

To Management and Employees Who Use the Remote Parking Lot:

On August 29, 2019, the Travis County Commissioners Court purchased property at 2433 Ridgepoint Drive, Austin, Texas, for the relocation of the main Tax Office, currently residing at the Nelda Wells Spears Building (NWS) at 5501 Airport Blvd. The location of the new property is on the northeast corner of the intersection of US290 and US183 in East Austin. The property consists of a two-story building with 61,000 square feet and 220 parking spaces.

Travis County currently leases a portion of a parking lot at 6301 E. US290 for 137 parking spaces at a cost of \$9,000 per month. The County uses this lot as a remote parking lot for NWS and Ruiz tenants due the North Campus construction until December 31, 2020. Since the construction started at North Campus, the number of vehicles parked at the remote parking lot has not exceeded 15 to 20 at any given date and time.

We are proposing to relocate the remote parking lot from 6301 E. US290 to 2433 Ridgepoint Drive for the following reasons:

- Savings of approximately \$7,000 per month net for 15 months (\$9,000 savings-\$2,000 cost per month for longer shuttle distance)
- 2433 Ridgepoint Drive has 96 more available parking spaces than 6301 E US290
- Because we own the property at 2433 Ridgepoint Drive, any restrictions we are currently subject to because we are leasing 6301 E US290 would not apply
- FMD Security officers will be patrolling 2433 Ridgepoint Drive, similar to currently FMD Security officers patrolling the current leased parking lot.

The round-trip distance between 5501 Airport Blvd and 6301 E US290 is approximately 3.4 miles, and vehicles depart approximately every seven minutes during rush hour and every 20 minutes midday.

The round-trip distance between 5501 Airport Blvd and 2433 Ridgepoint Drive is approximately 6.9 miles, and the revised schedule would reflect this change by having vehicles depart every ten minutes during rush hour and every 20 minutes midday.

WeDriveU is estimating about 5 minutes between 5501 Airport Blvd and 6301 E US290 and 10 minutes between 5501 Airport Blvd and 2433 Ridgepoint Dr.

No change is proposed for the shuttle service between Capital Metro's Red Line Highland Station and 5501 Airport Blvd. The developer directly contracted with WeDriveU for provision of shuttle service, DMA, has agreed to this service change.

Both the parking lease and shuttle contract require a 60-day notice for cancellation or changes. If the lease cancellation for 6301 E US290 is approved on October 29, 2019, the change will be in effect on January 2, 2020.

Please let us know if you have any comments.