

# Status Change Form

Appointees of UAP boards and commissions are required to inform both the Commissioners Court and the leadership of their agency in the event that information provided in their original application submission should change during their tenure. Examples of a status change includes, but is not limited to, a change of address or other contact information, changes to employment, or any other change in circumstance that might hinder their ability to comply with the Affidavit of Eligibility or other statutory provisions.

Only information that has changed on the contact sheet needs to be filled out. The Affidavit of Eligibility must be completed and notarized any time a Status Change Form is submitted.

Please submit forms electronically to [IGR@traviscountytexas.gov](mailto:IGR@traviscountytexas.gov).

I hereby certify that the ensuing and any attached statements are true, accurate and complete. I agree that any misstatement, misrepresentation, or omission of a fact may result in my disqualification for appointment. I assign and hereby give Travis County full authority to conduct background investigations pertinent to this application.

I agree to file the attached affidavit of eligibility prior to being considered for an appointment by Travis County. I further agree to file an amendment in the event my status should change during my tenure on a county board.

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**Printed Name**

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**Appointee's Signature**

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**Date**

**STRATEGIC HOUSING FINANCE CORPORATION &  
HOUSING AUTHORITY OF TRAVIS COUNTY BOARDS  
APPOINTEE CONTACT SHEET**

(Form must be submitted in this format. Please do not retype or reformat.)

|   |                         |                              |
|---|-------------------------|------------------------------|
| <b>Name:</b>                                    |                         |                              |
| <b>Spouse's Name:</b>                           |                         |                              |
| <b>Home Telephone #</b>                         | <b>Work Telephone #</b> | <b>Cellular # (Optional)</b> |
| <b>Email Address:</b>                           |                         |                              |
| <b>Residential Home Address:</b>                |                         |                              |
| <b>County Commissioner Precinct:</b>            |                         |                              |
| <b>Profession:</b>                              |                         |                              |
| <b>Present Job title &amp; job description:</b> |                         |                              |
| <b>Employer and Employer's Address:</b>         |                         |                              |
| <b>Other Information Not Listed Above:</b>      |                         |                              |



which a Governmental Entity has issued an order to impose penalties, suspend funding, or take adverse action based on an allegation of financial misconduct or uncured violation of material laws, rules, or other legal requirements governing activities considered relevant by the Governmental Entity.

8. I have not breached a contract with a public agency and failed to cure that breach within the time frame provided or allowed by contract.
9. I have not been found by the Board of Texas Department of Housing and Community Affairs (the "Department") to be ineligible based on a previous participation review performed in accordance with 10 TAC Chapter 1 Subchapter C.
10. I am not delinquent in any loan, fee, or escrow payments to the Department in accordance with the terms of the loan, as amended, and am otherwise not in default with any provisions of such loans.
11. I am not subject to a state revolving door or other standard of conduct or conflict of interest statute, including §2306.6733 of the Texas Government Code, or a provision of Chapter 572 of the Texas Government Code, that might involve the Department.
12. I am not or have not been a member of the TDHCA Board or employed by the Department as the Executive Director, Deputy Director, Director of Housing Programs, Director (Chief) of compliance, Director of underwriting, or low income housing tax credit program manager, a manager over the program for which an Application has been submitted, or any person exercising such responsibilities regardless of job title that is in violation of §2306.6733 of the Texas Government Code, within the last two years.
13. I am not subject to any pending criminal proceedings.

All defined terms used in this certification and not specifically defined herein have the meanings ascribed to them in Chapter 2306 of the Texas Government Code, §42 of the Internal Revenue Code, or §10.3 of the Uniform Multifamily Rules of the Department.

\_\_\_\_\_  
Appointee Name

SWORN TO and SUBSCRIBED before me by \_\_\_\_\_ on \_\_\_\_\_, 201\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas