 2017 through September 30, 2018. In total, 235 disbursements totaling \$123,605 were made during the period. Our review included determining if the disbursements were statutorily compliant, properly approved, and posted correctly to the applicable financial records.

EXAMINATION METHODOLOGY

Our work was based on applying sampling procedures to disbursement records and on verbal and written representations from the applicable offices which disbursed these funds. Sampling relates

to examining, on a test basis, evidence supporting the amounts and disclosures in the financial records and statements. The use of sampling techniques would not necessarily disclose all material weaknesses or misstatements in the financial statements, financial records, and internal controls. In regard to the written and verbal representations made by the applicable offices, unless otherwise noted in this report, office management maintains that the assertions we relied upon in the examination were correct to the best of their knowledge.

SUMMARY OF FINDINGS

No current significant findings.

ATTACHMENTS

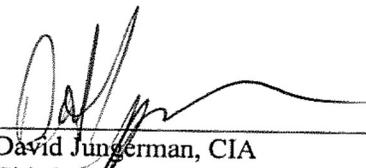
Attachment A: Copies of the consolidated financial statements for the LEOSE Special Revenue Fund as of September 30, 2018 are provided in Attachment A, including a detailed Statement of Revenues, Expenditures, and Changes in Fund Balance. The express purpose of presenting these financial statements and the associated findings is to comply with the applicable local government code statutes and to provide internal control feedback to Travis County officials. These financial statements have not currently been audited by Travis County's external auditors.

EXAMINATION TEAM

Amanda Muehlberg, CPA, Lead Auditor

CLOSING

This report is intended solely for the information and use of your offices' management and the Commissioners Court. We greatly appreciate the cooperation and assistance received from the management and staff of the eight offices involved in this review. Please contact us if you have any questions or concerns regarding this report.



David Jungerman, CIA
Chief Assistant County Auditor I – REC
Division



Patti Smith, CPA
Travis County Auditor

REPORT DISTRIBUTION

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Jessica Rio, County Executive, Planning and Budget Office
Travis County Executive Managers
Managers, Travis County Auditor's Office
Examination File

ATTACHMENT A – FINANCIAL STATEMENTS

**Travis County Consolidated LEOSE Accounts
Special Revenue Fund
Balance Sheet
September 30, 2018**

Assets

Cash	\$	71,882
Total Assets		<u>71,882</u>

Liabilities and Fund Balance

Liabilities:

Other Liabilities		679
Due to Other Governmental Entities		-
Total Liabilities		<u>679</u>

Fund balance:

Reserved for Encumbrances		-
Unreserved - Undesignated		71,203
Total Fund Balance		<u>71,203</u>
Total Liabilities and Fund Balance	\$	<u>71,882</u>

NOTE: The express purpose of presenting this financial statement and the appropriate findings is to comply with applicable local government code statutes and to provide internal control feedback to Travis County officials. This statement is currently being audited by Travis County's external auditors as a part of the County's annual audit.

**Travis County Consolidated LEOSE Accounts
Special Revenue Fund
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Year Ended September 30, 2018**

Revenues:	
Annual Allocation	\$ 115,731
Interest	<u>745</u>
Total Revenue	<u>116,476</u>
 Expenditures:	
Public Safety	122,419
Capital Outlay	<u>-</u>
Total Expenditures	<u>122,419</u>
Excess (deficiency) of revenues over expenditures	<u>(5,943)</u>
Fund balance - beginning of year	<u>77,146</u>
Fund balance - end of year	<u><u>\$ 77,203</u></u>

NOTE: The express purpose of presenting this financial statement and the appropriate findings is to comply with applicable local government code statutes and to provide internal control feedback to Travis County officials. This statement is currently being audited by Travis County's external auditors as a part of the County's annual audit.